



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: May 17, 2021

PROJECT: 21RFQ000007A-CJC, Senior In-Home Services

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Department of Senior Services.

Four (4) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. At Home Atlanta, LLC
2. Help at Home
3. Southern Home Care Services, Inc. dba All Ways HomeCare
4. Trusted Hands Senior Care

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFQ, the Evaluation Committee has determined that the proposals submitted by At Home Atlanta, LLC, Help at Home, Southern Home Care Services, Inc. dba All Ways HomeCare and Trusted Hands Senior Car with a total score of 79.91, 81.50, 91.92 and 79.59 respectively, is the recommended vendors for the award of 21RFQ000007A-CJC, Senior In-Home Services.

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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

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Andre Danzy, Program Manager
Department of Senior Services

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Darla Fareed, Program Evaluation Specialist
Department of Senior Services

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Rafael Patterson, Kinship Care Program Coordinator
Department of Senior Services

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| EVALUATION CRITERIA | WEIGHT | At Home Atlanta, LLC | Help at Home | Southern Home Care Service, Inc. dba All Ways Caring HomeCare | Trusted Hands Seniors Care |
|--------------------------------------|--------|----------------------------|-----------------|--|-------------------------------------|
| Project Plan | 25.0% | 20.83 | 18.75 | 25.00 | 22.92 |
| Qualification of Key Personnel | 25.0% | 20.83 | 22.92 | 22.92 | 20.83 |
| Relevant Project Experience | 25.0% | 22.92 | 18.75 | 22.92 | 16.67 |
| Availability of Key Personnel | 23.0% | 15.33 | 21.08 | 21.08 | 19.17 |
| Service Disabled Veterans Preference | 2.00% | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SCORE: | 100.00 | 79.91 | 81.50 | 91.92 | 79.59 |

**To sum Total Score columns highlight the row and press F9*