

## DEPARTMENT OF PURCHASING &amp; CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
3/23/2020	12/31/2020	1/1/2021	12/31/2021
PO Number			PO Date
340 20SC124993C2-GS			4/13/2020
Department	Medical Examiner		
Bid Number	BOC#-COVID-19 20-0333		
Service Commodity	Forensic Services		
Contractor	Dr. Stacey Desamours		

0 = Unsatisfactory

*Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.*

1 = Poor

*Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.*

2 = Satisfactory

*Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.*

3 = Good

*Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.*

4 = Excellent

*Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.*

## . Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

0  
 1  
 2  
 3  
 4

Comments:

## . Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

0  
 1  
 2  
 3  
 4

Comments:

## . Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

0

Comments:

- 1
- 2
- 3
- 4

. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

Comments:

- 0
- 1
- 2
- 3
- 4

. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

Comments:

- 0
- 1
- 2
- 3
- 4

Overall Performance Rating:

4.0

Would you select/recommend this vendor again?  
Check box for Yes. Leave Blank for No)

Yes  No

Rating completed by:

Kathy Bentlen

Department Head Name	Department Head Signature	Date
Marian Green		12/7/2020