



August 30, 2023

VIA EMAIL

Matthew Kallmyer
Director / Chief
Emergency Management & Homeland Security
130 Peachtree Street SW
Atlanta, Georgia 30303

Re: New FCAS Shelter Staffing and Transition Costs

Dear Mr. Kallmyer:

For the transition and move to the new Fulton County Animal Services shelter and operation of the new facility, LifeLine Animal Project submits the following request for compensation to cover additional necessary staffing and initial supply costs:

Additional Staffing

As we've discussed, LifeLine proposes to operate both the old and new facilities simultaneously for up to 30 days in an effort to place animals in the old shelter – through and adoption, transfer to rescue or foster – to minimize the number of animals transferred from the old shelter to the new facility and limit cross-contamination of the new facility as much as possible.

Ideally, new staff needed to manage the transition and operate the new facility will be onboarded for training beginning October 1, 2023, for an opening date of November 1, 2023.

10	Animal Care Specialists
2	Animal Care Supervisors
3	Placement Support Personnel
4	Client Care/Community Support
1	Veterinarian (budgeted at half-time to bring total to two full-time veterinarians)
2	Veterinary Technicians/Assistants
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22	Total

Estimated cost, October-December 2023, additional staffing: \$270,000

Supplies

Attached are lists of supplies, including certain equipment, needed for the new building. As you have directed, we plan to move very few items from the old shelter to the new building to avoid contamination. Some of the items listed are already being purchased by Fulton County through the construction phase, and some would be purchased by LifeLine under the current contract in normal operations. As we do not have sufficient information to determine exactly what supplies and equipment we will need to purchase, we are estimating a cost of \$30,000 for initial animal care and

veterinary supplies. We are available to go through these lists with the project management team to determine exactly what we will need to purchase for the new building, what items we would be purchasing through the current contract in any case, and what is being purchased by Fulton County. Pending this review, we can amend the estimate as needed.

Estimated cost, initial start-up supplies: \$30,000

Total request for transition: \$300,000

Thank you for this opportunity. We are honored to be a part of this exciting transition for Fulton County.

Respectfully submitted,



Rebecca Guinn
Chief Executive Officer

Attachments:
Supplies Needed for New Shelter, Animal Care and Intake
Supplies Needed for New Shelter, Clinic

**Supplies needed for the new Shelter prior to
November 1, 2023:**

Animal Care: Dogs

- Water bowls
- Carabiners to attach water bowls
- Food bowls
- Food containers (large trash cans)
- Food scoops/measuring cups
- Kuranda Beds
- Food (canned and dry)
- Dog toys/enrichment
- Common canine antibiotics pain management
- Medication Holding containers
- Medication envelopes
- Bravecto
- Towels
- Poop scoops
- Catch poles
- Hoses
- Hose nozzles
- Squeegees
- Scrub brushes
- Mop Buckets
- Dish soap
- Rescue cleaner 5 gallon
- Rescue pump
- Rescue 1 gallon
- Plastic putty knives
- Trash cans
- Trash can liners
- Scissors
- Computers
- Large Spoons
- Clip boards
- Pens
- Gloves
- Dish scrubbing brushes
- Glass cleaner
- Laundry carts

Dog Intake

- DHPP VAX
- Bordetella VAX
- Ivermectin
- Sharps containers
- Frontline
- Capstar
- Pyrantel
- Leashes
- Scanner
- Large animal scale
- Shampoo
- Nail trimmers
- Gauze
- Ear cleaner
- Muzzles
- Leashes
- Identification Collars
- Syringes Various sizes with and without needles
- Heartworm tests
- Parvo tests
- Giardia tests
- Paper various colors
- Pens/markers
- White Board
- Computer
- Camera
- Laminator/laminating paper
- Rescue spray bottles
- Hose with nozzle
- Rescue hose attachment
- Towels
- Hand towels
- Alcohol
- Hydrogen peroxide
- Gauze
- Gloves
- Trash cans
- Trash can liners
- Laundry hamper
- Eye hook

Animal Care: Cats

- Water bowls
- Food bowls
- Litter pans
- Litter
- Gloves
- Cat nets
- Food containers
- Can and dry food
- Mop buckets/mops
- Trash cans
- Trash can liners
- Paper towels
- Glass cleaner
- Towels
- Hand towels
- Towels
- Cat toys/enrichment
- Common feline antibiotics
- Tongue depressors

Cat Intake:

- FVRCP
- Sharps containers
- Strongid
- Ponazuril
- Combo Tests
- Frontline
- Small animal scale
- Capstar
- scanner
- Syringes with needles (1ml/3ml)
- Spray bottle rescue
- Hand towels
- Laundry hamper
- Trash can
- Computer
- Camera
- White Board
- Pens/markers
- Paper (various colors)
- Staplers
- Gloves

Clinic Needs for New Shelter:

- Prep tables
- Surgery tables
- Surgical packs
- Refrigerator
- Autoclave
- Instrument cleaner
- Instrument milk
- Microscope
- Microscope slides
- Microscope slip covers
- Fecasol
- computers
- Trash cans
- Trash liners
- Pill bottles/ envelopes
- Prescription labels
- Suture (0, 2-0, 3-0 reels)
- Surgical glue
- Oxygen tanks
- Anesthesia machines
- Anesthesia circuits
- Anesthesia masks
- Anesthesia rebreathing bags
- Anesthesia
- Isoflurane
- Pulse ox
- ET Tubes
- ET Tube holding shelf
- ET Tube drying shelf
- Eye lube
- Tube ties
- Tube drying rack
- Tube cleaning brushes
- Surgical gloves
- Surgical caps
- Surgical masks
- F/air canisters
- Soda Lime
- Instrument brushes
- Two shelf wheeled cart
- Clippers
- Clipper spray
- Slipper blades
- Small shop vac
- Microchips
- Scanners
- Stretcher
- Scales (large and small animal)
- Large scale
- Drug safe
- Stethoscopes
- Needles (various sizes)
- Syringes (various sizes with and without needles)
- Sharps containers
- IV Lines
- IV stands
- Leashes
- Muzzles
- Pens/Markers
- White Boards
- Scissors
- Tape and tape dispensers
- Microchips
- Scanners
- Brown envelopes
- Updated CTDs
- Gauze
- Bandages
- Vet Wrap
- First Aid Kits
- Pack wraps
- Instrument cleaning containers
- Heating pads
- Heating blankets
- V Trays
- Table mats
- Floor mats

- Sheets
- Cauterizing machine
- 5 gallon metal buckets
- Chlorhex solution/scrub
- Alcohol
- Hydrogen peroxide
- E Collars (various sizes)
- Gauze string
- Tongue depressors
- Cotton tip applicators
- Gauze
- Containers for Gauze
- Containers for mixed chlorhex scrub and solution
- Laundry hampers
- Gowns
- Shoe covers
- Hoses
- Hose nozzles
- Rescue cleaner sprayers (bottle and hose attachment)
- Mops buckets and mops
- Towels
- Common Medications
 1. Doxy
 2. Azithro 250mg
 3. Ace (injectable and tablets)
 4. Amoxi 250mg 500mg
 5. Amoxicillin/Clav 50mg
 6. Amoxicillin/Clav 875mg
 7. Amoxicillin/Clav drops
 8. Bravecto topical/tablets
 9. BNP BNP w/dex BNP-HC
 10. Baytril
 11. Cefazlin
 12. Cephalexin
250mg/300mg/500mg
 13. Cerenia
 14. Convenia
 15. Fatal plus
 16. Fipronal
 17. Furosemide
 18. Gabapentin 100mg/300mg
 19. Gent Drops
 20. Fortiflora
 21. Ketamine
 22. LRS
 23. Medicated shampoos
 24. Metronidazole
 25. Nutrical
 26. Pyrantel
 27. Panacur
 28. Ivermectin
 29. Telazol
 30. Carprofen
 31. Secnidazole
 32. Terbinafine
 33. Xylaket
 34. Midazolam
 35. DHPP VXS
 36. Bordetella VXS
 37. FVRCP VXS
 38. Lepto VXS
 39. Rabies VXS
 40. Heartworm tests
 41. Parvo tests
 42. Giardia Tests
 43. Feline Combo tests
 44. Lipp
 45. PPO
 46. Panacur Liquid/granules
 47. Pyrantel
 48. Zymox
 49. Atropine
 50. Lidocaine