

# Contract Renewal Evaluation Form

<b>Date:</b>	October 3, 2024
<b>Department:</b>	BHDD
<b>Contract Number:</b>	22RFP038A- CJC
<b>Contract Title:</b>	Fulton County Behavioral Health Network

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed, and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

Competitively procured via Request for Proposal process and after receiving proposals from all Proposers, each proposal was reviewed and evaluated based on their technical and cost proposal. Contracts were awarded to the top ranked proposer(inclusive of technical and cost) for each category.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

**Internet search of pricing for same product or service:**

	Date of search:	Click here to enter a date.
	Price found:	Click here to enter text.
	Different features / Conditions:	Click here to enter text.
	Percent difference between internet price and renewal price:	Click here to enter text.

**Explanation / Notes:**

**Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>

Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

**Explanation / Notes:**

**Other (Describe in detail the analysis conducted and the outcome):**

Based upon previous contract and a cost-of-living estimate in the market

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

\$4,170,754.27

**4. Does the renewal option include an adjustment for inflation?**  Yes  No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?**  Yes  No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

**Explanation / Notes:**

Increase in cost for renewal is related to an increase in the number of clients served.

**5. Is this a seasonal item or service?**  Yes  No

**6. Has an analysis been conducted to determine if this service can be performed in-house?**  Yes  No **If yes, attach the analysis.** Analysis was conducted by consulting agency in 2017 by Ernst and Young.

**7. What would be the impact on your department if this contract was not approved?**

Behavioral Health services will cease to exist at its current level within Fulton County.