



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **House of Cherith, Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Homelessness

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: 2. Rapid Re-Housing These activities are designed to move homeless people quickly to permanent housing...,4. Permanent supportive housing options for individuals households who are chronically homeless...,5. Transitional housing bridge housing options for homeless population affected by mental health...

Senior Services: Not Applicable

House of Cherith, Inc., Atlanta Residential Recovery Services for Survivors will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
House of Cherith	1300 Joseph E. Boone Blvd NW	Atlanta	GA	30314	6	6

Approach and Design:

House of Cherith, Inc., Atlanta Residential Recovery Services for Survivors will provide services to **60** clients that reside in Fulton County, with CSP funding.

House of Cherith, Inc., Atlanta Residential Recovery Services for Survivors will provide the following activities and services in Fulton County with CSP funding:

House of Cherith will provide proven interventions in survivor services focused on positively impacting the Fulton County CSP Homelessness Funding Priority while also supporting other CSP funding priority areas including Health and Wellness through its conceptualized continuum of care that collectively addresses safety, stability, and reintegration for survivors. Key activities will include:

Identification, Outreach & Referrals

HOC handles referrals from the courts, law enforcement, healthcare networks, detox centers, and other community organizations. HOC uses standard protocols to screen for victims and facilitate successful identification. HOC also advances education and training to help at-risk populations understand the dangers and encourage more survivors to access restorative care.

Safe Supportive Housing (Emergency, Long-Term/Transitional)

HOC gives each family unit a secure, dignified room of their own with communal dining and living areas. HOC maintains a range of housing options to address a continuum of care:

- The Emergency Care Center (14 rooms) offers round-the-clock access to safe housing with vital crisis and stabilization services for women and families. Residents will receive an intake assessment, have their initial mental health appointments, and have their urgent physical needs taken care of as staff work to find programs for the subsequent recovery phase.
- Safe Houses (25 rooms across two homes) provide food, clothing, and emergency safe housing for adult female survivors who are expected to stay 30-45 days as they determine next steps.
- HOC 1 & 2 (26 rooms across two homes) provide long-term safe housing with the comprehensive support needed for adult survivors to become healthy emotionally and physically, maintain sobriety, and work toward more independent living.
- Family Care (rooms for 3 mothers with their children) offers the same services as HOC 1 & 2 homes, along with childcare and family counseling. This provides a way for mothers to remain with their children while they both recover.

When survivors are ready to graduate, HOC works with each to place them in safe, stable housing where they can maintain their health as they reintegrate into society.

Case Management & Service Planning

HOC Case Managers work closely with each survivor to assess service needs, provide information about their rights to services, and establish an individual service plan. Case managers identify and make referrals for services, coordinate services, advocate for survivors, and provide emotional and moral support. Case managers also work with residents to access eligible benefits such as TANF, Housing Vouchers, CAPPs, and victim assistance funds. They also serve as mentors and advocates.

Mental Health Care

A key component of HOC programming is the presence of full-time licensed clinicians to ensure residents receive ongoing services to address mental, physical, and emotional health. HOC focuses on gifts and strengths assessments to empower each survivor and incorporates curricular elements focused on addiction and substance abuse, sexual recovery, suicide prevention, and trauma recovery. Residents receive weekly individual and group counseling as well as substance abuse sessions.

Comprehensive Support Services

Comprehensive services for all residents promote socialization, recovery, wellness, self-advocacy, support system development, and community living skills.

- Nutrition & Meals.
- Clothing & Hygiene.
- Life Skills Training.
- Financial Literacy.
- Medical Care.
- Fitness.

HOC has received Gold Certification from the Safe House Project indicating the provision of the highest-quality programming. Programming aligns with the HEARTH Act while keeping victims' needs at the forefront. HOC's residential recovery programming address "Health and Human Services" Strategic Objectives and KPIs as follows:

1. Prevent illness by engaging in healthier behaviors. Upon arrival, all residents have access to regular health care and mental health care, including substance abuse treatment, through HOC's strong partnerships. This increases the percentage of residents engaged in substance abuse treatment.
2. Prevent health disparities. To reduce the percentage of residents who experience food insecurity, all HOC residents have access to regular meals three times a day. HOC also employs dedicated behavioral health specialists, increasing the number of people who receive services by ensuring all residents benefit from weekly sessions.
3. Support the vulnerable. HOC residents receive residential recovery services that help reduce homelessness and increase the number of people who receive permanent supportive housing with ongoing access to the support services they need to increase self-sufficiency.

These interventions address Fulton County CSP funding priorities in the primary service category of Homelessness as follows.

1. Permanent supportive housing options for the chronically homeless. When victims do not receive the specialized services needed to overcome their history of abuse, they can spiral into a lifetime of homelessness. HOC ensures they receive case management, health care, mental health care and counseling, substance abuse treatment, and career and life skills training to help them stabilize and prepare to be placed into a more permanent housing situation where they can maintain their self-sufficiency.
2. Transitional housing options for the homeless population affected by mental health, substance use disorders, and domestic violence. Survivors must quickly find safe, supportive housing to manage the trauma, substance use, and mental health disorders they battle. HOC partners throughout the Metro Atlanta area to ensure each survivor finds suitable housing where she can reclaim her life. HOC's long-term programming ensures women access to safe, supportive housing throughout their healing journey. HOC clinicians address mental health and trauma, and staff also help connect residents to partners that help manage mental and physical conditions to advance County health and wellness priorities.

3. Rapid rehousing. HOC provides a continuum of care from emergency to transitional to permanent housing for survivors of trafficking. HOC works with the Continuum of Care and Coordinated Entry process to follow guidelines for victims that minimize frustration and maximize the use of resources so that homelessness for victims is rare, brief, and nonrecurring. The Emergency Care Center (ECC) offers round-the-clock access to emergency shelter, and women who enter Safe House are connected with resources to rehouse them within 30-45 days.

House of Cherith will continue collaborating with dozens of partners to empower survivors to reclaim, renew, and rekindle their hopes for a successful future free of exploitation.

- A partnership with the Freedom Collective will ensure survivors have access to 24/7 crisis assistance and a safe, secure environment. HOC provides emergency shelter, while the Freedom Collective provides emergency hotline and transportation services.
- HOC works closely with law enforcement partners to connect more survivors with the support they need to break free from those who seek to exploit them, avoid traumatization, and reclaim hope. Key relationships include the Atlanta City Detention Center, the City of Atlanta's Office of the Public Defender, the Community Court, the Fulton County District Attorney, Fulton County Annex, Fulton County Adult Supervision, the Georgia Public Defender, and the Georgia Bureau of Investigation.
- With most survivors having legal challenges resulting from their exploitation, Wilbanks Child Endangerment and Sexual Exploitation (CEASE) Clinic, Atlanta Legal Aid, and the Atlanta Volunteer Lawyers Foundation help survivors access the legal assistance they need to manage their cases.
- HOC participates in the City of Atlanta Continuum of Care. Established relationships between frontline response teams, other housing organizations, and intake personnel enable victim-services organizations to remain informed of resources to help more survivors access programs that best support their needs.
- HOC partners with MOST (Men Opposing Sex Trafficking), with HOC providing essential training for MOST members on how to identify when trafficking is taking place and what they can do about it while MOST raises significant funds in support of HOC's work.
- City of Refuge (COR) helped launch HOC ten years ago, and the two organizations continue to collaborate closely to serve clients in need. COR provides facilities free of charge and assists with meals, utilities, security, and access to tuition-free childcare, school, and workforce development services that can increase self-sufficiency and promote reintegration into society. HOC provides training and trauma-informed support for COR housing program staff and residents.
- Mercy Care, Recovery Consultants of Atlanta, the Georgia Department of Public Health, Grady Health Systems, Narcotics Anonymous, Penfield, Willowbrook Psychiatric Center, and Ridgeview Institute help ensure residents receive critical medical, dental, and mental health services.
- Free fab'rik provides an onsite clothing boutique. Back to You Salon and Van Michael Salon offer a safe place for each resident to feel loved and valued as she begins to reflect her new identity as a survivor rather than a victim.
- House of Cherith serves as a member of the Georgia Statewide Human Trafficking Task Force and the Trafficking Survivor Equity Coalition, lending its expertise to help prevent trafficking, protect survivors, and prosecute traffickers. HOC is also an active participant in the Georgians for Refuge, Action, Compassion, and Education Commission (GRACE Commission) to combat human trafficking and seek justice for survivors.

These established relationships keep HOC and its numerous collaborators and partners well-informed of the landscape in serving survivors, helping them best work together to address residents’ holistic needs. Together, we empower more survivors to reclaim, renew, and rekindle their hopes for a successful future free of exploitation.

Designation of CSP Funds:

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency’s utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant’s public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Total	\$40,000.00

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$2,000.00
Operational (25% Operational max of total funds awarded.)	\$0.00
Direct Services	\$38,000.00
<i>Total</i>	\$40,000.00

Explanation of Funding Details:

House of Cherith plans to spend the \$40,000 funded amount from Fulton County as follows:

- \$38,000 in Direct Service Expenditures for residential staff. House of Cherith operates five residences in Fulton County (the Emergency Care Center, Safe House 1 and Safe House 2, HOC 1 Long-Term, HOC 2 Long-Term, and Family Care), and each requires round-the-clock staff. The requested amount will cover a portion of the full-time salary for Residential Service Associates (RSA) in these homes. RSAs help maintain a safe, clean home environment and facilitate daily programming and activities to help program goals and measures.
- \$2,000 in Administrative Expenditures for administrative staff salaries to help ensure appropriate fiscal and programmatic management of grant requirements.

This investment represents less than 2% of the total program budget to help survivors receive the comprehensive support need to regain stability, increase self-sufficiency, exit homelessness, and reclaim their lives. Staff costs are distributed evenly throughout the program period; however, HOC currently plans to spend all funds during the first reporting period given the total funding amount to ensure timely achievement of all program goals.

Program Performance Measures:

House of Cherith, Inc. agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: 3. Number of individuals placed in Transitional Housing, 4. Number of individuals placed in Permanent Supportive Housing, 5. Number of individuals whose barriers to self-sufficiency are eliminated/ reduced; paths to self-sufficiency created...

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

HOC evaluates success based on its ability to guide and support survivors at each stage of their journey. We celebrate each day of safety, of sobriety, and of attending appointments and sessions designed to promote healing. We track progress through days of safety and sobriety achieved; medical and behavioral health services available; educational and life skills training provided; and graduates successfully reintegrating into their communities. While each journey is individual, the following offers a general timeline with goals and outcomes for each phase of the journey:

- Emergency Care Center

The primary goal is to ensure round-the-clock access to safe housing with vital crisis and stabilization services. Key outcomes are that survivors have their immediate needs for safe shelter and their urgent physical needs met. Staff will then strive to find programs for the subsequent recovery phase within the first week of the stay.

- Safe House

The primary goal of Safe House is to deliver safe emergency housing and support services where women can make clear, sober decisions about the next steps in their journey to stability. Key outcomes are that each resident will be discharged to HOC long-term or another long-term program:

- substance/alcohol-free
- emotionally stable

- within 30-45 days of intake.

- Long-Term/ Transitional (HOC1 and HOC2 homes)

The primary goal is to deliver safe transitional housing and support services where women are able to become healthy emotionally and physically, maintain sobriety, and secure employment as they recover from their trauma and prepare to live a self-sufficient lifestyle. Key outcomes are that 12 months after discharge, graduates

- are living independently in permanent housing
- feel safe in their new environment
- have access to reliable transportation
- adults are employed and/or accessing benefits while children's behavior is generally school-appropriate
- visit the dentist and doctor annually and receive treatment for long-term mental health needs.

House of Cherith's evaluation tools are designed to help the organization monitor success based on the ability to guide each survivor on her journey to recovery and to course-correct as necessary. The first tool is the referral spreadsheet maintained by the intake team. This provides quantitative information on the number of intake inquiries and the sources of referrals handled as well as the reasons for the inability to serve survivors. The process also enables the intake team to capture qualitative data from partners on emerging and ongoing needs and the community's ability to meet those needs.

HOC collects survivors' demographic and biographic information on the original application form. This form will collect age, race/ethnicity, gender, disabilities, homeless status, veteran status, and languages spoken. The organization then maintains a spreadsheet of client enrollment status to include the date of entry, the number of survivors housed in each program each night throughout the year, when a client is referred to long-term care, and when clients are discharged or graduate from the program. This data collection aligns with Anti-Trafficking Information Management System and HIPAA requirements to include non-identifiable client information. The application form also includes trauma & substance abuse history, sexual abuse/trafficking/domestic violence history, safety needs, and triggers. The Case Management team incorporates quantitative and qualitative data from this form and then documents key metrics and program participation information in each client's case form.

In addition to this qualitative information, Case Management data tracks more quantitative information, such as the number and types of advocacy, therapies, and referrals provided. Program staff are responsible for maintaining accurate data and compiling this information into regular reports. All staff follow strict policies and procedures for confidentiality. At the beginning of 2023, HOC introduced ClientTrack for its case management team after the platform made modifications that enabled its use for survivors while continuing to follow all requirements for sensitive survivor services. HOC now uses this comprehensive case management platform to track each client's experience from intake to exit. Case Management files in ClientTrack and client surveys will give clients, case managers, and the organization a thorough breakdown of survivor needs and demonstrate the progress made toward meeting these needs.

The HOC needs assessment also provides for client satisfaction surveys. This supplements the anonymous survey box that HOC maintains in the homes so that residents can make suggestions. When survivors move from emergency housing and substantially complete the long-term program and prepare for graduation, they are asked to complete brief satisfaction surveys to capture progress and improve service delivery. All information will be compiled into annual reporting to inform ongoing program planning and outcome targets.

County Defined Key Performance Measure 1: Number of individuals placed in Transitional Housing. From January 1 to December 31, 2025, HOC expects to help at least 20 survivors access Transitional Housing.

County Defined Key Performance Measure 2: Number of individuals placed in Permanent Supportive Housing. From January 1 to December 31, 2025, HOC expects to help at least 4 survivors move into Permanent Supportive Housing.

County Defined Key Performance Measure 3: Number of individuals whose barriers to self-sufficiency are eliminated/ reduced; paths to self-sufficiency created. From January 1 to December 31, 2025, HOC expects to provide safe, dignified housing that helps reduce the barriers to self-sufficiency for at least 60 survivors of trafficking and exploitation.

Agency Defined Performance Measure(s):

Agency Key Performance Measure 1: Number of intake inquirers assisted. From January 1 to December 31, 2025, HOC expects to handle at least 250 intake inquiries.

Agency Key Performance Measure 2: Number of substance abuse meetings provided. From January 1 to December 31, 2025, HOC will provide at least 125 substance abuse meetings for residential recovery residents.

Agency Key Performance Measure 3: Number of behavioral health/counseling services provided. From January 1 to December 31, 2025, HOC will provide at least 500 counseling sessions to address mental health and trauma.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact

future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.
8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.
9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.
10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).
12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

- (a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00.**

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

House of Cherith, Inc.
1300 Joseph E. Boone Blvd NW
Atlanta, Georgia 30314

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If

Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **House of Cherith, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the “Insurance and Risk Management Provisions” document, Attachment “A”, with Fulton County, Georgia added as an “Additional Insured”. The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County’s and Contractor’s duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County’s sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	House of Cherith, Inc.
Project No. and Project Title:	Request for Proposal 25RFP020325C-MH 2025 Community Service Program (CSP)

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

1607533

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

11/12/2020

Date of Authorization

House of Cherith, Inc.

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Kelsi Franco

Printed Name (of Authorized Officer or Agent of Contractor)

Kelsi Franco

Signature (of Authorized Officer or Agent)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

2-19-25

Date Signed

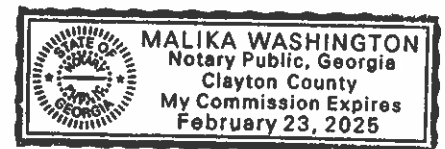
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

19th DAY OF February, 2025

[Signature]

Notary Public

[NOTARY SEAL]



My Commission Expires: 2/23/25

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	House of Cherith, Inc.
Project No. and Project Title:	Project No: Request for Proposal 25RFP020325C-Project Title MH 2025 Community Services Program (CSP)

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

Date of Authorization

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Printed Name (of Authorized Officer or Agent of Contractor)

Title (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20 ____

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the “EEV/Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 340 Jesse Jewell Parkway SE, Suite 535 Gainesville GA 30501	CONTACT NAME: Joann Presgraves PHONE (A/C, No, Ext): 770-533-7606 E-MAIL ADDRESS: Joann_Presgraves@ajg.com FAX (A/C, No):
INSURER(S) AFFORDING COVERAGE	
INSURED House of Cherith, Inc. 1300 Joseph E Boone Blvd Atlanta GA 30314	HOUSOFC-05 INSURER A: James River Insurance Company INSURER B: Service American Indemnity Company INSURER C: ACE Fire Underwriters Insurance Company INSURER D: Kinsale Insurance Company INSURER E: INSURER F:
	NAIC #
	12203
	39152
	20702
	38920

COVERAGES**CERTIFICATE NUMBER:** 1807741352**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	001474761	9/7/2024	9/7/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ included \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y		01003221830	9/7/2024	9/7/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	SATIS0334504	9/14/2024	9/14/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Directors & Officers Professional Liability Abuse or Sexual Misconduct			NFPGAF158974422005 001474761 001474761	7/24/2024 9/7/2024 9/7/2024	7/24/2025 9/7/2025 9/7/2025	Aggregate \$2,000,000 Aggregate \$3,000,000 aggregate \$300,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fulton County Government, Its Employees, Servants and Agents are included as additional insureds as respects to Genral Liability and Umbrella Liability policies, pursuant to and subject to the policy's terms, definitions, conditions and exclusions. The insurance provided in the General Liability policy is primary and any other insurance shall be excess only, and not contributing. Waiver of subrogation is provided in favor of the additional insureds with respect to the above General Liability policy, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government
 141 Pryor St, SW
 Atlanta GA 30303-3408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 1050 Crown Pointe Parkway, Suite 600 Atlanta GA 30338	CONTACT NAME: Lindsey Pitts PHONE (A/C. No. Ext): 678-393-5299 FAX (A/C. No): 678-393-5220 E-MAIL ADDRESS: <table style="width: 100%;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Philadelphia Indemnity Insurance Company</td> <td>18058</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Philadelphia Indemnity Insurance Company	18058	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Philadelphia Indemnity Insurance Company	18058														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
INSURED City of Refuge, Inc. House of Cherith, Inc. 1300 Joseph E Boone Boulevard NW Atlanta GA 30314	CITYOFR-10														

COVERAGES**CERTIFICATE NUMBER:** 799518985**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2595674-004	9/14/2024	9/14/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government
 141 Pryor Street NW
 Atlanta GA 30303-3408

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AUTHORIZED REPRESENTATIVE

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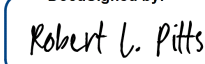
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.


OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **House of Cherith, Inc.**

DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DocuSigned by: Name of Signatory: Kelsi Franco

D77AA48B34AC469...
Executive Director
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

Signed by: Name of 2nd Signatory: **Matt McGee**

1BC1539426FC49B...
Development Director
Second Authorized Signature

(Affix County Seal)



(Affix Corporate Seal, if applicable)




APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

☒ 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: 4D4EBE5E-5EAA-4AC5-A57B-DFA805D3CE88

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-House of Cherith, Inc.-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 27

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.175.12

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/24/2025 9:56:47 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Kelsi Franco

grants@hocatl.org

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:

Kelsi Franco
D77AA48B34AC469...

Timestamp

Sent: 6/24/2025 10:02:49 PM

Viewed: 6/25/2025 7:25:25 AM

Signed: 6/25/2025 7:30:45 AM

Signature Adoption: Pre-selected Style

Using IP Address:

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Electronic Record and Signature Disclosure:

Accepted: 8/19/2021 4:47:45 PM

ID: 54ab3d93-bcf2-4f55-a186-73dfdb9d302b

Matt McGee

mmcgee@hocatl.org

Security Level: Email, Account Authentication
(None)

Signed by:

Matt McGee
1BC1539426EC49B...



Sent: 6/25/2025 7:30:47 AM

Viewed: 6/26/2025 10:47:00 AM

Signed: 6/26/2025 11:07:15 AM

Signature Adoption: Pre-selected Style

Using IP Address: 50.203.223.6

Electronic Record and Signature Disclosure:

Accepted: 6/26/2025 10:47:00 AM

ID: f12da235-dff9-4a6c-ac2b-c844abc41608

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Completed

Sent: 6/26/2025 11:07:18 AM

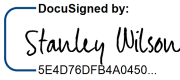
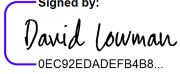
Viewed: 6/26/2025 11:14:52 AM

Signed: 6/26/2025 11:15:02 AM

Using IP Address: 45.20.200.178

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/26/2025 11:15:05 AM Viewed: 6/26/2025 11:15:59 AM Signed: 6/26/2025 11:16:08 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 6/26/2025 11:16:13 AM Viewed: 6/26/2025 2:58:09 PM Signed: 6/26/2025 2:59:57 PM
Electronic Record and Signature Disclosure: Accepted: 6/26/2025 2:58:09 PM ID: d88fe05f-ca5d-42a0-9edc-32e90e3fd763		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 24.99.192.18	Sent: 6/26/2025 3:00:00 PM Viewed: 6/26/2025 3:24:49 PM Signed: 6/26/2025 3:26:24 PM
Electronic Record and Signature Disclosure: Accepted: 6/26/2025 3:24:49 PM ID: 6effb993-b7e0-4b1e-af4b-2327cc179c41		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/26/2025 3:26:27 PM Viewed: 6/27/2025 1:54:04 PM Signed: 6/27/2025 1:55:34 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 1:55:39 PM Viewed: 6/27/2025 2:56:39 PM Signed: 6/27/2025 2:56:44 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/27/2025 2:56:48 PM Resent: 6/30/2025 11:55:52 AM Viewed: 7/1/2025 10:48:41 AM Signed: 7/1/2025 10:48:55 AM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 10:48:59 AM Resent: 7/3/2025 10:44:51 AM Viewed: 7/3/2025 1:47:39 PM Signed: 7/3/2025 1:47:44 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:02:48 PM Viewed: 7/3/2025 1:52:21 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:02:48 PM Resent: 7/3/2025 1:47:52 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:02:49 PM Viewed: 7/3/2025 1:52:05 PM
Dian DeV Vaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/3/2025 1:47:48 PM Viewed: 7/3/2025 1:51:15 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/24/2025 10:02:48 PM
Certified Delivered	Security Checked	7/3/2025 1:47:39 PM
Signing Complete	Security Checked	7/3/2025 1:47:44 PM
Completed	Security Checked	7/3/2025 1:47:48 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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