

**DEPARTMENT OF PUBLIC WORKS**  
**INTEROFFICE MEMORANDUM**



**TO:** Felicia Strong-Whitaker, Purchasing  
**FROM:** David Clark, Director *DC*  
**DATE:** March 24, 2025  
**SUBJECT:** 25ITB1357598A-ST Soft Dig Services  
RQS 032025-0717 & RQS 033125-0772

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On March 18, 2025, the Department of Purchasing opened the subject Invitation to Bid (ITB). There were four (4) responses.

The Department of Public Works recommends awarding contracts to two vendors, the overall lowest responsive and responsible bidders, for a total amount not to exceed \$254,500.00. This includes (A) Southern Hydro Vac, Inc. for \$127,500.00 and (B) Vacutek Integrated Services for \$127,500.00.

Funding is available in the following account: 203-540-5453-1160 \$ 254,500.00

cc: Adriana Bustillos, Interim Deputy Director, Public Works *ABustillos* 03/24/25  
Gerald Pace, Deputy Director, Administration, Public Works  
Andrenette Whitlow, Material Management Manager, Public Works  
Brian Jones, Chief Assistant Purchasing Agent, Purchasing