

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

**FULTON COUNTY, GEORGIA**

**CONTRACTOR:** Type full legal Company Name  
Out on Film, Inc.

CFS STAFF

Signed by:  
Robert L. Pitts  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

ATTEST:

Signed by:  
Tonya R. Grier  
Tonya R. Grier  
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

Signed by:  
Chad Alexis  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
David Manuel  
David Manuel, Director  
Fulton County Department of Arts & Culture

Signed by:  
Joshua D. Lorenz  
Type Name Here , Board Chair

ATTEST:

Please select Attest or Notary from the checkbox

☒ Attest  
☐ Notary

Signed by:  
Executive Director  
Type Name Here , Executive Director

(Affix Corporate Seal)

ATTEST:



Attach the LOA using the paper clip.

Notary Public

(LOA)

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

Attach a copy of the notarized signature page & LOA

Please select RCS or RM

RCS

☒ RM

|   |   |
|---|---|
| ITEM#: _____ RM: _____<br>REGULAR MEETING | ITEM#: 25-0786 2 <sup>nd</sup> RM: 10/15/2025<br>SECOND REGULAR MEETING |
|---|---|

LEGAL  
STAFF



**Iona Leighton**

Board Secretary

Out On Film Inc

999 Brady Ave NW

Atlanta, GA 30318

[iona.leighton@outonfilm.org](mailto:iona.leighton@outonfilm.org)

678-944-8158

August 25th, 2025

**To Whom It May Concern:**

I, Iona Leighton, the Board Secretary of Out On Film Inc, hereby authorize Justice Obiaya, the Executive Director of Out On Film, to act on behalf of our organization in all matters related to submitting the contract for the Fulton County grant.

Justice Obiaya is granted full authority to sign, submit, and handle all documentation and correspondence regarding the Fulton County grant on behalf of Out On Film Inc. This includes but is not limited to, signing contracts, submitting required forms, and communicating with the relevant authorities or representatives involved in the grant process.

This authorization is valid from January 22nd, until December 31st, 2025, unless revoked in writing before the expiration date.

Please extend all necessary cooperation to Justice Obiaya as they carry out these duties.

Thank you for your attention to this matter.

Sincerely,

Iona Leighton

Board Secretary

Out On Film Inc

[iona.leighton@outonfilm.org](mailto:iona.leighton@outonfilm.org)

678-944-8158

**AMENDMENT NO. 1 TO THE CONTRACT FOR SERVICES AGREEMENT  
BETWEEN FULTON COUNTY, GEORGIA AND CONTRACTOR**

Contractor: Out On Film, Inc.  
Address: 999 Brady Ave NW  
City, State Atlanta, GA 30318-  
Telephone: 678-944-8158 ext 100  
E-mail: justice.obiaya@outonfilm.org  
Contact: Justice Obiaya

**W I T N E S S E T H**

WHEREAS, pursuant to O.C.G.A. § 36-1-19.1, Fulton County is authorized under the laws of the State of Georgia to enter into contracts for services with individuals, corporations and institutions, for purely charitable purposes, including benevolent purposes for arts and humanities, and to purchase services from such individuals, corporations and institutions; and

WHEREAS, Out On Film, Inc. has submitted to the Fulton County Department of Arts & Culture ("FCAC") an application for Fulton County funding associated with the Fulton County Contracts for Services program for arts-related services, and the Fulton County Arts Council has recommended that this funding be made available to Out On Film, Inc by the Fulton County Board of Commissioners ("BOC"); and

WHEREAS, on June 18, 2025, the Fulton County BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0476; and

WHEREAS, Fulton County ("County") entered into a Contract for Services Agreement with Out On Film, Inc. to provide arts-related services, dated June 18, 2025; and

WHEREAS, on September 17, 2025, the BOC approved Resolution 25-0721, which amended Fulton County's budget to increase the departmental budget for the FCAC by an additional \$1,700,000.00 based on current underruns in the County's overall Fiscal Year 2025 budget; and

WHEREAS, in light of Resolution 25-0721, the Fulton County Arts Council made new recommendations to the BOC, which included an additional contribution amount of **\$9000** for Contractor; and

WHEREAS, on October 15, 2025, the BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0786.

**NOW, THEREFORE,** the County and the Contractor agree as follows:

This Amendment No. 1 to the Contract for Services Agreement between Fulton County, Georgia and Out On Film, Inc. ("the Parties") is effective as of this the 15 day of October 2025. The Parties agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the original Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Contractor is to perform the Scope of Work set forth in the original Contract.
2. **COMPENSATION:** The services described under the Scope of Work in the original Contract shall be performed by Contractor for a total additional amount not to exceed **\$9000** (NINE THOUSAND DOLLARS).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chairman of the Fulton County Board of Commissioners, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. \_1\_ TO FORM OF CONTRACT:** Except as modified by this Amendment No. \_1\_ to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

**[INTENTIONALLY LEFT BLANK]**

## Certificate Of Completion

Envelope Id: B89652C5-1841-407F-8069-7A6DC2D37094

Status: Completed

Subject: Please DocuSign: Out On Film - 2025 CONTRACTS FOR SERVICES- - AMENDMENT - Aenda Item - 25-0786

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 4

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Sharon Maloney

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Sharon.Maloney@fultoncountyga.gov

IP Address: 134.231.232.249

## Record Tracking

Status: Original

Holder: Sharon Maloney

Location: DocuSign

10/23/2025 6:35:09 PM

Sharon.Maloney@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

### Signature

### Timestamp

David Manuel

david.manuel@fultoncountyga.gov

Director of Arts & Culture

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

*David Manuel*  
E41CE12C05E74A9...

Sent: 10/23/2025 6:37:15 PM

Viewed: 10/24/2025 9:41:13 AM

Signed: 10/24/2025 9:41:24 AM

Signature Adoption: Pre-selected Style

Using IP Address: 208.190.197.193

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Joshua D. Lorenz

joshua.d.lorenz@outonfilm.org

Board Member

Out on Film, Inc.

Security Level: Email, Account Authentication  
(None)

Signed by:

*Joshua D. Lorenz*  
471296F7399C418...

Sent: 10/24/2025 9:41:25 AM

Viewed: 10/24/2025 3:15:51 PM

Signed: 10/24/2025 3:21:52 PM

Signature Adoption: Pre-selected Style

Using IP Address:

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## Electronic Record and Signature Disclosure:

Accepted: 10/24/2025 3:15:51 PM

ID: d4f3200c-cac8-4887-982f-b399ad0d9010

Justice Obiaya

justice.obiaya@outonfilm.org

Executive Director

Security Level: Email, Account Authentication  
(None)

Signed by:

*Justice Obiaya*  
81DFF455BA4940F...

Sent: 10/24/2025 3:21:54 PM

Viewed: 10/25/2025 12:35:10 PM

Signed: 10/31/2025 10:12:57 PM



Signature Adoption: Drawn on Device

Using IP Address:

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Accepted: 10/25/2025 12:35:10 PM

ID: 2870927d-3645-4bad-bffb-4acb2f419301

| Signer Events   | Signature  | Timestamp  |
|---|--|--|
| <p>Sharon Maloney<br/> Sharon.Maloney@fultoncountyga.gov<br/> Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/> Not Offered via DocuSign</p>  | <p><b>Completed</b></p> <p>Using IP Address:<br/> 2600:1700:2960:5220:c532:2282:8721:5f99</p>  | <p>Sent: 10/31/2025 10:13:00 PM<br/> Viewed: 11/2/2025 6:59:23 PM<br/> Signed: 11/2/2025 6:59:53 PM</p>  |
| <p>Lauren Hansford<br/> lauren.hansford@fultoncountyga.gov<br/> Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/> Accepted: 11/3/2025 5:07:25 PM<br/> ID: 7b1b00c0-614e-4acc-ae81-fb98acaaa067</p>  | <p><b>Completed</b></p> <p>Using IP Address: 74.174.59.4</p>   | <p>Sent: 11/2/2025 6:59:56 PM<br/> Viewed: 11/3/2025 5:07:25 PM<br/> Signed: 11/3/2025 5:08:25 PM</p>    |
| <p>Chad Alexis<br/> Chad.Alexis@fultoncountyga.gov<br/> Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/> Accepted: 11/3/2025 11:16:09 PM<br/> ID: 08564c1d-052d-43ed-9764-add51c9cb4ce</p>   | <p>Signed by:<br/> <br/> 968A614CF1584A5...</p> <p>Signature Adoption: Pre-selected Style<br/> Using IP Address:<br/> 2601:c2:784:15b0:cde8:c5df:4d75:47e1</p>  | <p>Sent: 11/3/2025 5:08:28 PM<br/> Viewed: 11/3/2025 11:16:09 PM<br/> Signed: 11/3/2025 11:17:11 PM</p>  |
| <p>Nikki Peterson<br/> nikki.peterson@fultoncountyga.gov<br/> Chief Deputy Clerk to the Board of Commissioners<br/> Fulton County Government<br/> Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/> Accepted: 11/27/2017 1:39:37 PM<br/> ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8</p> | <p><b>Completed</b></p> <p>Using IP Address: 74.174.59.10</p>  | <p>Sent: 11/3/2025 11:17:14 PM<br/> Viewed: 11/4/2025 12:45:11 PM<br/> Signed: 11/4/2025 12:47:10 PM</p> |
| <p>Robert L. Pitts<br/> harriet.thomas@fultoncountyga.gov<br/> Chairman<br/> Fulton County<br/> Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/> Accepted: 11/4/2025 12:55:41 PM<br/> ID: cf406e6a-9a87-4abe-9c1e-9bf09b5f80c2</p>   | <p>Signed by:<br/> <br/> 14E1B4AA5F6A44A...</p> <p>Signature Adoption: Pre-selected Style<br/> Using IP Address: 74.174.59.10</p>   | <p>Sent: 11/4/2025 12:47:14 PM<br/> Viewed: 11/4/2025 12:55:41 PM<br/> Signed: 11/4/2025 12:55:49 PM</p> |
| <p>Tonya Grier<br/> tonya.grier@fultoncountyga.gov<br/> Clerk to the Commission<br/> Fulton County Government<br/> Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b></p>   | <p>Signed by:<br/> <br/> EEC476C4837648D...</p> <p></p> <p>Signature Adoption: Uploaded Signature Image<br/> Using IP Address: 104.129.207.113</p> | <p>Sent: 11/4/2025 12:55:52 PM<br/> Viewed: 11/4/2025 3:11:40 PM<br/> Signed: 11/4/2025 3:11:48 PM</p>   |

| Signer Events   | Signature  | Timestamp  |
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| In Person Signer Events   | Signature  | Timestamp  |
| Editor Delivery Events  | Status   | Timestamp  |
| Sharon Maloney<br>Sharon.Maloney@fultoncountyga.gov<br>Security Level: Email, Account Authentication (None)   | <div>VIEWED</div><br>Using IP Address: 134.231.232.249 | Sent: 10/23/2025 6:37:00 PM<br>Viewed: 10/23/2025 6:37:10 PM<br>Completed: 10/23/2025 6:37:15 PM |
| Electronic Record and Signature Disclosure:<br>Not Offered via DocuSign   |  |  |
| Agent Delivery Events   | Status   | Timestamp  |
| Intermediary Delivery Events  | Status   | Timestamp  |
| Certified Delivery Events   | Status   | Timestamp  |
| Carbon Copy Events  | Status   | Timestamp  |
| Brian Jones<br>brian.jones@fultoncountyga.gov<br>President-Elect<br>Fulton County Government<br>Security Level: Email, Account Authentication (None)                              | <div>COPIED</div>                                      | Sent: 11/4/2025 3:11:52 PM   |
| Electronic Record and Signature Disclosure:<br>Not Offered via DocuSign   |  |  |
| Shantras Lakes<br>shantras.lakes@fultoncountyga.gov<br>Contracts for Services Program Manager<br>Fulton County Government<br>Security Level: Email, Account Authentication (None) | <div>COPIED</div>                                      | Sent: 11/4/2025 3:11:53 PM   |
| Electronic Record and Signature Disclosure:<br>Not Offered via DocuSign   |  |  |
| Tasha Tavaras<br>tasha.tavaras@fultoncountyga.gov<br>CFS Specialist<br>Fulton County Government!<br>Security Level: Email, Account Authentication (None)                          | <div>COPIED</div>                                      | Sent: 11/4/2025 3:11:55 PM   |
| Electronic Record and Signature Disclosure:<br>Not Offered via DocuSign   |  |  |
| Witness Events  | Signature  | Timestamp  |
| Notary Events   | Signature  | Timestamp  |
| Envelope Summary Events   | Status   | Timestamps   |
| Envelope Sent   | Hashed/Encrypted                                       | 10/23/2025 6:37:00 PM  |
| Certified Delivered   | Security Checked                                       | 11/4/2025 3:11:40 PM   |
| Signing Complete  | Security Checked                                       | 11/4/2025 3:11:48 PM   |
| Completed   | Security Checked                                       | 11/4/2025 3:11:55 PM   |

| Payment Events                             | Status | Timestamps |
|--|--------|------------|
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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### **How to contact Carahsoft OBO Fulton County, Georgia:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov)

**To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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**To request paper copies from Carahsoft OBO Fulton County, Georgia**

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- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

|                            |   |
|----------------------------|---|
| Operating Systems:         | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X   |
| Browsers:                  | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader:                | Acrobat® or similar software may be required to view and print PDF files  |
| Screen Resolution:         | 800 x 600 minimum   |
| Enabled Security Settings: | Allow per session cookies   |

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.