

**AMENDMENT NO. 1 TO THE CONTRACT FOR SERVICES AGREEMENT
BETWEEN FULTON COUNTY, GEORGIA AND CONTRACTOR**

Contractor: City Springs Theatre Company
Address: 8601 Dunwoody Place, Suite 136
City, State Sandy Springs, Georgia 30350
Telephone: (404)477-4365
E-mail: natalie@cityspringstheatre.com
Contact: Natalie DeLancey

W I T N E S S E T H

WHEREAS, pursuant to O.C.G.A. § 36-1-19.1, Fulton County is authorized under the laws of the State of Georgia to enter into contracts for services with individuals, corporations and institutions, for purely charitable purposes, including benevolent purposes for arts and humanities, and to purchase services from such individuals, corporations and institutions; and

WHEREAS, City Springs Theatre Company has submitted to the Fulton County Department of Arts & Culture ("FCAC") an application for Fulton County funding associated with the Fulton County Contracts for Services program for arts-related services, and the Fulton County Arts Council has recommended that this funding be made available to City Springs Theatre by the Fulton County Board of Commissioners ("BOC"); and

WHEREAS, on June 18, 2025, the Fulton County BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0476; and

WHEREAS, Fulton County ("County") entered into a Contract for Services Agreement with City Springs Theatre Company to provide arts-related services, dated June 18, 2025; and

WHEREAS, on September 17, 2025, the BOC approved Resolution 25-0721, which amended Fulton County's budget to increase the departmental budget for the FCAC by an additional \$1,700,000.00 based on current underruns in the County's overall Fiscal Year 2025 budget; and

WHEREAS, in light of Resolution 25-0721, the Fulton County Arts Council made new recommendations to the BOC, which included an additional contribution amount of \$17,500 for Contractor; and

WHEREAS, on October 15, 2025, the BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0786.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 1 to the Contract for Services Agreement between Fulton County, Georgia and City Springs Theatre Company ("the Parties") is effective as of this the 15 day of October 2025. The Parties agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the original Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Contractor is to perform the Scope of Work set forth in the original Contract.
2. **COMPENSATION:** The services described under the Scope of Work in the original Contract shall be performed by Contractor for a total additional amount not to exceed **\$17500** (SEVENTEEN THOUSAND FIVE HUNDRED DOLLARS).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chairman of the Fulton County Board of Commissioners, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

FULTON COUNTY, GEORGIA

CONTRACTOR: Type full legal Company Name

CFS STAFF

Signed by:
Robert L. Pitts
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Signed by:
Jai Rogers-Thomas
Jai Rogers-Thomas, Board Chair

ATTEST:

ATTEST: Please select Attest or Notary from the checkbox

Signed by:
Tonya R. Grier
Tonya R. Grier
Clerk to the Commission

Signed by:
Natalie DeLancey
Natalie DeLancey, Executive Director

☒ Attest
☐ Notary

(Affix County Seal)

(Affix Corporate Seal)

 Attach the LOA using the paper clip.

APPROVED AS TO FORM:

ATTEST:

Signed by:
Chad Alexis
Office of the County Attorney

Notary Public (LOA)

APPROVED AS TO CONTENT:

County: _____

DocuSigned by:
David Manuel
David Manuel, Director
Fulton County Department of Arts & Culture

Commission Expires: _____
(Affix Notary Seal)

Please select RCS or RM

RCS

☒ RM

Attach a copy of the notarized signature page & LOA

ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: 25-0786 2 nd RM: 10/15/2025 SECOND REGULAR MEETING
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October 27, 2025

Letter of Authority

To Whom It May Concern:

This letter certifies that Natalie DeLancey, Executive Director
natalie@cityspringstheatre.com, (404) 477-4365,
has the authority to enter into a contract on behalf of City Springs Theatre
Company with the Fulton County Commission under the guidance of the
Fulton County Arts Council.

Sincerely,

A handwritten signature in black ink, appearing to read 'Melissa Wikoff', followed by a large, stylized flourish or star-like mark.

Dr. Melissa Wikoff
Vice-Chair, Board of Directors
City Springs Theatre Company



October 27, 2025

Letter of Authority

To Whom It May Concern:

This letter certifies that Natalie DeLancey, Executive Director natalie@cityspringstheatre.com, (404) 477-4365, has the authority to enter into a contract on behalf of City Springs Theatre Company with the Fulton County Commission under the guidance of the Fulton County Arts Council.

Sincerely,

Dr. Melissa Wikoff
Vice-Chair, Board of Directors
City Springs Theatre Company

Certificate Of Completion

Envelope Id: C0C147BC-9235-44BE-8D22-AFE88BD6AD14

Status: Completed

Subject: Please DocuSign: City Springs - 2025 CONTRACTS FOR SERVICES- - AMENDMENT - Aenda Item - 25-0786

Parcel ID:

Employee Name: Natalie DeLancey

Source Envelope:

Document Pages: 5

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Tasha Tavaras

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Tasha.Tavaras@fultoncountyga.gov

IP Address: 134.231.232.249

Record Tracking

Status: Original

Holder: Tasha Tavaras

Location: DocuSign

10/30/2025 2:06:08 PM

Tasha.Tavaras@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

David Manuel

david.manuel@fultoncountyga.gov

Director of Arts & Culture

Security Level: Email, Account Authentication
(None)

DocuSigned by:

David Manuel
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Sent: 10/30/2025 2:18:01 PM

Resent: 11/3/2025 9:01:00 AM

Viewed: 11/3/2025 9:15:58 AM

Signed: 11/3/2025 9:16:18 AM

Signature Adoption: Pre-selected Style

Using IP Address: 208.190.197.193

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Jai Rogers-Thomas

Jai.Rogers@deltacommunitycu.com

2025 CSTC Board Chair

X

Security Level: Email, Account Authentication
(None)

Signed by:

Jai Rogers-Thomas
B6AA56866EE34ED...

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Viewed: 11/3/2025 10:34:15 AM

Signed: 11/3/2025 10:38:49 AM

Signature Adoption: Pre-selected Style

Using IP Address: 66.21.26.162

Electronic Record and Signature Disclosure:

Accepted: 11/3/2025 10:34:15 AM

ID: e53314dd-8800-45f6-b585-b21b1639bc4b

Natalie DeLancey

natalie@cityspringstheatre.com

Executive Director

City Springs Theatre Co

Security Level: Email, Account Authentication
(None)

Signed by:

Natalie DeLancey
A44D7F33C02A4CA...



Sent: 11/3/2025 10:38:50 AM

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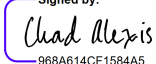
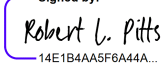
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Electronic Record and Signature Disclosure:

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Signer Events	Signature	Timestamp
Tasha Tavaras Tasha.Tavaras@fultoncountyga.gov CFS Specialist Fulton County Government! Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 134.231.232.249	Sent: 11/3/2025 11:32:53 AM Viewed: 11/5/2025 4:39:31 PM Signed: 11/5/2025 4:39:41 PM
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 11/7/2025 5:29:09 PM ID: 9590d8b8-b11a-4a86-9d55-6e274e278a48	Completed Using IP Address: 2600:1700:1960:2e70:b536:6b0f:546:9745	Sent: 11/5/2025 4:39:44 PM Resent: 11/7/2025 10:26:53 AM Viewed: 11/7/2025 5:29:09 PM Signed: 11/7/2025 5:29:47 PM
Chad Alexis Chad.Alexis@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 11/13/2025 12:01:18 PM ID: fdf3031f-53df-430d-9046-cca31baa4b44	Signed by:  968A614CF1584A5... Signature Adoption: Pre-selected Style Using IP Address: 136.226.3.95	Sent: 11/7/2025 5:29:50 PM Resent: 11/10/2025 9:48:48 AM Resent: 11/13/2025 10:06:19 AM Viewed: 11/13/2025 12:01:18 PM Signed: 11/13/2025 12:01:57 PM
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8	Completed Using IP Address: 74.174.59.10	Sent: 11/13/2025 12:02:00 PM Viewed: 11/17/2025 11:43:58 AM Signed: 11/17/2025 11:44:14 AM
Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Fulton County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 11/17/2025 3:28:45 PM ID: 940e9bfc-587e-4902-8f67-1250212b5ee3	Signed by:  14E1B4AA5F6A4A... Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10	Sent: 11/17/2025 11:44:17 AM Viewed: 11/17/2025 3:28:45 PM Signed: 11/17/2025 3:28:55 PM
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure:	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 134.231.232.249	Sent: 11/17/2025 3:28:58 PM Viewed: 11/17/2025 3:57:05 PM Signed: 11/17/2025 3:57:20 PM
Electronic Record and Signature Disclosure:		

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Tasha Tavaras Tasha.Tavaras@fultoncountyga.gov CFS Specialist Fulton County Government! Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	VIEWED Using IP Address: 134.231.232.249	Sent: 10/30/2025 2:08:59 PM Viewed: 10/30/2025 2:17:04 PM Completed: 10/30/2025 2:18:00 PM
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Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Brian Jones brian.jones@fultoncountyga.gov President-Elect Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	COPIED	Sent: 11/17/2025 3:57:24 PM
Shantras Lakes shantras.lakes@fultoncountyga.gov Contracts for Services Program Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	COPIED	Sent: 11/17/2025 3:57:26 PM
Tasha Tavaras tasha.tavaras@fultoncountyga.gov CFS Specialist Fulton County Government! Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	COPIED	Sent: 11/17/2025 3:57:28 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/30/2025 2:08:59 PM
Certified Delivered	Security Checked	11/17/2025 3:57:05 PM
Signing Complete	Security Checked	11/17/2025 3:57:20 PM
Completed	Security Checked	11/17/2025 3:57:28 PM

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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