



**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

**CONTRACT RENEWAL AGREEMENT**

**DEPARTMENT:** Department of Real Estate & Asset Management

**BID/RFP# NUMBER:** 23ITB138287C-JNJ

**BID/RFP# TITLE:** Asphalt/Concrete Pavement Maintenance and Repair

**ORIGINAL APPROVAL DATE:** December 20, 2023

**RENEWAL EFFECTIVE DATES:** January 1, 2026 through December 31, 2026

**RENEWAL OPTION #:** 2 OF 2

**NUMBER OF RENEWAL OPTIONS:** 2

**RENEWAL AMOUNT:** \$200,000.00

**COMPANY'S NAME:** Complete Contracting Partners, LLC

**ADDRESS:** 3961 FLOYD ROAD

**CITY:** Austell

**STATE:** GA

**ZIP:** 30106

This Renewal Agreement No. 2 approved by the Fulton County Board of Commissioners on  
**BOC DATE:** 9/17/2025 **BOC NUMBER:** 25-0688.

**RENEWAL OF CERTIFICATE OF INSURANCE:** The Contractor is required to maintain insurance during the entire term of this Agreement, including contract renewal options. The Contractor must furnish the County a renewal Certificate of Insurance showing the required coverage as specified in the Contract Agreement. A current COI must be provided before the commencement of work on this project. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

**SIGNATURES: SEE NEXT PAGE**

**SIGNATURES:**

**Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:**

**FULTON COUNTY, GEORGIA**

**Complete Contracting Partners, LLC**

*Robert L. Pitts*

**Robert L. Pitts, Chairman  
Fulton County Board of Commissioners**

*Quincy Collins*

**CEO**

**ATTEST:**

*Tonya R. Grier*

**Tonya R. Grier  
Clerk to the Commission**

**(Affix County Seal)**



**AUTHORIZATION OF RENEWAL:**

*Joseph N. Davis*

**Joseph N. Davis, Director  
Department Of Real Estate & Asset  
Management**

<b>ITEM#:</b> _____	<b>RM:</b> _____
<b>REGULAR MEETING</b>	

<b>ITEM#:</b> <u>25-0688</u>	<b>2<sup>ND</sup> RM:</b> <u>09/17/2025</u>
<b>SECOND REGULAR MEETING</b>	

# **CERTIFICATE OF INSURANCE**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERNS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		<b>CONTACT</b> NAME: Janine Walker PHONE (A/C, No, Ext): (470) 705-0238 FAX (A/C, No): E-MAIL ADDRESS: jwalker@insnetworkgroup.com	
Snellville		GA 30078	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: ALLIED WORLD SURPLUS LINES INS CO	
		NAIC # 24319	
INSURED		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
Complete Contracting Partners LLC 3721 NEW MACLAND RD Unit 200-316			
POWDER SPRINGS		GA 30127	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR	INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y      GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	PACS01-0100482	06/12/2025	06/12/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000		
	MED EXP (Any one person)					\$ 5,000			
	PERSONAL & ADV INJURY					\$ 1,000,000			
	GENERAL AGGREGATE					\$ 2,000,000			
	PRODUCTS - COMP/OP AGG					\$ 2,000,000			
						\$			
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY	SCHEDULED AUTOS NON-OWNED AUTOS ONLY	PACS02-00158	06/12/2025	06/12/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	\$		
						\$			
						\$			
						\$			
						\$			
						\$			
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB	CLAIMS-MADE	Y      DED <input type="checkbox"/> RETENTION \$	06/12/2025	06/12/2026	EACH OCCURRENCE AGGREGATE	\$ 2,000,000		
						\$ 2,000,000			
						\$			
						\$			
						\$			
						\$			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/>	N / A	WCGA000534000	06/12/2025	06/12/2026	PER STATUTE E.L. EACH ACCIDENT	\$ 1,000,000	
							\$ 1,000,000		
							\$ 1,000,000		
							\$ 1,000,000		
							\$		
							\$		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

FULTON COUNTY GOVERNMENT - PURCHASING 130 PEACHTREE ST SW STE 1168 Atlanta GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 09/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>  PLW & ASSOCIATES PO BOX 512, SNELLVILLE, GA 30078	<b>CONTACT</b> NAME: Progressive Commercial Lines Customer and Agent Servicing	
	PHONE (A/C. No. Ext): 1-800-444-4487	
	FAX (A/C. No.):	
	E-MAIL ADDRESS: progressivecommercial@email.progressive.com	
	INSURER(S) AFFORDING COVERAGE	
INSURER A : Progressive Mountain Insurance Company		
NAIC #		
35190		
<b>INSURED</b>  Complete Contracting Partners LLC 3721 NEW MACLAND RD Unit 200-316 Powder Springs, GA 30127	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	
	INSURER G :	

**COVERAGES**
**CERTIFICATE NUMBER:** 495958117483900479D091825T153650

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$	
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
							MED EXP (Any one person)	\$	
							PERSONAL & ADV INJURY	\$	
							GENERAL AGGREGATE	\$	
							PRODUCTS - COMP/OP AGG	\$	
								\$	
	<b>GEN'L AGGREGATE LIMIT APPLIES PER:</b> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:								
	<b>AUTOMOBILE LIABILITY</b> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	997720237	05/20/2025	05/20/2026	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000	
A							BODILY INJURY (Per person)	\$	
							BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (Per accident)	\$	
								\$	
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE	\$	
							AGGREGATE	\$	
								\$	
	<b>DED</b> <input type="checkbox"/> RETENTION \$ <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> <b>(Mandatory in NH)</b> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N / A				PER STATUTE <input type="checkbox"/> E.L. EACH ACCIDENT <input type="checkbox"/> E.L. DISEASE - EA EMPLOYEE <input type="checkbox"/> E.L. DISEASE - POLICY LIMIT <input type="checkbox"/>		
A	See ACORD 101 for additional coverage details.	Y	Y	997720237	05/20/2025	05/20/2026	\$		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**
**CANCELLATION**

Fulton County- Purchasing 130 Peachtree St SW Ste 1168 Atlanta, GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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AGENCY CUSTOMER ID: \_\_\_\_\_  
LOC #: \_\_\_\_\_

## ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY PLW & ASSOCIATES	NAMED INSURED Complete Contracting Partners LLC 3721 NEW MACLAND RD Unit 200-316 Powder Springs, GA 30127	
POLICY NUMBER 997720237		
CARRIER Progressive Mountain Insurance Company	NAIC CODE 35190	EFFECTIVE DATE: 05/20/2025

## ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

## Additional Information

Certificate holder is listed as an Additional Insured and Waiver of Subrogation Holder.

## Certificate Of Completion

Envelope Id: 27F66A54-1620-4B05-B6C1-3BBFB2323EE6  
 Subject: 23ITB138287C-JNJ Asphalt Concrete Pavement Maint' Renewal #2.pdf  
 Parcel ID:  
 Employee Name:  
 Source Envelope:  
 Document Pages: 6  
 Certificate Pages: 6  
 AutoNav: Enabled  
 Envelope Stamping: Enabled  
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Signatures: 4  
 Initials: 0  
 Stamps: 1

Envelope Originator:  
 Jakeiah Johnson  
 141 Pryor Street  
 Purchasing & Contract Compliance, Suite 1168  
 Atlanta, GA 30303  
 jakeiah.johnson@fultoncountyga.gov  
 IP Address: 74.174.59.4

## Record Tracking

Status: Original  
 11/24/2025 1:22:26 PM  
 Security Appliance Status: Connected  
 Storage Appliance Status: Connected

Holder: Jakeiah Johnson  
 jakeiah.johnson@fultoncountyga.gov  
 Pool: StateLocal  
 Pool: Fulton County Government

Location: DocuSign  
 Location: Docusign

## Signer Events

Quincy Collins  
 quincy@crmservicesllc.com  
 OWNER  
 Security Level: Email, Account Authentication (None)

## Signature



Signature Adoption: Drawn on Device  
 Using IP Address: 68.216.144.123  
 Signed using mobile

## Timestamp

Sent: 11/24/2025 1:29:08 PM  
 Resent: 11/24/2025 1:30:41 PM  
 Viewed: 11/24/2025 1:32:03 PM  
 Signed: 11/24/2025 1:32:18 PM

## Electronic Record and Signature Disclosure:

Accepted: 9/25/2018 11:56:27 AM  
 ID: 3e533105-a1da-4fa9-bf76-707c49081f5e

**Completed**

Using IP Address: 134.231.232.250

Sent: 11/24/2025 1:32:19 PM  
 Viewed: 11/24/2025 6:45:59 PM  
 Signed: 11/24/2025 6:46:04 PM

## Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Joseph Davis  
 Joseph.Davis@fultoncountyga.gov  
 Director  
 Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style  
 Using IP Address:  
 2600:1702:7490:78e0:e5eb:b95d:ec52:4cea  
 Signed using mobile

Sent: 11/24/2025 6:46:05 PM  
 Viewed: 11/26/2025 1:14:35 AM  
 Signed: 11/26/2025 1:14:52 AM

## Electronic Record and Signature Disclosure:

Accepted: 11/26/2025 1:14:35 AM  
 ID: 44854dd2-01ea-45e4-8906-4107e10e2d72

**Completed**

Using IP Address: 74.174.59.10

Sent: 11/26/2025 1:14:53 AM  
 Viewed: 12/2/2025 3:29:10 PM  
 Signed: 12/2/2025 3:29:27 PM

Nikki Peterson  
 Nikki.Peterson@fultoncountyga.gov  
 Chief Deputy Clerk to the Board of Commissioners  
 Fulton County Government  
 Security Level: Email, Account Authentication (None)

## Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts Michael.OConnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	<i>Robert L. Pitts</i>	Sent: 12/2/2025 3:29:28 PM Viewed: 12/10/2025 11:26:42 AM Signed: 12/10/2025 11:26:48 AM
	Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Tonya Grier Tonya.Grier@fultoncountyga.gov Clerk to the Commission Fulton County Government Security Level: Email, Account Authentication (None)	<i>Tonya Grier</i> 	Sent: 12/10/2025 11:26:49 AM Viewed: 12/10/2025 11:28:03 AM Signed: 12/12/2025 5:19:09 AM
	Signature Adoption: Uploaded Signature Image Using IP Address: 2600:1700:c0f0:4020:71ed:e7f2:92c:2650 Signed using mobile	

**Electronic Record and Signature Disclosure:**  
Accepted: 10/27/2025 11:21:47 AM  
ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Dian DeVaughn Dian.DeVaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 12/12/2025 5:19:11 AM Viewed: 12/12/2025 12:23:19 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Khandi Flowers khandi.flowers@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 12/12/2025 5:19:13 AM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Mark Hawks mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 12/12/2025 5:19:14 AM
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**Electronic Record and Signature Disclosure:**

Carbon Copy Events	Status	Timestamp
Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/24/2025 1:29:08 PM
Envelope Updated	Security Checked	11/24/2025 1:30:41 PM
Certified Delivered	Security Checked	12/10/2025 11:28:03 AM
Signing Complete	Security Checked	12/12/2025 5:19:09 AM
Completed	Security Checked	12/12/2025 5:19:14 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **CONSUMER DISCLOSURE**

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Carahsoft OBO Fulton County, Georgia:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov)

**To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from Carahsoft OBO Fulton County, Georgia**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Carahsoft OBO Fulton County, Georgia**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.