



**DEPARTMENT OF PURCHASING &  
CONTRACT COMPLIANCE**

**CONTRACTORS PERFORMANCE REPORT**

**CONSTRUCTION SERVICES**

Report Period Start	Report Period End	Contract Period Start	Contract Period End
July 1, 2021	Sept. 30, 2021	January 1, 2021	December 31, 2021
Purchaser Order Number		Purchase Order Date	
PO 540 19ITB122250K-EC(A)R1		April 15, 2021	
Department			
Public Works			
Bid Number		Service Commodity	
19ITB122250K-EC(A)		Standby Misc. Const. Water System Services	
Contractor			
Site Engineering, Inc.			
<b>Performance Rating</b>			
0 = Unsatisfactory	Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.		
1 = Poor	Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.		
2 = Satisfactory	Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.		
3 = Good	Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied		
4 = Excellent	Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.		
1. Project Development		(Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)	
<input type="radio"/>	0	Vendor followed the specifications for the work and provided personnel experienced with the work to be performed. They submitted the proper reports as required. The personnel were experienced in performing the work. Administrators were qualified in managing the work. The vendor showed technical experience for the work.	
<input type="radio"/>	1		
<input type="radio"/>	2		
<input type="radio"/>	3		
<input checked="" type="radio"/>	4		
2. Design		(Were Milestones Met Per Contract – Reliability - Responsiveness to Directions/Change – On Time Completion Per Contract - Liquidated Damages)	
<input type="radio"/>	0	The Vendor met the milestones required by the County. They showed up on time with the proper equipment. They followed the directions of the project manager during the project. They completed the project within a timely manner. There were no liquidated damages for this project. Vendor was responsive to all requests.	
<input type="radio"/>	1		
<input type="radio"/>	2		
<input type="radio"/>	3		
<input checked="" type="radio"/>	4		

3. Award - Proposal Development		(Timeless/Due Duties - Reasonable/Cooperative - Flexible/Motivated)
<input type="radio"/>	0	The Vendor met the due dates. They were very cooperative and were flexible when issues arose during construction and found a solution that worked. No problems requiring notification were required due to the Project Manager being onsite at all times and properly managing the project.
<input type="radio"/>	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	
4. Constructions		(Mobilization Timely - Were Milestones Met - Met/Exceeded Specification - Within Budget Performance - Proper Invoicing - Quality of Work Responsive to Owner)
<input type="radio"/>	0	The Vendor mobilized in a timely manner and met the milestones for the project. They exceeded the specifications and performed the work within the budget and provided the proper invoices. The quality of the work was excellent and they were very responsive to the County. The Vendor stayed on the project until the work was complete.
<input type="radio"/>	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	
5. Contractors Key Personnel		(Credential/Experience Appropriate- Effective Supervision/Management - Available as Needed)
<input type="radio"/>	0	The Vendors management was very effective and they had the proper experience to perform the work and brought in a specialty contractor to complete the work where required. Their conduct was excellent and they informed the property owners throughout construction of the status of the work. They followed up on all closeout actions.
<input type="radio"/>	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	

Overall Performance Rating	4.00	Date	Oct. 20, 2021
Would you select/recommend this vendor again?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	DocuSigned by:
Rating completed by:	Timothy Mullen	<i>TEP 12/1/2021</i>	<i>Timothy Mullen</i>
Department Head Name:	David E. Clark, P.E.		B3DE55094B77467...
Department Head Signature	<i>[Signature]</i>		

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