

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT CONSTRUCTION SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
8/30/2019	3/31/2020	9/2/2019	3/31/2020
PO Number			PO Date
540PO23310828K			8/28/2019
Department	Public Works		
Bid Number			
Service Commodity	Road Resurfacing		
Contractor	C. W. Matthews		

0 = Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient; unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
1 = Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
2 = Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
3 = Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
4 = Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

1. Project Development (-Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)

Comments:

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

The contractor had a knowledgeable and experienced team of Project Manager, Superintendent and Heavy Equipment Operators working on this project.

2. Design (-Were Milestones Met Per Contract – Reliability – Responsiveness to Direction/Change – On Time Completion – Liquidated Damages)

Comments:

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Despite challenging weather conditions, the contractor completed ahead of schedule.

3. Award - Proposal Development (-Met Timeless/Due Dates - Reasonable/Cooperative - Flexible/Motivated - Prompt Problem Notification)

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

The team were very flexible and adjusted their workdays to ensure that the project would be completed on schedule.

4. Construction (-Mobilization Timely – Were Milestones Met – Met/Exceeded Specifications – Within Budget Performance – Proper Invoicing – Quality of Work – Responsive to Owner)

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Equipment and personnel we mobilized in a timely manner and schedule were met. The Project Manager provided daily notifications; invoices were correctly done and submitted on time.

5. Closeout Action and Contractors Key Personnel (-Effective Management - Credentials/Experience - Ability to Accomplish Mission - Conduct)

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Contractor personnel were responsive for inspections and punch list items were promptly addressed.

Overall Performance Rating:

4.0

Would you select/recommend this vendor again?
(Check box for Yes. Leave Blank for No)

☒ Yes
 ☐ No

Rating completed by:

Wyvern.Budram

Department Head Name

David Clerk

Department Head Signature



Date

9/1/2020