

Contract Renewal Evaluation Form

Date:	September 28, 2022
Department:	Department of Senior Services
Contract Number:	21ITB000028ACJC
Contract Title:	Indigent Burial Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

O.C.G.A. § 36-12-5(a) provides that Fulton County is obligated to provide indigent burial services. Burials have been provided within the approved program budget.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☒ **Internet search of pricing for same product or service:**

Date of search:	September 28, 2022
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Fulton County

Service	Section 1 adult		Section 2 Child 2-16		Section 3 Child Under 2	
	Projected Number	Proposed Cost	Projected Number	Proposed Cost	Projected Number	Proposed Cost
Cemetery Plot	325	\$325.00	5	\$325.00	25	\$250.00
Cement Valut	300	\$150	5	\$150	25	\$0.00
Open and Clost Grave	300	\$420	5	\$420	25	\$231

Lowering Services	300	\$381.00	4	\$381	25	\$0.00

Michigan

Service	Payment to Funeral Director	Cemetery or Crematory	Payment for Vault
Fetus or infant under age 1 month	\$165	\$45	\$0
Burial with memorial service	\$520	\$145	\$100
Burial without memorial service	\$285	\$145	\$100
Cremation with memorial service	\$455	\$145	\$0
Cremation without memorial service	\$220	\$145	\$0
Transportation of donated or unclaimed body	\$.34 per mile up to 176	\$0	\$0

Department of Social Services NYC

Office of Burial Services (OBS) can pay up to \$1,700 towards the cost of a funeral bill for a decedent's final disposition (which includes burial, cremation or burying of cremation ashes) to the deceased person's relative, friend, Organizational Friend or authorized representative.

Denver, Colorado

The Burial Assistance Program provides payments to providers for burial and cremation services of low-income residents. The burial benefit is up to \$1,500, depending on the decedent's resources at time of death and total cost of all funeral, cremation and/or burial services. Total costs cannot exceed \$2,500, otherwise a payment will not be paid.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$317,700.00 – Mutual Meadows

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

Fulton County is obligated by O.C.G.A. § 36-12-5(a) to provide indigent burial services. If not approved, the County would be in violation of the Georgia Code.