

Contract Renewal Evaluation Form

Date:	September 14, 2023
Department:	Public Works
Contract Number:	22ITBC074A-JWT
Contract Title:	Corporation Stops and Brass Fittings

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The scope and cost reduction efforts of this contract are limited since this contract is to renew existing contract for Corporation Stops and Brass Fittings. The Corporation Stops and Brass Fittings are essential for maintenance and repair of the existing and new installations of water meters within the Water Distribution System. These Corporation Stops and Brass Fittings are manufactured items which cannot be produced in-house.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

	Date of search:	September 8, 2023
	Price found:	Pricing Varies due to the different sizes and different types of brass fittings and corporation stops
	Different features / Conditions:	Ball Valve Curb Stops – 1" x 1" x 1" Flare Copper Inlet by Female Iron Pipe Thread Outlet, Ball Valve Curb Stops - 3/4" x 3/4" x 3/4" Grip Joint, Ball Valve Curb Stops - 1" x 1" x 1" Grip Joint Compression, Ball Valve Curb Stops - 1" x 1" x 1" Grip Joint, Straight Dual Cart Check Valves - 5/8" x 3/4" & 3/4" Female Meter Thread Union Inlet by Male Meter Thread Outlet
	Percent difference between internet price and renewal price:	67% to 85%

Explanation / Notes:

In accordance with Fulton County Purchasing Code, Section 2-314, contracts such as this shall have a competitive bid. Since this contract is over \$50,000.00 dollars it shall go before the Board of Commissioners.

Sample Materials: Items 5, 7, 8, 9, and 16 of the contract pricing sheet, Ball Valve Curb Stops – 1" x 1" x 1" Flare Copper Inlet by Female Iron Pipe Thread Outlet, Ball Valve Curb Stops - 3/4" x 3/4" x 3/4" Grip Joint, Ball Valve Curb Stops - 1" x 1" x 1" Grip Joint Compression, Ball Valve Curb Stops - 1" x 1" x 1" Grip Joint, Straight Dual Cart Check Valves - 5/8" x 3/4" & 3/4" Female Meter Thread Union Inlet by Male Meter Thread Outlet.

Samples of the internet pricing of material out of the group of materials covered in this contract. Internet's pricing of sampled items are listed below. Private commercial pricing are significantly higher than contracted municipal pricing. The internet price which is 67% to 85% higher because it is quoting gross prices, however the County purchases several different types of Corporation Stops and Brass Fittings, therefore, the prices are lower.

<u>For Example</u>	<u>Our Price</u>	<u>Compared Price</u>
Line# 5 – Ball Valve Curb Stops – 1" x 1" x 1" Flare Copper Inlet by Female Iron Pipe Thread Outlet	\$96.43 Each	\$195.35
Line# 7 – Ball Valve Curb Stops - 3/4" x 3/4" x 3/4" Grip Joint	\$72.29 Each	\$179.95
Line# 8 – Ball Valve Curb Stops - 1" x 1" x 1" Grip Joint Compression	\$100.15 Each	\$202.44
Line# 9 – Ball Valve Curb Stops - 1" x 1" x 1" Grip Joint	\$109.03 Each	\$237.30
Line# 16 – Straight Dual Cart Check Valves - 5/8" x 3/4" & 3/4" Female Meter Thread Union Inlet by Male Meter Thread Outlet	\$55.73 Each	\$103.61

Market Survey of other jurisdictions:

Date contacted:	September 8, 2023
Jurisdiction Name / Contact name:	Gwinnet County / Kelsie Kruskol (No response)
Date of last purchase:	
Price paid:	
Inflation rate:	
Adjusted price:	
Percent difference between past purchase price and renewal price:	
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

How does pricing compare to Fulton County's award contract?	Prices vary per type, size, style, length, width and diameter of corp stops and brass fittings.
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Explanation / Notes:

Surrounding jurisdictions such as Gwinnett County, City of Atlanta, Cobb County, Douglas County, and Jackson County all use Corporation Stops and Brass Fittings.

Other (Describe in detail the analysis conducted and the outcome):

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

4. **Does the renewal option include an adjustment for inflation?** Yes No
 (Information can be obtained from CPI index)

Was it part of the initial contract? Yes No

Date of last purchase:	July 14, 2023
Price paid:	\$63,219.62
Inflation rate:	
Adjusted price:	
Percent difference between past purchase price and renewal price:	

Explanation / Notes:

5. **Is this a seasonal item or service?** Yes No

6. **Has an analysis been conducted to determine if this service can be performed in-house?** Yes No **If yes, attach the analysis.**

7. **What would be the impact on your department if this contract was not approved?**

Approval by the Board of Commissioners of the renewal of this contract is critical for the Public Works Department to effectively complete the process of installing new and repairing existing water service installations within the Water Distribution System. If this contract is not renewed it could delay the department's response for water service installations, repairs, and maintenance within the Water Distribution System which are essential to the on-going operations of the Public Works Department.