

# Contract Renewal Evaluation Form

<b>Date:</b>	<b>August 3, 2023</b>
<b>Department:</b>	<b>Department of Real Estate and Asset Management</b>
<b>Contract Number:</b>	<b>22ITB132332C-GS</b>
<b>Contract Title:</b>	<b>Countywide Solid Waste Disposal and Recycling Services</b>

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed, and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

Solid Waste Division of DREAM worked hard to reduce the total cost of solid waste disposal and recycling for Fulton county facilities. In this efforts division signed contract with two vendors to get the best lowest possible rate for the services.

These contracts furnish all materials, labor, equipment, transportation, and appurtenances necessary for providing comprehensive countywide solid waste disposal and single stream recycling services. This is a time and materials contract that require covering the cost for labor, equipment, and transportation pick-up/haul for the disposal of solid waste at designated landfill sites. The Scope of Work consists of solid waste collection, transportation, and disposal services for the County's facilities, and to support the ongoing operational needs for the disposal of construction and demolition waste, clearing and grubbing debris, municipal solid waste, and other routine waste materials. In addition to the solid waste disposal, the contractors shall provide landfill/transfer station or other disposal facilities, such as dumpsters, roll off containers, single stream recycling collection and shredding services on an "as needed" basis to meet the essential operations of the County.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

**Internet search of pricing for same product or service:**

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

**Explanation / Notes:**

Internet search wasn't done as this service is selected through lowest possible bid process. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid.

**Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

**Explanation / Notes:**

**Market survey wasn't done as this service is selected through lowest possible bid process.**

**Other (Describe in detail the analysis conducted and the outcome):**

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

FY2023 The County expenditure as of 8/3/2023 is \$674,597.31

FY2022 The County spent \$994,600.00

FY2021 The County spent \$890,761.23

FY2020 The County spent \$768,425.65

**4. Does the renewal option include an adjustment for inflation?**  Yes  No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?**  Yes  No

Date of last purchase:	
Price paid:	
Inflation rate:	0.00%
Adjusted price:	n/a
Percent difference between past purchase price and renewal price:	0.00%

**Explanation / Notes:**

This is a fixed price service.

5. Is this a seasonal item or service?  Yes  No

6. Has an analysis been conducted to determine if this service can be performed in-house?  Yes  No If yes, attach the analysis.

The County does not have the capacity to perform this service in-house.

7. What would be the impact on your department if this contract was not approved?

If these contract renewals are not approved, the County will not have ability to collect solid waste and recycle materials from County-wide facilities and disposing it properly.

Shaista Begum

8/4/23

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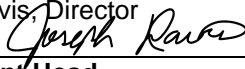
**Prepared by**

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**Date**

Joseph N. Davis, Director

Click here to enter a date.



8/10/2023

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**Department Head**

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**Date**