



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS FOR**

**25ITB1393653C-MH**

**Medical Cleaning and Clinical General Cleaning**

**For**

**Department Of Real Estate & Asset Management**

**Intercontinental Commercial Services, Inc (ICS)**

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## CONTRACT AGREEMENT

Contractor: **Intercontinental Commercial Services, Inc. (ICS, Inc.)**

Contract No.: **25ITB1393653C-MH, Medical Cleaning AND Clinical General Cleaning**

Address: **912 Hurricane Shoals Road, NE**  
City, State **Lawrenceville, GA 30043**

Telephone: **678-530-0401**

Email: **ics.emails@gmail.com**

Contact: **Kelly B Adamson**  
**Vice President**

This Agreement made and entered into effective the 15th day of May, 2026 by and between **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter referred to as "**County**", and **Intercontinental Commercial Services, Inc. (ICS, Inc.)**, hereinafter referred to as "**Contractor**", authorized to transact business in the State of Georgia.

### WITNESSETH

WHEREAS, County through its Department Of Real Estate & Asset Management department hereinafter referred to as the "**Department**", desires to retain a qualified and experienced Contractor to perform To provide general cleaning for selected Fulton County health facilities (Adamsville Regional Health Center, Center for Rehabilitation, Fulton County Public Health at 10 Park Place, Oakhill Child, Adolescent and Family Center and College Park Regional Health Center) for the Department of Real Estate and Asset Management. The successful bidder(s) shall furnish all labor, materials, cleaning supplies, restroom supplies (including soap, toilet seat covers, toilet tissue, paper towels, and other required supplies) and equipment necessary to provide the highest quality of medical and clinical office cleaning services at these facilities as specified. This contract provides medical and clinical cleaning services for the Adamsville Regional Health Center, located at 3700 MLK, Jr., Dr., Atlanta, GA 30331; Center for Rehabilitation (CHR) located at 265 Blvd NE Atlanta, GA 30312; Fulton County Public Health located at 10 Park Place, Atlanta, GA. 30303; College Park Regional Health Center, located at 1920 John Wesley Av, hereinafter, referred to as the "**Project**".

WHEREAS, Contractor has represented to County that it is experienced and has qualified and local staff available to commit to the Project and County has relied upon such representations.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, and for other good and valuable consideration, County and Contractor agree as follows:

**ARTICLE 1. CONTRACT DOCUMENTS**

County hereby engages Contractor, and Contractor hereby agrees, to perform the services hereinafter set forth in accordance with this Agreement, consisting of the following contract documents:

- I. Form of Agreement;
- II. Addenda;
- III. Exhibit A: General Conditions;
- IV. Exhibit B: Special Conditions [where applicable]
- V. Exhibit C: Scope of Work
- VI. Exhibit D: Compensation;
- VII. Exhibit E: Purchasing Forms;
- VIII. Exhibit F: Contract Compliance Forms;
- IX. Exhibit G: Insurance and Risk Management Form;
- X. Exhibit H: Payment & Performance Bonds (if applicable)

The foregoing documents constitute the entire Agreement of the parties pertaining to the Project hereof and is intended as a complete and exclusive statement of promises, representations, discussions and agreements oral or otherwise that have been made in connection therewith. No modifications or amendment to this Agreement shall be binding upon the parties unless the same is in writing, conforms to Fulton County Purchasing Code §102-420 governing change orders, is signed by the County's and the Contractor's duly authorized representatives, and entered upon the meeting minutes of the Fulton County Board of Commissioners.

If any portion of the Contract Documents shall be in conflict with any other portion, the various documents comprising the Contract Documents shall govern in the following order of precedence: 1) the Agreement, 2) the Bid document, 3) any Addenda, 4) change orders, 5) the exhibits, and 6) portions of Contractor's proposal that was accepted by the County and made a part of the Contract Documents.

The Agreement was approved by the Fulton County Board of Commissioners on May 6, 2026 and 26-0249.

**ARTICLE 2. SEVERABILITY**

If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.

ARTICLE 3. **DESCRIPTION OF PROJECT**

County and Contractor agree the Project is to perform To provide general cleaning for selected Fulton County health facilities (Adamsville Regional Health Center, Center for Rehabilitation, Fulton County Public Health at 10 Park Place, Oakhill Child, Adolescent and Family Center and College Park Regional Health Center) for the Department of Real Estate and Asset Management. The successful bidder(s) shall furnish all labor, materials, cleaning supplies, restroom supplies (including soap, toilet seat covers, toilet tissue, paper towels, and other required supplies) and equipment necessary to provide the highest quality of medical and clinical office cleaning services at these facilities as specified. This contract provides medical and clinical cleaning services for the Adamsville Regional Health Center, located at 3700 MLK, Jr., Dr., Atlanta, GA 30331; Center for Rehabilitation (CHR) located at 265 Blvd NE Atlanta, GA 30312; Fulton County Public Health located at 10 Park Place, Atlanta, GA. 30303; College Park Regional Health Center, located at 1920 John Wesley Av All exhibits referenced in this agreement are incorporated by reference and constitute an integral part of this Agreement as if they were contained herein.

ARTICLE 4. **SCOPE OF WORK**

Unless modified in writing by both parties in the manner specified in the agreement, duties of Contractor shall not be construed to exceed those services specifically set forth herein. Contractor agrees to provide all services, products, and data and to perform all tasks described in Exhibit C, Scope of Work.

ARTICLE 5. **SERVICES PROVIDED BY COUNTY**

Contractor shall gather from County all available non-privileged data and information pertinent to the performance of the services for the Project. Certain services as described in Exhibit C, Scope of Work, if required, will be performed and furnished by County in a timely manner so as not to unduly delay Contractor in the performance of said obligations. County shall have the final decision as to what data and information is pertinent.

County will appoint in writing a County authorized representative with respect to work to be performed under this Agreement until County gives written notice of the appointment of a successor. The County's authorized representative shall have complete authority to transmit instructions, receive information, and define County's policies, consistent with County rules and regulations. Contractor may rely upon written consents and approvals signed by the County's authorized representative that are consistent with County rules and regulations.

## ARTICLE 6. MODIFICATIONS

If during the course of performing the Project, County and Contractor agree that it is necessary to make changes in the Project as described herein and referenced exhibits, such changes will be incorporated by written amendments in the form of Change Orders to this Agreement. Any such Change Order and/or supplemental agreement shall not become effective or binding unless approved by the Board of Commissioners and entered on the minutes. Such modifications shall conform to the requirements of the Fulton County Purchasing Code, §102-420 which is incorporated by reference herein.

## ARTICLE 7. SCHEDULE OF WORK

Contractor shall not proceed to furnish such services and County shall not become obligated to pay for same until a written authorization to proceed (Notice to Proceed) has been sent to Contractor from County. The Contractor shall begin work under this Agreement no later than five (5) days after the effective date of notice to proceed.

## ARTICLE 8. MULTI-YEAR CONTRACT TERM

The period of this Agreement shall consist of a series of Terms as defined below. The County is obligated only to pay such compensation under this Agreement as may lawfully be made from funds budgeted and appropriated for that purpose during the County's then current fiscal year.

### **a. Commencement Term**

The "Commencement Term" of this Agreement shall begin on 15th day of May, 2026, the starting date, and shall end absolutely and without further obligation on the part of the county on the 31<sup>st</sup> day of December 2026. The Commencement Term shall be subject to events of termination and the County's termination rights that are described elsewhere in this Agreement. Notwithstanding anything contained in this Agreement, the County's obligation to make payments provided under this Agreement shall be subject to the County's annual appropriations of funds for the goods, services, materials, property and/or supplies procured under this Agreement by the County's governing body and such obligation shall not constitute a pledge of the County's full faith and credit within the meaning of any constitutional debt limitation.

### **b. Renewal Terms**

Unless the terms of this Agreement are fulfilled with no further obligation of the part of either party on or before the final date of the Commencement Term as stated above, or unless an event of termination as defined within this Agreement occurs during the Commencement Term, this Agreement may be

renewed at the written option of the County upon the approval of the County Board of Commissioners for two (2) one-year (“Renewal Terms”). However, no Renewal Term of this Agreement shall be authorized nor shall any Renewal Term of this Agreement commence unless and until each Renewal Term has first been approved in writing by the County Board of Commissioners for the calendar year of such Renewal Term. If approved by the County Board of Commissioners, the First Renewal Term shall begin:

Option Period	Option Duration	Start Date	End Date
1	12 12 Months	01-01-2027	12-31-2027
2	12 12 Months	01-01-2028	12-31-2028
2	12 Months	01/01/28	12/31/2028

If the County chooses not to exercise any Renewal Term as provided in this Section, then the Term of this Agreement then in effect shall also be deemed the “Ending Term” with no further obligation on the party of either party.

**c. Term Subject to Events of Termination**

All “Terms” as defined within this Section are subject to the section of this Agreement which pertain to events of termination and the County’s rights upon termination.

**d. Same Terms**

Unless mutually agreed upon in writing by the parties, or otherwise indicated herein, all provisions and conditions of any Renewal Term shall be exactly the same as those contained within in this Agreement.

**e. Statutory Compliance Regarding Purchase Contracts.**

The parties intend that this Agreement shall, and this Agreement shall operate in conformity with and not in contravention of the requirements of O.C.G.A. § 36-60-13, as applicable, and in the event that this Agreement would conflict therewith, then this Agreement shall be interpreted and implemented in a manner consistent with such statute.

**ARTICLE 9. COMPENSATION**

Compensation for work performed by Contractor on Project shall be in accordance with the payment provisions and compensation schedule, attached as Exhibit D, Compensation.

The total contract amount for the Project shall not exceed \$288,684.13, (two hundred eighty eight thousand six hundred eighty four dollars and thirteen cents), which is full payment for a complete scope of work.

## ARTICLE 10. PERSONNEL AND EQUIPMENT

Contractor shall designate in writing a person(s) to serve as its authorized representative(s) who shall have sole authority to represent Contractor on all matters pertaining to this contract.

Contractor represents that it has secured or will secure, at its' own expense, all equipment and personnel necessary to complete this Agreement, none of whom shall be employees of or have any contractual relationship with County. All of the services required hereunder will be performed by Contractor under his supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under law to perform such services.

Written notification shall be immediately provided to County upon change or severance of any of the authorized representative(s), listed key personnel or subcontractor performing services on this Project by Contractor. No changes or substitutions shall be permitted in Contractor's key personnel or subcontractor as set forth herein without the prior written approval of the County. Requests for changes in key personnel or subcontractors will not be unreasonably withheld by County.

## ARTICLE 11. SUSPENSION OF WORK

**Suspension Notice:** The County may by written notice to the Contractor, suspend at any time the performance of all or any portion of the services to be performed under this Agreement. Upon receipt of a suspension notice, the Contractor must, unless the notice requires otherwise:

- 1) Immediately discontinue suspended services on the date and to the extent specified in the notice;
- 2) Place no further orders or subcontracts for material, services or facilities with respect to suspended services, other than to the extent required in the notice; and
- 3) Take any other reasonable steps to minimize costs associated with the suspension.

**Notice to Resume:** Upon receipt of notice to resume suspended services, the Contractor will immediately resume performance under this Agreement as required in the notice.

## ARTICLE 12. DISPUTES

Except as otherwise provided in this Agreement, any dispute concerning a question of fact arising under this contract which is not disposed of by agreement shall be decided by the County. The representative shall reduce the decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The Contractor shall have 30 days from date the decision is sent to appeal the decision

to the County Manager or his designee by mailing or otherwise furnishing to the County Manager or designee, copy of the written appeal. The decision of the County Manager or his designee for the determination of such appeal shall be final and conclusive. This condition shall not be pleaded in any suit involving a question of fact arising under this Agreement, unless the same is fraudulent, or capricious, or arbitrary, or so grossly erroneous as necessarily to imply bad faith, or is not supported by substantial evidence. In connection with any appeal proceeding under this clause, Contractor shall be afforded an opportunity to be heard and to offer evidence in support of an appeal. Pending any final decision of a dispute hereunder, Contractor shall proceed diligently with performance of the Agreement and in accordance with the decision of the County's designated representative.

ARTICLE 13. **TERMINATION OF AGREEMENT FOR CAUSE**

- (1) Either County or Contractor may terminate work under this Agreement in the event the other party fails to perform in accordance with the provisions of the Agreement. Any party seeking to terminate this Agreement is required to give thirty (30) days prior written notice to the other party.
- (2) Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.
- (3) **TIME IS OF THE ESSENCE** and if the Contractor refuses or fails to perform the work as specified in Exhibit C, Scope of Work and maintain the scheduled level of effort as proposed, or any separable part thereof, with such diligence as will insure completion of the work within the specified time period, or any extension or tolling there of, or fails to complete said work within such time. The County may exercise any remedy available under law or this Agreement. Failure to maintain the scheduled level of effort as proposed or deviation from the aforesaid proposal without prior approval of County shall constitute cause for termination
- (4) The County may, by written notice to Contractor, terminate Contractor's right to proceed with the Project or such part of the Project as to which there has been delay. In such event, the County may take over the work and perform the same to completion, by contract or otherwise, and Contractor shall be required to provide all copies of finished or unfinished documents prepared by Contractor under this Agreement.
- (5) Contractor shall be entitled to receive compensation for any satisfactory work completed on such documents as reasonably determined by the County.
- (6) Whether or not the Contractor's right to proceed with the work has been terminated, the Contractor shall be liable for any damage to the County resulting from the Contractor's refusal or failure to complete the work within the specified time period, and said damages shall include, but not be limited

to, any additional costs associated with the County obtaining the services of another Contractor to complete the project.

**ARTICLE 14. TERMINATION FOR CONVENIENCE OF COUNTY**

Notwithstanding any other provisions, the County may terminate this Agreement for its convenience at any time by a written notice to Contractor. If the Agreement is terminated for convenience by the County, as provided in this article, Contractor will be paid compensation for those services actually performed. Partially completed tasks will be compensated for based on a signed statement of completion to be submitted by Contractor which shall itemize each task element and briefly state what work has been completed and what work remains to be done.

If, after termination, it is determined that the Contractor was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the government.

**ARTICLE 15. WAIVER OF BREACH**

The waiver by either party of a breach or violation of any provision of this Agreement, shall not operate or be construed to be, a waiver of any subsequent breach or violation of the same or other provision thereof.

**ARTICLE 16. INDEPENDENT CONTRACTOR**

Contractor shall perform the services under this Agreement as an independent contractor and nothing contained herein shall be construed to be inconsistent with such relationship or status. Nothing in this Agreement shall be interpreted or construed to constitute Contractor or any of its agents or employees to be the agent, employee or representative of County.

**ARTICLE 17. RESPONSIBILITY OF CONTRACTOR**

Contractor represents that it has, or will secure at its own expenses, all personnel appropriate to perform all work to be completed under this Agreement;

All the services required hereunder will be performed by Contractor or under the direct supervision of Contractor. All personnel engaged in the Project by Contractor shall be fully qualified and shall be authorized or permitted under applicable State and local law to perform such services.

None of the work or services covered by this Agreement shall be transferred, assigned, or subcontracted by Contractor without the prior written consent of the County.

**ARTICLE 18. INDEMNIFICATION**

**18.1 Non-Professional Services Indemnification.** Consultant/Contractor hereby agrees to indemnify and hold harmless Fulton County, its Commissioners

and their respective officers, members, employees, and agents (each, hereinafter referred to as an "Indemnified Person") from and against any and all claims, demands, liabilities, losses, costs or expenses, including attorneys' fees due to liability to a third party or parties, for any loss due to bodily injury (including death), personal injury, and property damage arising out of or resulting from the performance of this Agreement or any act or omission on the part of the Consultant/Contractor, its agents, employees or others working at the direction of Consultant/Contractor or on its behalf, or due to any breach of this Agreement by the Consultant/Contractor or due to the application or violation of any pertinent Federal, State or local law, rule or regulation. This indemnification is binding upon to the successors and assigns of Consultant/Contractor. This indemnification does not extend to the sole negligence of the Indemnified Persons nor beyond the scope of this Agreement and the work undertaken thereunder. This indemnification survives the termination of this Agreement and shall also survive the dissolution or to the extent allowed by law, the bankruptcy of Consultant/Contractor.

Consultant/Contractor obligation to indemnify and hold harmless, as set forth hereinabove, shall also include, but is not limited to, any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or other actual or alleged unfair competition disparagement of product or service, or other tort or any type whatsoever, or any actual or alleged violation of trade regulations.

Consultant/Contractor further agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all claims or liability for compensation under the Worker's Compensation Act, Disability Benefits Act, or any other employee benefits act arising out of injuries sustained by any employees of Consultant/Contractor. These indemnities shall not be limited by reason of the listing of any insurance coverage.

**18.2 Notice of Claim.** If an Indemnified Person receives written notice of any claim or circumstance which could give rise to indemnified losses, the receiving party shall promptly give written notice to Consultant/Contractor, and shall use best efforts to deliver such written notice within ten (10) Business Days. The notice must include a copy of such written notice of claim, or, if the Indemnified Person did not receive a written notice of claim, a description of the indemnification event in reasonable detail and the basis on which indemnification may be due. Such notice will not stop or prevent an Indemnified Person from later asserting a different basis for indemnification. If an Indemnified Person does not provide this notice within the ten (10) Business Day period, it does not waive any right to indemnification except to the extent that Consultant/Contractor is prejudiced, suffers loss, or incurs additional expense solely because of the delay.

**18.3 Defense.** Consultant/Contractor, at Consultant/Contractor's own expense,

shall defend each such action, suit, or proceeding or cause the same to be resisted and defended by counsel designated by the Indemnified Person and reasonably approved by Consultant/Contractor (provided that in all instances the County Attorney of Fulton County Georgia shall be acceptable, and, for the avoidance of doubt, is the only counsel authorized to represent the County). If any such action, suit or proceedings should result in final judgment against the Indemnified Person, Consultant/Contractor shall promptly satisfy and discharge such judgment or cause such judgment to be promptly satisfied and discharged. Within ten (10) Business Days after receiving written notice of the indemnification request, Consultant/Contractor shall acknowledge in writing delivered to the Indemnified Person (with a copy to the County Attorney) that Consultant/Contractor is defending the claim as required hereunder.

#### **18.4 Separate Counsel.**

**18.4.1 Mandatory Separate Counsel.** In the event that there is any potential conflict of interest that could reasonably arise in the representation of any Indemnified Person and Consultant/Contractor in the defense of any action, suit or proceeding pursuant to Section 18.3 above or in the event that state or local law requires the use of specific counsel, (i) such Indemnified Person may elect in its sole and absolute discretion whether to waive such conflict of interest, and (ii) unless such Indemnified Person (and, as applicable, Consultant/Contractor) elects to waive such conflict of interest, or in any event if required by state or local law, then the counsel designated by the Indemnified Person shall solely represent such Indemnified Person and, if applicable, Consultant/Contractor shall retain its own separate counsel, each at Consultant/Contractor's sole cost and expense.

**18.4.2 Voluntary Separate Counsel.** Notwithstanding Consultant/Contractor's obligation to defend a claim, the Indemnified Person may retain separate counsel to participate in (but not control or impair) the defense and to participate in (but not control or impair) any settlement negotiations, provided that for so long as Consultant/Contractor has complied with all of Consultant/Contractor's obligations with respect to such claim, the cost of such separate counsel shall be at the sole cost and expense of such Indemnified Person (provided that if Consultant/Contractor has not complied with all of Consultant/Contractor's obligations with respect to such claim, Consultant/Contractor shall be obligated to pay the cost and expense of such separate counsel). Consultant/Contractor may settle the claim without the consent or agreement of the Indemnified Person, unless the settlement (i) would result in injunctive relief or other equitable remedies or otherwise require the Indemnified Person to comply with restrictions or limitations that adversely affect or materially impair the reputation and standing of the Indemnified Person, (ii) would require the Indemnified Person to pay amounts that Consultant/Contractor or its insurer does not fund in full, (iii) would not result in the Indemnified Person's full and complete release from all liability to the plaintiffs or claimants who are parties to or otherwise bound by the settlement, or (iv) directly involves the County (in which case the County of Fulton

County, Georgia shall be the only counsel authorized to represent the County with respect to any such settlement).

**18.5 Survival.** The provisions of this Article will survive any expiration or earlier termination of this Agreement and any closing, settlement or other similar event which occurs under this Agreement.

#### ARTICLE 19. **COVENANT AGAINST CONTINGENT FEES**

Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees maintained by Contractor for the purpose of securing business and that Contractor has not received any non-County fee related to this Agreement without the prior written consent of County. For breach or violation of this warranty, County shall have the right to annul this Agreement without liability or at its discretion to deduct from the Contract Price or consideration the full amount of such commission, percentage, brokerage or contingent fee.

#### ARTICLE 20. **INSURANCE**

Contractor agrees to obtain and maintain during the entire term of this Agreement, all of the insurance required as specified in the Agreement documents, Exhibit G, Insurance and Risk Management Forms, with the County as an additional insured and shall furnish the County a Certificate of Insurance showing the required coverage. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

#### ARTICLE 21. **PROHIBITED INTEREST**

##### Section 21.01 **Conflict of interest:**

Contractor agrees that it presently has no interest and shall acquire no interest direct or indirect that would conflict in any manner or degree with the performance of its service hereunder. Contractor further agrees that, in the performance of the Agreement, no person having any such interest shall be employed.

##### Section 21.02 **Interest of Public Officials:**

No member, officer or employee of County during his tenure shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE 22. **SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of County.

ARTICLE 23. **ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of County shall at County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE 24. **ANTI-KICKBACK CLAUSE**

Salaries of engineers, surveyors, draftsmen, clerical and technicians performing work under this Agreement shall be paid unconditionally and not less often than once a month without deduction or rebate on any account except only such payroll deductions as are mandatory by law. Contractor hereby promises to comply with all applicable "Anti-Kickback" Laws, and shall insert appropriate provisions in all subcontracts covering work under this Agreement.

ARTICLE 25. **AUDITS AND INSPECTORS**

At any time during normal business hours and as often as County may deem necessary, Contractor shall make available to County and/or representatives of the County for examination all of its records with respect to all matters covered by this Agreement.

It shall also permit County and/or representative of the County to audit, examine and make copies, excerpts or transcripts from such records of personnel, conditions of employment and other data relating to all matters covered by this Agreement. Contractor's records of personnel, conditions of employment, and financial statements (hereinafter "Information") constitute trade secrets and are considered confidential and proprietary by Contractor. To the extent County audits or examines such Information related to this Agreement, County shall not disclose or otherwise make available to third parties any such Information without Contractor's prior written consent unless required to do so by a court order. Nothing in this Agreement shall be construed as granting County any right to make copies, excerpts or transcripts of such information outside the area covered by this Agreement without the prior written consent of Contractor. Contractor shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred on the Project and used in support of its proposal and shall make such material available at all reasonable times during the period of the

Agreement and for eight years from the date of final payment under the Agreement, for inspection by County or any reviewing agencies and copies thereof shall be furnished upon request and at no additional cost to County. Contractor agrees that the provisions of this Article shall be included in any Agreements it may make with any subcontractor, assignee or transferee.

ARTICLE 26. **ACCOUNTING SYSTEM**

Contractor shall have an accounting system, which is established, and maintaining in accordance with generally accepted accounting principles. Contractor must account for cost in a manner consistent with generally accepted accounting procedures, as approved by Fulton County.

ARTICLE 27. **VERBAL AGREEMENT**

No verbal agreement or conversation with any officer, agent or employee of County either before, during or after the execution of this Agreement, shall affect or modify any of the terms of obligations herein contained, nor shall such verbal agreement or conversation entitle Contractor to any additional payment whatsoever under the terms of this Agreement. All changes to this shall be in writing and the form of a change order in supplemental agreement, approved by the County, and entered on the Minutes of the Board of Commissioners.

ARTICLE 28. **NOTICES**

All notices shall be in writing and delivered in person or transmitted by certified mail, postage prepaid.

Notice to County, shall be addressed as follows:

Director of Real Estate and Asset Management  
1401 Pryor St.  
Atlanta, Georgia 30303  
Telephone: 404-612- 3772  
Email: [joseph.davis@fultoncountyga.gov](mailto:joseph.davis@fultoncountyga.gov)  
Attention: **Joseph Davis**

**With a copy to:**

Department of Purchasing & Contract Compliance  
Director  
130 Peachtree Street, S.W., Suite 1168  
Atlanta, Georgia 30303  
Telephone: (404) 612-5800  
Email: [felicia.strong-whitaker@fultoncountyga.gov](mailto:felicia.strong-whitaker@fultoncountyga.gov)  
Attention: Felicia Strong-Whitaker

Notices to Contractor shall be addressed as follows:

**Intercontinental Commercial Services, Inc. (ICS, Inc.)**  
**912 Hurricane Shoals Road, NE, Lawrenceville, GA 30043**  
Telephone: **6785300401**  
Email: **ics.emails@gmail.com**  
Attention: Kelly B. Adamson

#### ARTICLE 29. **JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

#### ARTICLE 30. **EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this Agreement, Contractor agrees as follows:

Section 30.01 Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin;

Section 30.02 Contractor will, in all solicitations or advertisements for employees placed by, or on behalf of, Contractor state that all qualified applicants, will receive consideration for employment without regard to race, creed, color, sex or national origin;

Section 30.03 Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by the Agreement so that such provision will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

#### ARTICLE 31. **FORCE MAJEURE**

Neither County nor Contractor shall be deemed in violation of this Agreement if either is prevented from performing its obligations hereunder for any reason beyond its control, including but not limited to acts of God, civil or military authority,

act of public enemy, accidents, fires, explosions, earthquakes, floods or catastrophic failures of public transportation, provided however, that nothing herein shall relieve or be construed to relieve Contractor from performing its obligations hereunder in the event of riots, rebellions or legal strikes.

### ARTICLE 32. OPEN RECORDS ACT

The Georgia Open Records Act, O.C.G.A. Section 50-18-70 et seq., applies to this Agreement. The Contractor acknowledges that any documents or computerized data provided to the County by the Contractor may be subject to release to the public. The Contractor also acknowledges that documents and computerized data created or held by the Contractor in relation to the Agreement may be subject to release to the public, to include documents turned over to the County. The Contractor shall cooperate with and provide assistance to the County in rapidly responding to Open Records Act requests. The Contractor shall notify the County of any Open Records Act requests no later than 24 hours following receipt of any such requests by the Contractor. The Contractor shall promptly comply with the instructions or requests of the County in relation to responding to Open Records Act requests.

### ARTICLE 33. INVOICING AND PAYMENT

Contractor shall submit monthly invoices for work performed during the previous calendar month, in a form acceptable to the County and accompanied by all support documentation requested by the County, for payment and for services that were completed during the preceding phase. The County shall review for approval of said invoices. The County shall have the right not to pay any invoice or part thereof if not properly supported, or if the costs requested or a part thereof, as determined by the County, are reasonably in excess of the actual stage of completion.

**Time of Payment:** Invoices for payment shall be submitted to County by the first (1st) calendar day of the month to facilitate processing for payment in that same month. Invoices received after the first (1st) calendar day of the month may not be paid until the last day of the following month. The County shall make payments to Contractor by U.S. mail approximately thirty (30) days after receipt of a proper invoice. Parties hereto expressly agree that the above contract term shall supersede the rates of interest, payment periods, and contract and subcontract terms provided for under the Georgia Prompt Pay Act, O.C.G.A. 13-11-1 et seq., pursuant to 13-11-7(b), and the rates of interest, payment periods, and contract and subcontract terms provided for under the Prompt Pay Act shall have no application to this Agreement; parties further agree that the County shall not be liable for any interest or penalty arising from late payments.

**Submittal of Invoices:** Invoices shall be submitted as follows:

**Via Mail:**

Fulton County Government  
141 Pryor Street, SW  
Suite 7001  
Atlanta, Georgia 30303  
Attn: Finance Department – Accounts Payable

OR

**Via Email:**

Email: [Accounts.Payable@fultoncountyga.gov](mailto:Accounts.Payable@fultoncountyga.gov)

At minimum, original invoices must reference all of the following information:

- 1) Vendor Information
  - a. Vendor Name
  - b. Vendor Address
  - c. Vendor Code
  - d. Vendor Contact Information
  - e. Remittance Address
  
- 2) Invoice Details
  - a. Invoice Date
  - b. Invoice Number (uniquely numbered, no duplicates)
  - c. Purchase Order Reference Number
  - d. Date(s) of Services Performed
  - e. Itemization of Services Provided/Commodity Units
  
- 3) Fulton County Department Information (needed for invoice approval)
  - a. Department Name
  - b. Department Representative Name

Contractor's cumulative invoices shall not exceed the total not-to-exceed fee established for this Agreement.

**County's Right to Withhold Payments:** The County may withhold payments for services that involve disputed costs, involve disputed audits, or are otherwise performed in an inadequate fashion. Payments withheld by the County will be released and paid to the Contractor when the services are subsequently performed adequately and on a timely basis, the causes for disputes are reconciled or any other remedies or actions stipulated by the County are satisfied. The County shall promptly pay any undisputed items contained in such invoices.

**Payment of Sub-contractors/Suppliers:** The Contractor must certify in writing that all sub-contractors of the Contractor and suppliers have been promptly paid for work and materials and previous progress payments received. In the event the prime Contractor is unable to pay sub-contractors or suppliers until it has received a progress payment from Fulton County, the prime Contractor shall pay all sub-contractors or supplier funds due from said progress payments within forty-eight

(48) hours of receipt of payment from Fulton County and in no event later than fifteen days as provided for by State Law.

**Acceptance of Payments by Contractor; Release.** The acceptance by the Contractor of any payment for services under this Agreement will, in each instance, operate as, and be a release to the County from, all claim and liability to the Contractor for work performed or furnished for or relating to the service for which payment was accepted, unless the Contractor within five (5) days of its receipt of a payment, advises the County in writing of a specific claim it contends is not released by that payment.

#### ARTICLE 34. TAXES

The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to the County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from the County such documents and information as may be necessary to obtain such tax exemptions. The County shall have no liability to the Contractor for payment of any tax from which it is exempt.

#### ARTICLE 35. PERMITS, LICENSES AND BONDS

All permits and licenses necessary for the work shall be secured and paid for by the Contractor. If any permit, license or certificate expires or is revoked, terminated, or suspended as a result of any action on the part of the Contractor, the Contractor shall not be entitled to additional compensation or time.

#### ARTICLE 36. NON-APPROPRIATION

This Agreement states the total obligation of the County to the Contractor for the calendar year of execution. Notwithstanding anything contained in this Agreement, the obligation of the County to make payments provided under this Agreement shall be subject to annual appropriations of funds thereof by the governing body of the County and such obligation shall not constitute a pledge of the full faith and credit of the County within the meaning of any constitutional debt limitation. The Director of Finance shall deliver written notice to the Contractor in the event the County does not intend to budget funds for the succeeding Contract year.

Notwithstanding anything contained in this Agreement, if sufficient funds have not been appropriated to support continuation of this Agreement for an additional calendar year or an additional term of the Agreement, this Agreement shall

terminate absolutely and without further obligation on the part of the County at the close of the calendar year of its execution and at the close of each succeeding calendar year of which it may be renewed, unless a shorter termination period is provided or the County suspends performance pending the appropriation of funds.

ARTICLE 37. **WAGE CLAUSE**

Contractor shall agree that in the performance of this Agreement the Contractor will comply with all lawful agreements, if any, which the Contractor had made with any association, union, or other entity, with respect to wages, salaries, and working conditions, so as not to cause inconvenience, picketing, or work stoppage.

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

**FULTON COUNTY, GEORGIA**

**Intercontinental Commercial Services, Inc. (ICS, Inc.)**

*Robert L. Pitts*

*KELLY B ADAMSON*

Robert L. Pitts, Chairman  
Fulton County Board of  
Commissioners

Kelly B. Adamson,  
Vice President

ATTEST:

ATTEST:

*Tonya R. Grier*

Tonya R. Grier  
Clerk to the Commission



(Affix County Seal)

APPROVED AS TO FORM:

*David Lowman*

Office of the County Attorney

APPROVED AS TO CONTENT:

*Joseph Davis*

Joseph Davis, Director of  
Department Of Real Estate & Asset  
Management

<b>ITEM#:</b> 26-0249	<b>RCS:</b> 05/06/2026	<b>ITEM#:</b> _____	<b>RM:</b> _____
<b>FIRST REGULAR MEETING</b>		<b>SECOND REGULAR MEETING</b>	

# **ADDENDA**



Project, 25ITB1393653C-MH, Medical and Clinical General Cleaning Services  
Date - July 25, 2025

This Addendum forms a part of the contract documents and **modifies** the original bid documents as noted below:

**Due Date has been Extended to:**

**August 12, 2025 @ 11:00A.M.**

**Walk – Thru:**

We will be conducting a two day walk-thru of the Centers: Monday 27th and Tuesday 28<sup>th</sup> starting 10am:

- MONDAY
- Willie J. Freeman/College Park Regional Health Center, located at 1920 John Wesley Ave. College Park, Ga. 30337
- Oak Hill Child & Adolescent Center, 2799 Metropolitan Parkway, Ga. 30315
- Center for Health and Rehabilitation, 265 Boulevard, NE Atlanta, Ga. 30312

TUESDAY

- Neighborhood Union Regional Health Center, 186 Sunset Ave, Atlanta Ga. 30314
- 10 Park Place, 10 Park Place NE, Atlanta Ga. 30303 (no Center parking)

\*\*Walk-Thru should only take about 20mins for each center



Project, 25ITB1393653C-MH, Medical and Clinical General Cleaning Services  
Date - July 30, 2025

This Addendum forms a part of the contract documents and modifies the original bid documents as noted below:

**Questions and Answers:**

**Frequency Chart Attached: Scope of Work – Frequency Chart**

**ACKNOWLEDGEMENT OF ADDENDUM NO.2**

The undersigned Proposer acknowledges receipt of this Addendum by uploading one (1) copy of this form in BidNet Direct by the bid due date and time Tuesday, August 12, 2025 by 11:00 A.M.

This is to acknowledge receipt of Addendum No. 2, 30th day of July, 2025.

Intercontinental Commercial Services, Inc. (ICS, Inc.)  
Legal Name of Bidder

Signature of Authorized Representative

Vice President  
Title



Project, 25ITB1393653C-MH, Medical and Clinical General Cleaning Services  
Date - July 25, 2025

This Addendum forms a part of the contract documents and modifies the original bid documents as noted below:

**Due Date has been Extended to:**

**August 12, 2025 @ 11:00A.M.**

**Walk – Thru:**

We will be conducting a two day walk-thru of the Centers: Monday 27th and Tuesday 28<sup>th</sup> starting 10am:

- MONDAY
- Willie J. Freeman/College Park Regional Health Center, located at 1920 John Wesley Ave. College Park, Ga. 30337
- Oak Hill Child & Adolescent Center, 2799 Metropolitan Parkway, Ga. 30315
- Center for Health and Rehabilitation, 265 Boulevard, NE Atlanta, Ga. 30312

TUESDAY

- Neighborhood Union Regional Health Center, 186 Sunset Ave, Atlanta Ga. 30314
- 10 Park Place, 10 Park Place NE, Atlanta Ga. 30303 (no Center parking)

**\*\*Walk-Thru should only take about 20mins for each center**



Project, 25ITB1393653C-MH, Medical and Clinical General Cleaning Services  
Date - July 25, 2025

**ACKNOWLEDGEMENT OF ADDENDUM NO.1**

The undersigned Proposer acknowledges receipt of this Addendum by uploading one (1) copy of this form in BidNet Direct by the bid due date and time Tuesday, August 12, 2025 by 11:00 A.M.

This is to acknowledge receipt of Addendum No. 1, 28th day of July, 2025.

Intercontinental Commercial Services, Inc. (ICS, Inc.)  
Legal Name of Bidder

Kelly B. Adams  
Signature of Authorized Representative

Vice President  
Title

# **EXHIBIT A**

## **GENERAL CONDITIONS**

## GENERAL CONDITIONS

1. Bids may be withdrawn upon receipt of a written request prior to the stated due date and time. If a firm seeks to withdraw a bid after the due date and time, the firm must present a notarized statement indicating that an error was made, with an explanation of how it occurred. The withdrawal request must be accompanied by documentation supporting the claim. Prior to approving or disapproving the request, an opinion will be obtained from Fulton County's Legal Counsel indicating whether the firm is bound by its bid submittal.

Bids for projects that are solicited pursuant to the Georgia Local Government Public Works Construction Law (O.C.G.A. § 36-91-1 et seq.) may be withdrawn as follows:

The County must advise Bidders in the invitation to bid of the number of days that Bidders will be required to honor their bids. If an Bidder is not selected within 60 days of opening the bids, any Bidder that is determined by the governmental entity to be unlikely of being selected for contract award will be released from the bid.

2. Fulton County shall be the sole judge of the quality and the applicability of all bids. Design, features, overall quality, local facilities, terms and other pertinent considerations will be taken into account in determining acceptability.
3. The successful Bidder must assume full responsibility for delivery of all goods and services proposed.
4. The successful Bidder must assume full responsibility for replacement of all defective or damaged goods and/or performance of contracted services within thirty (30) days' notice by the County of such defect, damage or deficiency.
5. The successful Bidder must assume full responsibility for providing warranty service on all goods, materials, or equipment provided to the County with warranty coverage. Should a vendor be other than the manufacturer, the vendor and not the County is responsible for contacting the manufacturer. The Bidder is solely responsible for arranging for the service to be performed.
6. The successful Bidder shall be responsible for the proper training and certification of personnel used in the performance of the services proposed.
7. The successful Bidder shall not assign, transfer, convey, sublet, or otherwise dispose of any contract resulting from the invitation to bid or of

any of its rights, title or interest therein without prior written consent of the Fulton County Board of Commissioners.

8. In case of default by the successful Bidder, Fulton County may procure the articles or services from another source and hold the successful Vendor responsible for any resultant excess cost.
9. All bids submitted to Fulton County are subject to the Georgia "Open Records Act", Official Code of Georgia, Annotated (O.C.G.A.) § 50-18-70 et seq.
10. All bids submitted to Fulton County involving Utility Contracting are subject to the Georgia law governing licensing of Utility Contractors, O.C.G.A. §43-14-8.2(h).

**EXHIBIT B**

**SPECIAL CONDITIONS**

**No Special Conditions were required for this Project**

# **EXHIBIT C**

## **SCOPE OF WORK**

## **SCOPE OF WORK**

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The Contractor shall provide:

**SECTION 4**

**SCOPE OF WORK AND TECHNICAL SPECIFICATIONS**

**Exhibits-A**

**Task Frequency Forms for Medical/Clinical/General Cleaning Services**

<b>Table A - Personnel</b>		
<b>1</b>	Day Porter (1) - Adamsville Regional Health Center	
<b>2</b>	Day Porter (1) – Center for Rehabilitation (CHR)	
<b>3</b>	Day Porter (1) – Oak Hill Child & Adolescent Family Center	
<b>4</b>	Day Porter (1) – 10 Park Place	
<b>5</b>	Day Porter (1) – College Park Regional Health Center	

<b>Table B - General Cleaning Services to be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Empty wastebaskets and other trash receptacles, taking contents to designated area.	Daily
<b>2</b>	Clean waste receptacles and replace liners.	Daily
<b>3</b>	Dust office furniture and damp wipe or polish all desktops where papers are cleared.	Daily
<b>4</b>	Dust window sills and all other surfaces up to 70" high	Daily

**Insert Bid #  
Medical and Clinical General Cleaning Services**

**Section 4  
Scope of Work and Technical Specifications**

<b>5</b>	Damp wipe all telephones and related equipment using antiseptic treated cloths.		Daily
<b>6</b>	Clean all janitorial closets.		Daily
<b>7</b>	Remove dirt and streaks from all surfaces (including glass doors, door frames, walls, threshold plates, brass, windows, partitions, and light switches) up to 70" high.		Daily
<b>8</b>	Dust all surfaces between 70" and 84" high.		Weekly
<b>9</b>	Remove dirt and streaks from all surfaces between 70" and 84" high.		Weekly
<b>10</b>	Dust Venetian blinds.		Weekly
<b>11</b>	Remove debris & dust top of vending machines		Weekly
<b>12</b>	Moves recycle paper in wheeled containers to designated area (and return empty containers to normal locations).		As Necessary
<b>13</b>	Vacuum upholstered furniture		Monthly
<b>14</b>	Clean Venetian blinds.		Yearly

<b>Table C - Lavatory, Locker Room and Bath Room Cleaning Services to be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Empty wastebaskets and all other trash receptacles, including sanitary napkin dispensers.	Daily
<b>2</b>	Clean waste receptacles/replace wastebasket liners.	Daily
<b>3</b>	Completely clean areas immediately around toilets and urinals. Clean, disinfect & deodorize all fixtures using high phenol coefficient germicidal cleaner (including showers).	Daily
<b>4</b>	Damp clean or polish and refill all dispensers.	Daily

**Insert Bid #**  
**Medical and Clinical General Cleaning Services**

**Section 4**  
**Scope of Work and Technical Specifications**

<b>5</b>	Sweep and mop all floors using high phenol coefficient germicidal cleaner (including showers).		Daily
<b>6</b>	Clean & polish mirrors, bright work and enamel surfaces.		Daily
<b>7</b>	Spot clean walls and stall partitions (including showers).		Daily
<b>8</b>	Completely wash walls and stall partitions (including showers).		Weekly
<b>9</b>	Lift all mats and waffle mats inside and outside showers. Clean bottom of mats and floor under mats using high phenol coefficient germicidal cleaner		Weekly
<b>10</b>	Clean all baseboard and floor drain plates.		2 x per Month
<b>11</b>	Machine scrub all floors (including showers).		2 x per Month
<b>12</b>	Vacuum all vents.		Quarterly
<b>13</b>	Clean and dust P-traps.		2 x per Year

<b>Table D - Stairwell Cleaning Services to be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Sweep stairwells.	Daily
<b>2</b>	Mop stairwells.	Daily

<b>Table E - Floor Care Services to be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Vacuum all carpeted areas including edges, corners, rugs and all floor matting.	Daily
<b>2</b>	Sweep and/or dust mop all non-carpeted areas.	Daily
<b>3</b>	Mop spillages in non-carpeted areas.	Daily
<b>4</b>	Spot clean all carpeted areas (after they have been cleaned).	Daily
<b>5</b>	Maintain all hard floor surfaces by means of burnishing, using an approved, non-injurious cleaning solution as well as an Underwriters Laboratory approved floor finish that provides a high degree of slip resistance.	2 x Weekly
<b>6</b>	Strip and refinish all floors.	2 x Yearly
<b>7</b>	Scrub and re-coat all floors.	2 x Monthly

<b>Table F - Window Cleaning Services to Be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Clean all interior windowsills and surfaces up to 70".	Daily
<b>2</b>	Clean all entrance glass doors and windows, interior and exterior surfaces	Daily
<b>3</b>	Clean all other interior and exterior glass doors and windows.	Quarterly

<b>Table G - Exterior Cleaning To Be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Empty all trash receptacles	Daily
<b>2</b>	Clean interior and exterior of trash receptacles and change liners	Daily
<b>3</b>	Remove all debris and trash from entrances, exterior grounds around the building area, parking lots and landscape areas.	Daily

<b>Table H - Medical/Dental Office Cleaning Services to be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Empty wastebaskets and other trash receptacles, taking contents to designated area.	Daily
<b>2</b>	Clean all waste receptacles and replace liners.	Daily
<b>3</b>	Dust office furniture and damp wipe or polish all desk tops where papers are cleared.	Daily
<b>4</b>	Dust windowsills and other surfaces up to 70".	Daily
<b>5</b>	Damp wipe all telephones and related equipment using antiseptic treated cloth.	Daily
<b>6</b>	Remove dirt and streaks from doors, doorframes, walls, threshold plates, windows, partitions, brass and light switches.	Daily
<b>7</b>	Dust Venetian blinds.	Daily
<b>8</b>	Vacuum all carpets including edges, corners, rugs and all floor coverings.	Daily
<b>9</b>	Vacuum upholstered furniture.	Monthly
<b>10</b>	Clean all light fixtures and vents.	Monthly
<b>11</b>	Clean Venetian blinds.	Yearly

<b>Table I - Kitchen Cleaning Services to be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Empty and clean all trash containers, taking contents to designated area. Replace all liners.	Daily
<b>2</b>	Clean exterior of aluminum recycle bins.	Daily
<b>3</b>	Sweep and scrub all floors, grout, and baseboards using degreaser/germicidal disinfectant.	Daily
<b>4</b>	Clean all windowsills, walls, doors, and telephones.	Daily
<b>5</b>	Refill all soap and paper towel dispensers.	Daily
<b>6</b>	Clean all floor mats with degreaser/germicidal disinfectant.	Daily
<b>7</b>	Clean all sinks, counter tops, dispensing machines, water fountains, & exterior of appliances.	Daily
<b>8</b>	Clean all drain pipes.	2x Weekly

<b>Table J – Break-Room Cleaning Services to be Performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Clean exterior of recycle bins, interior and exterior of waste baskets and other trash receptacles. Replace all waste basket liners.	Daily
<b>2</b>	Clean sinks, countertops, dispensing machines, plumbing fixtures, and pipe fittings with suitable chemicals.	Daily
<b>3</b>	Clean doors with suitable chemicals.	Daily
<b>4</b>	Sweep / Dustmop all non-carpeted areas	Daily
<b>5</b>	Vacuum and spot clean all carpeted areas (after they have been cleaned).	Daily
<b>6</b>	Refill all soap and paper towel dispensers	Daily
<b>7</b>	Clean brass and chrome surfaces with suitable chemical	2 x Weekly
<b>8</b>	Clean exterior of microwave oven, refrigerator & cupboards	2 x Weekly
<b>9</b>	Clean all light fixtures and vents	Monthly

<b>Table K – Emergency Clean-up Services to be performed</b>		<b>Frequency Of Service</b>
<b>1</b>	Medical Waste Removal	On Demand
<b>2</b>	Bodily Fluid Clean-up	On Demand
<b>3</b>	Exposed Feces on Surfaces	On Demand
<b>4</b>	Uncontained Needles and/or Syringes	On Demand

**FACILITIES LIST**

Any modification to the list will be accompanied by a proportionate modification of the price based on the average price per cleanable square foot as awarded under this bid. Estimated square footage is listed for each facility. Gross square footage is defined for most buildings as the outside footprint of a building times the number of floors. Cleanable square footage is calculated from the gross square footage using a factor of 0.84, assuming that sixteen percent (16%) of a building consists of areas which are not accessible for cleaning. If errors in the square footage figures shown are discovered after bid opening, pricing for the group will prevail. It is strongly suggested that bidders verify square footage prior to submitting their bids.

<b>Building Name</b>	<b>Address</b>	<b>ZIP</b>	<b>Total Sq. Ft.</b>	<b>Total Cleanable Sq. Ft.</b>
Adamsville Health Center	3700 MLK, Jr. Drive Atlanta, GA	30331	30,000	25,200
Oakhill Child, Adolescent and Family Center	2805 Metropolitan Pkwy Atlanta, GA	30315	36,400	30,576
Fulton County Public Health	10 Park Place Atlanta, GA	30303	47882	40,221
College Park Regional Health Center	1920 John Wesley Ave, College Park, GA	30337	42,000	35,280
Center for Rehabilitation (CHR)	265 Blvd, NE Atlanta, GA	30312	53,000	44,520

**OPERATION HOURS**

Core opening hours are 8:30 a.m. to 5:00 p.m. Monday-Friday, unless detailing floors such as buffing, stripping and waxing, and restrooms such as machine scrubbing which would require the building to be empty.

## DAY PORTERS

Day porters are normally required at the Health/Behavioral Centers during the hours they are open. Bid hourly rate for providing this service. Number of service hours may vary.

Duties of the day porters include, but are not limited to, continually maintaining cleanliness of and restocking restrooms, emptying outside waste receptacles, picking up trash around building entrances, collecting and removing trash from the building, with special attention to lobby / reception areas, glass doors, etc., and responding to emergency cleanups.

### BIDDER QUALIFICATIONS:

1. Bidders **must** provide current Joint Commission on Accreditation of Healthcare Organization (JCAHO) certification.
2. Provide membership in any professional cleaning and/or certifying organization.

# **EXHIBIT D**

# **COMPENSATION**

## **COMPENSATION**

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The County agrees to compensate the Consultant as follows:

County agrees to compensate Contractor for all services performed under this Agreement in an amount not to exceed \$288,684.13 (two hundred eighty eight thousand six hundred eighty four dollars and thirteen cents), which is full payment for a complete scope of work. The detailed costs are provided in the attached Bid Form.

**BID FORM**

Submitted To: Fulton County Government

Submitted By: Intercontinental Commercial Services, Inc. (ICS, Inc.)

For: **#25ITB1393653C-MH, Medical and Clinical General Cleaning Services**

Submitted on July 28, 2025.

The undersigned, as Bidder, hereby declares that the only person or persons interested in the Bid as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this Bid or in the Contract to be entered into; that this Bid is made without connection with any other person, company or parties making a Bid; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Drawings and Specifications for the work and contractual documents relative thereto, and has read all instructions to Bidders and General Conditions furnished prior to the openings of bids; that he has satisfied himself relative to the work to be performed.

The Bidder proposes and agrees, if this Bid is accepted, to contract with the Board of Commissioners of Fulton County, Atlanta, Georgia, in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary, and to complete the construction of the work in full and complete accordance with the shown, noted, and reasonably intended requirements of the Specifications and Contract Documents to the full and entire satisfaction of the Board of Commissioners of Fulton County, Atlanta, Georgia, with a definite understanding that no money will be allowed for extra work except as set forth in the attached General Conditions and Contract Documents for the following prices.

THE BASE BID IS THE AMOUNT UPON WHICH THE BIDDER WILL BE FORMALLY EVALUATED AND WHICH WILL BE USED TO DETERMINE THE LOWEST RESPONSIBLE BIDDER.

The base bid may not be withdrawn or modified for a period of sixty (60) days following the receipt of bids.

**BASE BID AMOUNT** (Do not include any Bid Alternates)

\$ 433,026.20  
**(Dollar Amount In Numbers)**

Four hundred thirty-three thousand twenty-six dollars and twenty cents  
**(Dollar Amount in Words)**

The Bidder agrees hereby to commence work under this Contract, with adequate personnel and equipment, on a date to be specified in a written "Notice to Proceed" from the County.

The Bidder declares that he understands that the quantities shown for the unit prices items are subject to either increase or decrease, and that should the quantities of any of the items of work

be increased, the Bidder proposes to do the additional work at the unit prices stated herein; and should the quantities be decreased, the Bidder also understands that payment will be made on the basis of actual quantities at the unit price bid and will make no claim for anticipated profits for any decrease in quantities; and that actual quantities will be determined upon completion of work, at which time adjustments will be made to the contract amount by direct increase or decrease.

**BASE BID AMOUNT**

**Hours of Operation:**

1. Four (4) Medical/Clinical Health facilities: Adamsville Health Center, Center for Rehabilitation (CHR), Oakhill Child, Adolescent and Family Center, and College Park Regional Health Center are open five (5) days a week from 8:30 AM to 5:00 PM and require both Day Porters support and night cleaning. Night cleaning will start no earlier than 5:00pm and end no later than 12:00am.
2. Fulton County Public Health at 10 Park Place will open five (5) days a week from 8:00 AM to 7:00 PM (hours staggered to cover day porter services) and require **no less than three (3)** Day Porter support.

See Next Page for Bid Pricing

**1. ADAMSVILLE HEALTH CENTER:**

**General Cleaning (Original Term 2026)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
Adamsville Health Center					
Cleanable Sq. Ft.	25,200	\$ 0.11	\$ 2,772.00	12	\$ 33,264.00
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
Adamsville Health Center	8	247	1,976	\$ 16.00	\$ 31,616.00

**Total Cost for Day Porter (Original Term 2026)**

<b>Total Annual Cost for Adamsville Health Centers (General Cleaning &amp; Day Porter) 2026</b>	<b>\$64,880.00</b>
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**General Cleaning (1<sup>st</sup> Renewal Term 2027)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
Adamsville Health Center					
Cleanable Sq. Ft.	25,200	\$ 0.11	\$ 2,772.00	12	\$ 33,264.00
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					<b>\$ 33,264.00</b>
<b>Day Porters Required</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
Adamsville Health Center	8	247	1,976	\$ 16.00	\$ 31,616.00
<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>

**Total Cost for Day Porter- (1<sup>st</sup> Renewal Term 2027)**

Total Cost for Cleanable Sq. Ft for Adamsville Health Centers (General Cleaning)	\$ 33,264.00
Total Cost for Day Porter Services for Adamsville Health Centers	\$ 31,616.00
<b>Total Annual Cost for Adamsville Health Centers (General Cleaning &amp; Day Porter) 2027</b>	<b>\$ 64,880.00</b>

**General Cleaning (2<sup>nd</sup> Renewal Term 2028)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
Adamsville Health Center					
Cleanable Sq. Ft.	25,200	\$ 0.11	\$ 2,772.00	12	\$ 33,264.00
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					\$ 33,264.00
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
Adamsville Health Center	8	247	1,976	\$ 16.00	\$ 31,616.00
<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>

**Total Cost for Day Porter- (2<sup>nd</sup> Renewal Term 2028)**

Total Cost for Cleanable Sq. Ft for Adamsville Health Centers (General Cleaning)	\$ 33,264.00
Total Cost for Day Porter Services for Adamsville Health Centers	\$ 31,616.00
<b>Total Annual Cost for Adamsville Health Centers (General Cleaning &amp; Day Porter) 2028</b>	<b>\$ 64,880.00</b>

**2. CENTER FOR REHABILITATION (CHR):**

**General Cleaning (Original Term 2026)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
Center for Rehabilitation		0.09	4,006.80		48,081.60
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
				\$16.00	\$31,616.00

**Total Cost for Day Porter (Original Term 2026)**

<b>Total Annual Cost for Center for Rehabilitation (General Cleaning &amp; Day Porter) 2026</b>	<b>\$ 79,697.60</b>
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**A. General Cleaning (1<sup>ST</sup> Renewal Term 2027)**

<b>BUILDING</b>		<b>Sq. Ft. Cost</b>	<b>Monthly Cost</b>	<b>Term – 12 Months</b>	<b>Annual Cost</b>
Center for Rehabilitation					
Cleanable Sq. Ft.	44,520	\$ 0.09	\$ 4,006.80	12	\$ 48,081.60
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					\$ 48,081.60
<b>Day Porters</b>					
<b>Facility</b>	<b>Daily Hours</b>	<b>Days Per Year</b>	<b>Hours Per Year</b>	<b>Cost Per Hour</b>	<b>Cost Per Year</b>
Center for Rehabilitation	8	247	1,976	\$ 16.00	\$ 31,616.00
<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>

**Total Cost for Day Porter (1<sup>st</sup> Renewal Term 2027)**

Total Cost for Cleanable Sq. Ft for Center for Rehabilitation (General Cleaning)	\$ 48,081.60
Total Cost for Day Porter Services for Center for Rehabilitation	\$ 31,616.00
<b>Total Annual Cost for Center for Rehabilitation (General Cleaning &amp; Day Porter) 2027</b>	<b>\$ 79,697.60</b>

**B. General Cleaning (2<sup>nd</sup> Renewal Term 2028)**

<b>BUILDING</b>		<b>Sq. Ft. Cost</b>	<b>Monthly Cost</b>	<b>Term – 12 Months</b>	<b>Annual Cost</b>
Center for Rehabilitation					
Cleanable Sq. Ft.	44,520	\$ 0.09	\$ 4,006.80	12	\$48,081.60
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					\$ 48,081.60
<b>Day Porters</b>					
<b>Facility</b>	<b>Daily Hours</b>	<b>Days Per Year</b>	<b>Hours Per Year</b>	<b>Cost Per Hour</b>	<b>Cost Per Year</b>
Center for Rehabilitation	8	247	1,976	\$ 16.00	\$ 31,616.00
<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>

**Total Cost for Day Porter (2<sup>nd</sup> Renewal Term 2028)**

Total Cost for Cleanable Sq. Ft for Center for Rehabilitation (General Cleaning)	\$ 48,081.60
Total Cost for Day Porter Services for Center for Rehabilitation	\$ 31,616.00
<b>Total Annual Cost for Center for Rehabilitation (General Cleaning &amp; Day Porter) 2028</b>	<b>\$ 79,697.60</b>

**3. FULTON COUNTY PUBLIC HEALTH at 10 PARK PLACE:**

**General Cleaning (Original Term 2026)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
Fulton County Public Health					
Cleanable Sq. Ft.	40,221	\$ 0.09	\$ 3,619.89	12	\$ 43,438.68
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
Fulton County Public Health	24	247	5,928	\$ 16.00	\$ 94,848.00

**Total Cost for Day Porter (Original Term 2026)**

<b>Total Annual Cost for FC Public Health at 10 Park PL (General Cleaning &amp; Day Porter) 2026</b>	<b>\$ 138,286.68</b>
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**A. General Cleaning (1<sup>st</sup> Renewal Term 2027)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
Fulton County Public Health					
Cleanable Sq. Ft.	40,221	\$0.09	\$ 3,619.89	12	\$ 43,438.68
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					<b>\$ 43,438.68</b>
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
Fulton County Public Health	24	247	5,928	\$ 16.00	\$ 94,848.00
<b>Total Cost Day Porters</b>	<b>24</b>	<b>247</b>	<b>5,928</b>	<b>\$ 16.00</b>	<b>\$ 94,848.00</b>

**Total Cost for Day Porter (1<sup>st</sup> Renewal Term 2027)**

Total Cost for Cleanable Sq. Ft for FC Public Health at 10 Park PL (General Cleaning)	\$ 43,438.68
Total Cost for Day Porter Services for FC Public Health at 10 Park PL	\$ 94,848.00
<b>Total Annual Cost for FC Public Health at 10 Park PL (General Cleaning &amp; Day Porter) 2027</b>	<b>\$ 138,286.68</b>

**B. General Cleaning (2<sup>nd</sup> Renewal Term 2028)**

<b>BUILDING</b>		<b>Sq. Ft. Cost</b>	<b>Monthly Cost</b>	<b>Term – 12 Months</b>	<b>Annual Cost</b>
Fulton County Public Health					
Cleanable Sq. Ft.	40,221	\$ 0.09	\$ 3,619.89	12	\$43,438.68
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					\$ 43,438.68
<b>Day Porters</b>					
<b>Facility</b>	<b>Daily Hours</b>	<b>Days Per Year</b>	<b>Hours Per Year</b>	<b>Cost Per Hour</b>	<b>Cost Per Year</b>
Fulton County Public Health	24	247	5,928	\$ 16.00	\$ 94,848.00
<b>Total Cost Day Porters</b>	<b>24</b>	<b>247</b>	<b>5,928</b>	<b>\$ 16.00</b>	<b>\$ 94,848.00</b>

**Total Cost for Day Porter (2<sup>nd</sup> Renewal Term 2028)**

Total Cost for Cleanable Sq. Ft for FC Public Health at 10 Park PL (General Cleaning)	\$ 43,438.68
Total Cost for Day Porter Services for FC Public Health at 10 Park PL	\$ 94,848.00
<b>Total Annual Cost for FC Public Health at 10 Park PL (General Cleaning &amp; Day Porter) 2028</b>	<b>\$ 138,286.68</b>

**3. OAKHILL CHILD, ADOLESCENT AND FAMILY CENTER:**

**C. General Cleaning (Original Term 2026)**

<b>BUILDING</b>		<b>Sq. Ft. Cost</b>	<b>Monthly Cost</b>	<b>Term – 12 Months</b>	<b>Annual Cost</b>
Oakhill Child, Adolescent					
Cleanable Sq. Ft.	30,576	\$ 0.11	\$ 3,363.36	12	\$ 40,360.32
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					\$ 40,360.32
<b>Day Porters</b>					
<b>Facility</b>	<b>Daily Hours</b>	<b>Days Per Year</b>	<b>Hours Per Year</b>	<b>Cost Per Hour</b>	<b>Cost Per Year</b>
Oakhill Child, Adolescent	8	247	1,976	\$ 16.00	\$ 31,616.00
<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>

**Total Cost for Day Porter (Original Term 2026)**

Total Cost for Cleanable Sq. Ft for Oakhill Child, Adolescent & FC (General Cleaning)	\$ 40,360.32
Total Cost for Day Porter Services for Oakhill Child, Adolescent & FC	\$ 31,616.00
<b>Total Annual Cost for Oakhill Child, Adolescent &amp; FC (General Cleaning &amp; Day Porter) 2026</b>	<b>\$ 71,976.32</b>

**C. General Cleaning (1<sup>st</sup> Renewal Term 2027)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
Oakhill Child, Adolescent					
Cleanable Sq. Ft.	30,576	\$ 0.11	\$ 3,363.36	12	\$ 40,360.32
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					<b>\$ 40,360.32</b>
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
Oakhill Child, Adolescent	8	247	1,976	\$ 16.00	\$ 31,616.00
<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>

**Total Cost for Day Porter (1<sup>st</sup> Renewal Term 2027)**

Total Cost for Cleanable Sq. Ft for Oakhill Child, Adolescent & FC (General Cleaning)	\$ 40,360.32
Total Cost for Day Porter Services for Oakhill Child, Adolescent & FC	\$ 31,616.00
<b>Total Annual Cost for Oakhill Child, Adolescent &amp; FC (General Cleaning &amp; Day Porter) 2027</b>	<b>\$ 71,976.32</b>

**D. General Cleaning (2<sup>ND</sup> Renewal Term 2028)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
Oakhill Child, Adolescent					
Cleanable Sq. Ft.	30,576	\$ 0.11	\$ 3,363.36	12	\$ 40,360.32
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					<b>\$ 40,360.32</b>
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
Oakhill Child, Adolescent	8	247	1,976	\$ 16.00	\$ 31,616.00

<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>
<b>Total Cost for Day Porter (2<sup>nd</sup> Renewal Term 2028)</b>					

Total Cost for Cleanable Sq. Ft for Oakhill Child, Adolescent & FC (General Cleaning)	\$ 40,360.32
Total Cost for Day Porter Services for Oakhill Child, Adolescent & FC	\$ 31,616.00
<b>Total Annual Cost for Oakhill Child, Adolescent &amp; FC (General Cleaning &amp; Day Porter) 2028</b>	<b>\$ 71,976.32</b>

4. COLLEGE PARK REGIONAL HEALTH CENTER:

**D. General Cleaning (Original Term 2026)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
College Park Regional Health					
Cleanable Sq. Ft.	35,280	\$ 0.11	\$ 3,880.80	12	\$ 46,569.60
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
College Park Regional Health	8	247	1,976	\$ 16.00	\$ 31,616.00

**Total Cost for Day Porter (Original Term 2026)**

<b>Total Annual Cost for College Park Regional HC (General Cleaning &amp; Day Porter) 2026</b>	<b>\$ 78,185.60</b>
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**D. General Cleaning (1<sup>st</sup> Renewal Term 2027)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
College Park Regional Health					
Cleanable Sq. Ft.	35,280	\$ 0.11	\$ 3,880.80	12	\$ 46,569.60
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					<b>\$ 46,569.60</b>
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
College Park Regional Health	8	247	1,976	\$ 16.00	\$ 31,616.00
<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>

**Total Cost for Day Porter (1<sup>st</sup> Renewal Term 2027)**

Total Cost for Cleanable Sq. Ft for College Park Regional HC (General Cleaning)	\$ 46,569.60
Total Cost for Day Porter Services for College Park Regional HC	\$ 31,616.00
<b>Total Annual Cost for College Park Regional HC (General Cleaning &amp; Day Porter) 2027</b>	<b>\$ 78,185.60</b>

**E. General Cleaning (2<sup>nd</sup> Renewal Term 2028)**

BUILDING		Sq. Ft. Cost	Monthly Cost	Term – 12 Months	Annual Cost
College Park Regional Health					
Cleanable Sq. Ft.	35,280	\$ 0.11	\$ 3,880.80	12	\$ 46,569.60
<b>TOTAL COST FOR JANITORIAL SERVICES</b>					<b>\$ 46,569.60</b>
<b>Day Porters</b>					
Facility	Daily Hours	Days Per Year	Hours Per Year	Cost Per Hour	Cost Per Year
College Park Regional Health	8	247	1,976	\$ 16.00	\$ 31,616.00
<b>Total Cost Day Porters</b>	<b>8</b>	<b>247</b>	<b>1,976</b>	<b>\$ 16.00</b>	<b>\$ 31,616.00</b>

**Total Cost for Day Porter (2<sup>nd</sup> Renewal Term 2028)**

Total Cost for Cleanable Sq. Ft for College Park Regional HC (General Cleaning)	\$ 46,569.60
Total Cost for Day Porter Services for College Park Regional HC	\$ 31,616.00
<b>Total Annual Cost for College Park Regional HC (General Cleaning &amp; Day Porter) 2028</b>	<b>\$ 78,185.60</b>

**Labor Cost:**

Item No.	Description	Per Hour
1.	Day Porter	\$ 16.00
2.	Custodian	\$ 14.00
3.	Supervisor	\$ 17.00

**TOTAL COST FOR BASE BID AMOUNT for FIVE (5) HEALTH FACILITIES:**

1	Total Annual Cost for <b>Adamsville Health Centers (General Cleaning &amp; Day Porter) FY2026</b>	\$ 64,880.00
2	Total Annual Cost for <b>Center for Rehabilitation (General Cleaning &amp; Day Porter) FY2026</b>	\$ 79,697.60
3	Total Annual Cost for <b>Fulton County Public Health at 10 Park PL (General Cleaning &amp; Day Porter) FY2026</b>	\$ 138,286.68
4	Total Annual Cost for <b>Oakhill Child, Adolescent &amp; FC (General Cleaning &amp; Day Porter) FY2026</b>	\$ 71,976.32
5	Total Annual Cost for <b>College Park Regional HC (General Cleaning &amp; Day Porter) FY2026</b>	\$ 78,185.60
6	<b>BASE AMOUNT for 1 through 5</b> <span style="float: right;"><b>TOTAL</b></span>	<b>\$ 433,026.20</b>

**Note:** Enter the Total Amount from Line 6 for the Total Base Amount on page 1.

ADDENDUM # 1 DATED 7/25/2025  
 ADDENDUM # 2 DATED 7/30/2025  
 ADDENDUM # \_\_\_\_\_ DATED \_\_\_\_\_  
 ADDENDUM # \_\_\_\_\_ DATED \_\_\_\_\_

**BIDDER:** Intercontinental Commercial Services, Inc. (ICS, Inc.)

Signed by:   
**[Type or Print Name]** Kelly B. Adamson

Title: Vice President

Business Address: 912 Hurricane Shoals Road NE  
Lawrenceville, GA 30043

Business Phone: 678-530-0401

Note: If the Bidder is a corporation, the Bid shall be signed by an officer of the corporation; if a partnership, it shall be signed by a partner. If signed by others, authority for signature shall be attached.

The full name and addresses of persons or parties interested in the foregoing Bid, as principals, are as follows:

**Name**

Kelly B. Adamson

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**Address**

912 Hurricane Shoals Road NE, Lawrenceville, GA

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**END OF SECTION**

**EXHIBIT E**

**PURCHASING FORMS**

STATE OF GEORGIA

COUNTY OF FULTON

**FORM A: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with [insert name of prime contractor] Intercontinental Commercial Services, Inc. (ICS, Inc.) on behalf of Fulton County Government has registered with and is participating in a federal work authorization program\*,<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with Fulton County Government, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Fulton County Government at the time the subcontractor(s) is retained to perform such service.

206424

EEV/Basic Pilot Program\* User Identification Number

Kelly B. Adamson

BY: Authorized Officer of Agent  
(Insert Contractor Name)

Vice President

Title of Authorized Officer or Agent of Contractor

Kelly B. Adamson

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this 25th day of July, 2025

Notary Public: [Signature]

County: Gwinnett

Commission Expires: 01/25/2026

Marian Kim  
NOTARY PUBLIC  
Gwinnett County  
State of Georgia  
My Comm. Expires January 25, 2026

<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>2</sup>\*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

**FORM B: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR  
AFFIDAVIT****Instructions:**

In the event that your company is awarded the contract for this project, and will be utilizing the services of any subcontractor(s) in connection with the physical performance of services pursuant to this contract, the following affidavit must be completed by such subcontractor(s). Your company must provide a copy of each such affidavit to Fulton County Government, Department of Purchasing & Contract Compliance with the proposal submittal.

All subcontractor affidavit(s) shall become a part of the contract and all subcontractor(s) affidavits shall be maintained by your company and available for inspection by Fulton County Government at any time during the term of the contract. All subcontractor(s) affidavit(s) shall become a part of any contractor/subcontractor agreement(s) entered into by your company.

STATE OF GEORGIA

COUNTY OF FULTON

N/A

**FORM B: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR  
AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>3</sup> under a contract with **[insert name of prime contractor]** \_\_\_\_\_ behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program\*,<sup>4</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

\_\_\_\_\_  
EEV/Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
BY: Authorized Officer of Agent  
(Insert Subcontractor Name)

\_\_\_\_\_  
Title of Authorized Officer or Agent of Subcontractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Public: \_\_\_\_\_

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

<sup>3</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that “physical performance of services” means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>4</sup>\*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

**FORM C1: CONTRACTOR'S GEORGIA UTILITY LICENSE CERTIFICATION**

Contractor's Name: \_\_\_\_\_

**N/A**

Utility Contractor's Name: \_\_\_\_\_

Expiration Date of License: \_\_\_\_\_

I certify that the above information is true and correct and that the classification noted is applicable to the Bid for this Project.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**(ATTACH COPY OF LICENSE)**

**FORM C2: CONTRACTOR'S GEORGIA GENERAL CONTRACTOR'S LICENSE  
CERTIFICATION**

Contractor's Name: \_\_\_\_\_

**N/A**

General Contractor's License Number: \_\_\_\_\_

Expiration Date of License: \_\_\_\_\_

I certify that the above information is true and correct and that the classification noted is applicable to the Bid for this Project.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**(ATTACH COPY OF LICENSE)**

**FORM C3: GEORGIA PROFESSIONAL LICENSE CERTIFICATION**

**NOTE: Please complete this form for the work your firm will perform on this project.**

Contractor's Name: \_\_\_\_\_

**N/A**

Performing work as: Prime Contractor \_\_\_\_ Sub-Contractor \_\_\_\_

Professional License Type: \_\_\_\_\_

Professional License Number: \_\_\_\_\_

Expiration Date of License: \_\_\_\_\_

I certify that the above information is true and correct and that the classification noted is applicable to the Bid for this Project.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**(ATTACH COPY OF LICENSE)**

**FORM D: DISCLOSURE FORM AND QUESTIONNAIRE**

1. Please provide the names and business addresses of each of the Offeror's firm's officers and directors.

For the purposes of this form, the term "Offeror" means an entity that responds to a solicitation for a County contract by either submitting a proposal in response to a Request for Proposal or a Request for Qualification or a Bid in response to an Invitation to Bid. Describe accurately, fully and completely, their respective relationships with said Offeror, including their ownership interests and their anticipated role in the management and operations of said Offeror.

[Intercontinental Commercial Services, Inc. \(ICS, Inc.\)](#)  
[Kelly B. Adamson](#)  
[912 Hurricane Shoals Road NE, Lawrenceville, GA 30043](#)

2. Please describe the general development of said Offeror's business during the past five (5) years, or such shorter period of time that said Offeror has been in business.

[Please see "Company History" in attached proposal.](#)

3. Please state whether any employee, agent or representative of said Offeror who is or will be directly involved in the subject project has or has ever: (i) directly or indirectly had a business relationship with Fulton County; (ii) directly or indirectly received revenues from Fulton County; or (iii) directly or indirectly receives revenues from the result of conducting business on Fulton County property or pursuant to any contract with Fulton County. Please describe in detail any such relationship.

[None.](#)

**LITIGATION DISCLOSURE:**

Failure to fully and truthfully disclose the information required, may result in the disqualification of your bid or proposal from consideration or termination of the Contract, once awarded.

1. Please state whether any of the following events have occurred in the last five (5) years with respect to said Offeror. If any answer is yes, explain fully the following:

(a) whether a petition under the federal bankruptcy laws or state insolvency laws was filed by or against said Offeror, or a receiver fiscal agent or similar officer was appointed by a court for the business or property of said Offeror;

Circle One: YES  NO

(b) whether Offeror was subject of any order, judgment, or decree not subsequently reversed, suspended or vacated by any court of competent jurisdiction, permanently enjoining said Offeror from engaging in any type of business practice, or otherwise eliminating any type of business practice; and

Circle One: YES  NO

(c) whether said Offeror's business was the subject of any civil or criminal proceeding in which there was a final adjudication adverse to said Offeror, which directly arose from activities conducted by the business unit or corporate division of said Offeror which submitted a bid or proposal for the subject project. If so please explain.

Circle One: YES  NO

2. Have you or any member of your firm or team to be assigned to this engagement ever been indicted or convicted of a criminal offense within the last five (5) years?

Circle One: YES  NO

3. Have you or any member of your firm or team been terminated (for cause or otherwise) from any work being performed for Fulton County or any other Federal, State or Local Government?

Circle One: YES  NO

4. Have you or any member of your firm or team been involved in any claim or litigation adverse to Fulton County or any other federal, state or local government, or private entity during the last three (3) years?

Circle One: YES  NO

5. Has any offeror, member of offeror's team, or officer of any of them (with respect to any matter involving the business practices or activities of his or her employer), been notified within the five (5) years preceding the date of this offer that any of them are the target of a criminal investigation, grand jury investigation, or civil enforcement proceeding?

Circle One:

YES

NO

If you have answered "YES" to any of the above questions, please indicate the name(s) of the person(s), the nature, and the status and/or outcome of the information, indictment, conviction, termination, claim or litigation, the name of the court and the file or reference number of the case, as applicable. Any such information should be provided on a separate page, attached to this form and submitted with your proposal.

**NOTE: If any response to any question set forth in this questionnaire has been disclosed in any other document, a response may be made by attaching a copy of such disclosure. (For example, said Offeror's most recent filings with the Securities and Exchange Commission ("SEC") may be provided if they are responsive to certain items within the questionnaire.) However, for purposes of clarity, Offeror should correlate its responses with the exhibits by identifying the exhibit and its relevant text.**

Disclosures must specifically address, completely respond and comply with all information requested and fully answer all questions requested by Fulton County. Such disclosure must be submitted at the time of the bid or proposal submission and included as a part of the bid/proposal submitted for this project. Disclosure is required for Offerors, joint venture partners and first-tier subcontractors.

Failure to provide required disclosure, submit officially signed and notarized documents or respond to any and all information requested/required by Fulton County can result in the bid/proposal declared as non-responsive. This document must be completed and included as a part of the bid/proposal package along with other required documents.

[SIGNATURES ON NEXT PAGE]

Under penalty of perjury, I declare that I have examined this questionnaire and all attachments hereto, if applicable, to the best of my knowledge and belief, and all statements contained hereto are true, correct, and complete.

On this 25th day of July, 2025

Intercontinental Commercial Services, Inc. 7/25/2025  
(Legal Name of Proponent) (Date)

Kelly B - Adams 7/25/25  
(Signature of Authorized Representative) (Date)

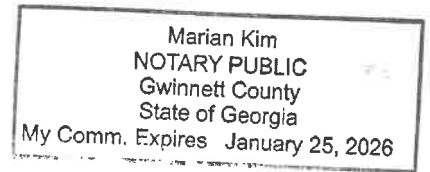
Vice President  
(Title)

Sworn to and subscribed before me,

This 25th day of July, 2025

[Signature]  
(Notary Public) (Seal)

Commission Expires 01/25/2026  
(Date)



**EXHIBIT F**

**CONTRACT COMPLIANCE FORMS**

**EXHIBIT A – PROMISE OF NON-DISCRIMINATION**

“Know all persons by these presents, that I/We (Kelly B. Adamson),  
Vice President Intercontinental Commercial Services, Inc.  
Title (ICS, Inc.) Company Name

Hereinafter “Company”, in consideration of the privilege to bid on or obtain contracts funded, in whole or in part, by Fulton County, hereby consent, covenant and agree as follows:

- 1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin or gender in connection with any bid submitted to Fulton County for the performance of any resulting there from,
- 2) That it is and shall be the policy of this Company to provide equal opportunity to all businesses seeking to contract or otherwise interested in contracting with this Company without regard to the race, color, gender or national origin of the ownership of this business,
- 3) That the promises of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption,
- 4) That the promise of non-discrimination as made and set forth herein shall be made a part of, and incorporated by reference into, any contract or portion thereof which this Company may hereafter obtain,
- 5) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the Board to declare the contract in default and to exercise any and all applicable rights and remedies, including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract; and
- 6) That the bidder shall provide such information as may be required by the Director of Purchasing & Contract Compliance pursuant to Section 102.436 of the Fulton County Non-Discrimination in Purchasing and Contracting Policy.

NAME: Kelly B. Adamson TITLE: Vice President

SIGNATURE: 

ADDRESS: 912 Hurricane Shoals Road NE, Lawrenceville, GA 30043

PHONE NUMBER: 678-530-0401 EMAIL: ics.emails@gmail.com

**EXHIBIT B1 - SCHEDULE OF INTENDED SUBCONTRACTOR UTILIZATION**

This form **must be** completed and **submitted with the bid/proposal**. All prime bidders/proposers **must** submit this form which lists all intended subcontractors/suppliers who will be utilized under the scope of work/services.

Prime Bidder/Proposer Company Name Intercontinental Commercial Services, Inc. (ICS, Inc.)

ITB/RFP Name & Number: 25ITB1393653C-MH

1. My firm, as **Prime Bidder/Proposer** on this scope of work/service(s) is **NOT** , is  a minority or female owned and controlled business enterprise.  **African American (AABE)**;  **Asian American (ABE)**;  **Hispanic American (HBE)**;  **Native American (NABE)**;  **White Female American (WFBE)**;  **Small Business (SBE)**;  **Service Disable Veteran (SDVBE)**  **Disadvantage Business (DBE)** **\*\*If yes, Prime must submit a copy of recent certification.**

Male or  Female (Check the appropriate boxes).

Indicate below the portion of work, including, percentage of bid/proposal amount that your firm will carry out directly as the Prime Contractor:

\$ \_\_\_\_\_ Or 100 %

2. This information below must be completed and submitted with the bid/proposal if a **joint venture (JV)** approach is to be undertaken. Please provide JV breakdown information below and attach a copy of the executed Joint Venture Agreement.

JV Partner(s) information:

<u>Business Name</u>		<u>Business Name</u>	
(a.)		(b.)	
<b>% of JV</b>		<b>% of JV</b>	
<b>Ethnicity</b>		<b>Ethnicity</b>	
<b>Gender</b>		<b>Gender</b>	
<b>Certified (Y or N)</b>		<b>Certified (Y or N)</b>	
<b>Agency</b>		<b>Agency</b>	
<b>Date Certified</b>		<b>Date Certified</b>	

3. Lists all Sub-Contractor/suppliers participating on the project. **(COMPLETE Exhibit B2 FORM)**

**Total Dollar Value of Certified Subcontractors: (\$)** None

\_\_\_\_\_

**Total Percentage of Certified Subcontractors: (%)** None

**CERTIFICATION:** The undersigned certifies that he/she has read, understands and agrees to be bound by the Bid/Proposer provisions, including the accompanying Exhibits and other terms and conditions regarding sub-contractor utilization. The undersigned further certifies that he/she is legally authorized by the Bidder/Proposer to make the statement and representation in this Exhibit and that said statements and representations are true and correct to the best of his/her knowledge and belief. The undersigned understands and agrees that if any of the statements and representations are made by the Bidder/Proposer knowing them to be false, or if there is a failure of the intentions, objectives and commitments set forth herein, then in any such event the Contractor's acts or failure to act, as the case may be, shall constitute a material breach of the contract, entitling the County to terminate the Contract for default. The right to so terminate shall be in addition to, and in lieu of, any other rights and remedies the County may have for other defaults under the contract.

By submitting this form, it is understood that every firm listed as a subcontractor has been properly notified and will participate.

Signature:  Title: Vice President

Business or Corporate Name: Intercontinental Commercial Services, Inc. (ICS, Inc.)

Address: 912 Hurricane Shoals Road NE, Lawrenceville, GA 30043

Telephone: ( 678 ) 530-0401

Fax Number: ( ) N/A

Email Address: ics.emails@gmail.com

**UTILIZATION REPORT – Post Award**

The awarded vendor(s) are required to report **all** payments to the prime contractor, subcontractors and sub-consultants (if applicable) during the project using the B2GNow software program. This requirement will be further explained by the Office of Contract Compliance upon determination of all awarded contracts.









## **EXHIBIT G**

# **INSURANCE AND RISK MANAGEMENT FORMS**

**SECTION 5**

**Insurance and Risk Management Provisions**

**Medical and Clinical General Cleaning Services**

The following is the minimum insurance and limits that the Contractor/Vendor must maintain. If the Contractor/Vendor maintains broader coverages and/or higher limits that the minimum shown below, Fulton County Government requires and shall be entitled to coverage for the higher limits maintained by the Contractor/Vendor.

It is Fulton County Government’s practice to obtain Certificates of Insurance from our Contractors and Vendors. Insurance must be written by a licensed agent in a company licensed to write insurance in the State of Georgia, with an A.M. Best rating of at least A- X, subject to final approval by Fulton County. Respondents shall submit with the bid/proposal evidence of insurability satisfactory to Fulton County Government as to form and content. Either of the following forms of evidence is acceptable:

- A letter from an insurance carrier stating that upon your firm/company being the successful Bidder/Respondent that a Certificate of Insurance shall be issued in compliance with the Insurance and Risk Management Provisions outlined below.
- A Certificate of Insurance complying with the Insurance and Risk Management Provisions outlined below (Request for Bid/Proposal number and Scope of Services must appear on the Certificate of Insurance).
- A combination of specific policies written with an umbrella policy covering liabilities in excess of the required limits is acceptable to achieve the applicable insurance coverage levels.

Proof of insurance must be provided to Fulton County Government prior to the start of any activities/services as described in the bid document(s). Any and all Insurance Coverage(s) and Bonds required under the terms and conditions of the contract shall be maintained during the entire length of the contract, including any extensions or renewals thereto, and until all work has been completed to the satisfaction of Fulton County Government.

**Accordingly the Respondent shall provide a certificate evidencing the following:**

1. **WORKERS COMPENSATION/EMPLOYER’S LIABILITY INSURANCE – STATUTORY (In compliance with the Georgia Workers Compensation Acts and any other State or Federal Acts or Provisions in which jurisdiction may be granted)**

Employer’s Liability Insurance	BY ACCIDENT	EACH ACCIDENT	\$500,000
Employer’s Liability Insurance	BY DISEASE	POLICY LIMIT	\$500,000
Employer’s Liability Insurance	BY DISEASE	EACH EMPLOYEE	\$500,000

**2. COMMERCIAL GENERAL LIABILITY INSURANCE (Including contractual Liability Insurance)**

Bodily Injury and Property Damage Liability	Each Occurrence	\$1,000,000
(Other than Products/Completed Operations)GeneralAggregate		\$2,000,000
Products\Completed Operation	Aggregate Limit	\$2,000,000
Personal and Advertising Injury	Limits	\$1,000,000
Damage to Rented Premises	Limits	\$100,000

**3. BUSINESS AUTOMOBILE LIABILITY INSURANCE**

<b>Bodily Injury &amp; Property Damage</b>	Each Occurrence	\$1,000,000
(Including operation of non-owned, owned, and hired automobiles).		

<b>4. UMBRELLA LIABILITY</b>	Each Occurrence	\$1,000,000
(In excess of above noted coverages)		

<b>5. PROFESSIONAL E &amp; O LIABILITY</b>	Per Occurrence	\$2,000,000
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Policy shall be kept in force and uninterrupted for a period of three (3) years beyond policy expiration. If coverage is discontinued for any reason during this three (3) year term, Contractor/vendor must procure and evidence full Extended Reporting period (ERP) coverage.

<b>6. CONTRACTORS POLLUTION LIABILITY</b>	Each Occurrence	\$1,000,000
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May be required applicable to work being performed. \*Or by endorsement to General Liability Policy for sudden and accidental

**Certificates of Insurance**

Contractor/Vendor shall provide written notice to Fulton County Government immediately if it becomes aware of or receives notice from any insurance company that coverage afforded under such policy or policies shall expire, be cancelled or altered. Certificates of Insurance are to list Fulton County Government, its' Officials, Officers and Employees as an Additional Insured (except for Workers' Compensation and Professional Liability), using ISO Additional Insured Endorsement form CG 20 10 (11/85) version, its' equivalent or on a blanket basis.

This insurance shall apply as Primary Insurance before any other insurance or self-insurance, including any deductible, non-contributory, and Waiver of Subrogation provided in favor of Fulton County.

Additional Insured under the General Liability, Auto Liability, Umbrella Policies (with exception of Workers Compensation and Professional Liability), with no Cross Suits exclusion.



similar conditions and like surrounding circumstances, as is ordinarily employed by others in their profession.

Consultant/Contractor obligation to indemnify and hold harmless, as set forth hereinabove, shall also include, but is not limited to, any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or other actual or alleged unfair competition disparagement of product or service, or other tort or any type whatsoever, or any actual or alleged violation of trade regulations.

Consultant/Contractor further agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all claims or liability for compensation under the Worker's Compensation Act, Disability Benefits Act, or any other employee benefits act arising out of injuries sustained by any employees of Consultant/Contractor. These indemnities shall not be limited by reason of the listing of any insurance coverage.

**PROTECTION OF PROPERTY**

Contractor/Vendor will adequately protect its own work from damage, will protect Fulton County Government's property from damage or loss and will take all necessary precautions during the progress of the work to protect all persons and the property of others from damage or loss.

Contractor/Vendor shall take all necessary precautions for the safety of employees of the work and shall comply with all applicable provisions of the Federal, State and local safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where work is being performed.

Contractor/Vendor shall erect and properly maintain at all times as required by the conditions and progress of the work, all necessary safeguards for the protection of its employees, Fulton County Government employees and the public and shall post all applicable signage and other warning devices to protect against potential hazards for the work being performed (Where Applicable).

CONTRACTOR/VENDOR ACKNOWLEDGES HAVING READ, UNDERSTANDING, AND AGREEING TO COMPLY WITH THE AFOREMENTIONED STATEMENTS, AND THE REPRESENTATIVE OF THE CONTRACTOR/VENDOR IDENTIFIED BELOW IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING CONTRACTOR/VENDOR.

Intercontinental Commercial Services, Inc.  
COMPANY: (ICS, Inc.) SIGNATURE: *Kelly B. Adamson*

NAME: Kelly B. Adamson TITLE: Vice President

DATE: 7/25/2025



**EXHIBIT H**

**PAYMENT & PERFORMANCE BONDS**

**NO BONDS WERE REQUIRED**



## Certificate Of Completion

Envelope Id: 706EBEF2-6EC3-891E-8137-D18871CD687A  
Subject: Contract ICS 25ITB1393653C-MH Medical Cleaning BOC 5-6-26 BOC#:26-0249  
Parcel ID:  
Employee Name:  
Source Envelope:  
Document Pages: 82  
Certificate Pages: 6  
AutoNav: Enabled  
Envelopeld Stamping: Enabled  
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed  
Envelope Originator:  
Mark Hawks  
141 Pryor Street  
Purchasing & Contract Compliance, Suite 1168  
Atlanta, 30303  
mark.hawks@fultoncountyga.gov  
IP Address: 134.231.232.250

## Record Tracking

Status: Original  
5/7/2026 10:11:31 AM  
Security Appliance Status: Connected

Holder: Mark Hawks  
mark.hawks@fultoncountyga.gov  
Pool: StateLocal

Location: DocuSign

## Signer Events

KELLY B ADAMSON  
ics.emails@gmail.com  
President  
Intercontinental Commercial Services, Inc. (ICS, Inc.)  
Security Level: Email, Account Authentication (None)

## Signature


  
Signature Adoption: Pre-selected Style  
Using IP Address:  
2600:6c9d:7000:d6:c168:5e5d:ceee:217b

## Timestamp

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Viewed: 5/7/2026 10:47:16 AM  
Signed: 5/7/2026 12:06:52 PM

**Electronic Record and Signature Disclosure:**  
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Joseph Davis  
joseph.davis@fultoncountyga.gov  
Director  
Security Level: Email, Account Authentication (None)

  
Signature Adoption: Pre-selected Style  
Using IP Address:  
2600:1702:7490:78e0:789f:6b57:55f9:5277

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Signed: 5/7/2026 1:07:42 PM


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ID: bfe161f3-9b6a-4fe9-819a-ba764f725fb1

Mark Hawks  
mark.hawks@fultoncountyga.gov  
Chief Assistant Purchasing Agent  
Fulton County Government  
Security Level: Email, Account Authentication (None)

**Completed**  
Using IP Address: 134.231.232.249

Sent: 5/7/2026 1:07:47 PM  
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Signed: 5/7/2026 1:35:58 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

Signer Events	Signature	Timestamp
<p>David Lowman  David.Lowman@fultoncountyga.gov  Supervising County Counsel  Security Level: Email, Account Authentication (None)</p>	<p><i>David Lowman</i></p> <p>Signature Adoption: Pre-selected Style  Using IP Address:  2601:c6:c07f:a440:f94d:2a73:30aa:df19</p>	<p>Sent: 5/7/2026 1:36:02 PM  Viewed: 5/7/2026 2:23:14 PM  Signed: 5/7/2026 2:35:04 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 5/7/2026 2:23:14 PM  ID: 90ae805c-3604-44e5-9acb-b7361074eeef</p>		
<p>Nikki Peterson  nikki.peterson@fultoncountyga.gov  Chief Deputy Clerk to the Board of Commissioners  Fulton County Government  Security Level: Email, Account Authentication (None)</p>	<p><b>Completed</b></p> <p>Using IP Address: 74.174.59.10</p>	<p>Sent: 5/7/2026 2:35:09 PM  Resent: 5/8/2026 9:45:35 AM  Resent: 5/12/2026 7:48:32 AM  Viewed: 5/12/2026 7:52:48 AM  Signed: 5/12/2026 8:06:18 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 11/27/2017 10:39:37 AM  ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8</p>		
<p>Robert L. Pitts  harriet.thomas@fultoncountyga.gov  Chairman  Fulton County  Security Level: Email, Account Authentication (None)</p>	<p><i>Robert L. Pitts</i></p> <p>Signature Adoption: Pre-selected Style  Using IP Address: 2600:387:2:824::34  Signed using mobile</p>	<p>Sent: 5/12/2026 8:06:23 AM  Viewed: 5/12/2026 8:07:18 AM  Signed: 5/12/2026 8:07:34 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 5/12/2026 8:07:18 AM  ID: f8b2ba7f-bfaa-46d3-aa55-7d02e413a0d3</p>		
<p>Tonya Grier  tonya.grier@fultoncountyga.gov  Clerk to the Commission  Fulton County Government  Security Level: Email, Account Authentication (None)</p>	<p><i>Tonya Grier</i></p>  <p>Signature Adoption: Uploaded Signature Image  Using IP Address: 134.231.232.250</p>	<p>Sent: 5/12/2026 8:07:38 AM  Viewed: 5/12/2026 8:09:05 AM  Signed: 5/12/2026 8:09:31 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 10/27/2025 8:21:47 AM  ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab</p>		

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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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Dian DeVaughn  
dian.devaughn@fultoncountyga.gov  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**COPIED**

Sent: 5/12/2026 8:09:35 AM

Khandi Flowers  
khandi.flowers@fultoncountyga.gov  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**COPIED**

Sent: 5/12/2026 8:09:37 AM  
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	5/12/2026 8:09:31 AM
Completed	Security Checked	5/12/2026 8:09:37 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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## **CONSUMER DISCLOSURE**

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Carahsoft OBO Fulton County, Georgia:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov)

**To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from Carahsoft OBO Fulton County, Georgia**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Carahsoft OBO Fulton County, Georgia**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

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