



Fulton County Board of Commissioners
Agenda Item Summary

14-0815

BOC Meeting Date
10/15/2014

Requesting Agency

Finance

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Finance – Refund Report – September 2014

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

Provided in accordance with Policy and Procedure #200-4

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

No

Is this a purchasing item?

No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Approval of Refund Report in accordance with Policy & Procedure #200-4.

Fulton County routinely refunds monies paid to us by corporations or individuals when the intended project or service could not be accomplished. The responsible department determines when monies are to be refunded and would submit a request for disbursement of funds.

Contract & Compliance Information

(Provide Contractor and Subcontractor details.)

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	.			
Total M/FBE Values	.			
Total Prime Value	.			
Fiscal Impact / Funding Source	(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)			
.				
Exhibits Attached	(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)			
Source of Additional Information	(Type Name, Title, Agency and Phone)			

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Procurement**Contract Attached:**

.

Previous Contracts:

.

Solicitation Number:

.

Submitting Agency:

.

Staff Contact:

.

Contact Phone:

.

Description:.**FINANCIAL SUMMARY****Total Contract Value:**

Original Approved Amount: .

Previous Adjustments: .

This Request: .

TOTAL: .

MBE/FBE Participation:

Amount: . %: .

Amount: . %: .

Amount: . %: .

Amount: . %: .

Grant Information Summary:

Amount Requested: .

Match Required: .

Start Date: .

End Date: .

Match Account \$: .

☐

Cash

☐

In-Kind

☐

Approval to Award

☐

Apply & Accept

Funding Line 1:

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Funding Line 2:

.

Funding Line 3:

.

Funding Line 4:

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KEY CONTRACT TERMS**Start Date:**

.

End Date:

.

Cost Adjustment:

.

Renewal/Extension Terms:

.

ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Whitmore, Sharon	Date: 10/6/2014
.	County Attorney:	.	Date: .
.	Purchasing/Contract Compliance:	.	Date: .
.	Finance/Budget Analyst/Grants Admin:	.	Date: .
.	Grants Management:	.	Date: .
X	County Manager:	O'Connor, Patrick	Date: 10/9/2014

SEPTEMBER 2014 REFUND REPORT

DEPARTMENT NAME	VENDOR NAME	AGENCY NUMBER	FUND	AMOUNT	CHECK NUMBER	DESCRIPTION
Department of Water Resources						
	Bryan Lipszyc	540	201	47.62	377623	Water
	FISERV/BASTOGNE INC.	540	201	479.01	377624	Water & Sewer
	FISERV/BASTOGNE INC.	540	201	198.00	376162	Water & Sewer
	Harriett Broussard	540	201	360.00	376163	Water & Sewer
	Howard Garrett Jr.	540	201	1,091.54	377625	Water
	Jeff Carbine	540	201	126.84	377626	Sewer
	Jennifer Emslie	540	201	448.15	377627	Sewer
	Julie Epstein	540	201	390.23	377628	Water
	Mathew McClung	540	201	14.03	377629	Sewer
	Paul Janus	540	201	285.87	377630	Sewer
	Pointe Development Group	540	201	192.15	377631	Water
	Reginald Smith	540	201	2,450.48	376164	Sewer
	Teresa Vogel	540	201	73.51	376166	Sewer
	Tal Tsur	540	201	15.48	376165	Sewer
	Total			6,172.91		