



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 22-0197

Meeting Date: 3/16/2022

Department

Senior Services

Requested Action

Request approval of a ~~recommended proposal~~ **lowest responsible bidder** - Department of Senior Services, 22ITBC009A-CJC, Material Aid Incontinence Products in the total amount not to exceed \$94,837.00 with Siak Enterprise, LLC (Lawrenceville, GA), to provide Incontinence products to eligible Fulton County seniors aged 60 and above. Effective upon BOC approval through June 30, 2022. This 100% grant funded.

Requirement for Board Action

In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

Commission Districts Affected

- All Districts
- District 1
- District 2
- District 3
- District 4
- District 5
- District 6

Is this a purchasing item?

Yes

Summary & Background

The Department of Senior Services recommends approval. The Department of Senior Services receives funding through a grant from Atlanta Regional Commission to provide material aid to eligible Fulton County seniors aged 60 and above. The grant supports the purchase and dissemination of incontinence products, which includes protection under pads and briefs to homebound seniors that require support for the purchase of these items.

Scope of Work: The Department of Senior Services is the County based agency designed to

provide Older Americans Act services within Fulton County. The department is responsible for the planning and coordination of home and community-based services that enable senior residents to age in place. The contract will cover incontinence products for eligible Fulton County senior residents aged 60 and above.

Community Impact: This service will impact up to 200 Fulton County seniors with products that are often too expensive to purchase due to the seniors fixed income. This service will allow for seniors to receive safe quality products to assist with aging in place.

Department Recommendation: The Department of Senior Services recommends approval.

Project Implications: Incontinence products are very important to seniors that are living with this disability. In addition, the approval of this contract will help mitigate the costs for these essential items.

Community Issues/Concerns: There are no community concerns or issues.

Department Issues/Concerns: The Department has no issues or concerns.

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$94,837.00

Prime Vendor: Siak Enterprise, LLC
Prime Status: African American Female Business Enterprise - Non- Certified
Location: Lawrenceville, GA
County: Gwinnett County
Prime Value: \$94,837.00 or 100%

Total Contract Value: \$94,837.00 or 100%
Total M/FBE Value: \$94,837.00 or 100%

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Exhibit 1: Contractor Performance Memorandum
- Exhibit 2: Recommendation Memorandum
- Exhibit 3: Bid Tabulation Sheet

Contact Information

Ladisa Onyiliogwu, Director, Department of Senior Services, 404-281-4042

Contract Attached

No

Previous Contracts

No

Total Contract Value

Original Approved Amount: \$0.00
 Previous Adjustments: \$0.00
 This Request: \$94,837.00
 TOTAL: \$94,837.00

Grant Information Summary

Amount Requested: \$94,837.00 Cash
 Match Required: \$0 In-Kind
 Start Date: 4/1/2022 Approval to Award
 End Date: 6/30/2022 Apply & Accept
 Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

461-183-AR22-1160: Grants, Senior Services, Professional Services, - \$94,837.00

Key Contract Terms	
Start Date: One Time Procurement	End Date:
Cost Adjustment:	Renewal/Extension Terms:

Overall Contractor Performance Rating: This is a new vendor

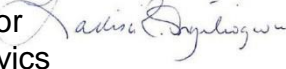
Would you select/recommend this vendor again? N/A
Choose an item.

Report Period Start: **Report Period End:**

INTER-OFFICE MEMORANDUM
Department of Senior Services



TO: Felicia Strong-Whitaker, Director
Fulton County Purchasing Department

FROM: Ladisa Onyiliogwu, Director 
Department of Senior Services

DATE: February 28, 2022

RE: Siak Enterprise, LLC

The purpose of this memorandum is to inform you that Siak Enterprise has never done business with the Fulton County and the Fulton County Department of Senior Services.

Siak Enterprise, LLC was approved by the evaluation committee for the In-Home Services program.

For more information, please contact Andre M. Danzy, 404-612-3099.

cc: Stacey Gray-Hill, Financial Systems Administrator, Senior Services
Kweli Rashied-Henry, Deputy Director, Senior Services

INTEROFFICE MEMORANDUM



TO: Felicia Strong-Whitaker, Director
Department of Purchasing

FROM: Ladisa Onyiliogwu, Director *Ladisa Onyiliogwu*
Department of Senior Services

DATE: February 28, 2022

RE: 22ITBCO09A-CJC, Material Aid Incontinence
Products

REQUESTED ACTION: Recommended approval of a single bid:
Siak Enterprise LLC
901 Hampton Hill Court
Lawrenceville, GA 30044

PURPOSE: To provide incontinence products to eligible seniors (in accordance with the specifications outlined in procurement #22ITBCO09A-CJC)

DISCUSSION: The Purchasing Department solicited an "Invitation to Bid" for material aid incontinence products. One (1) response for the bid solicitation was received. The department is recommending that Siak Enterprise LLC be awarded this bid. The vendor has provided/met all special conditions set forth in the specifications.

Siak Enterprise, LLC was the only vendor that provided a proposal that met all specifications.

The purchase order set-up amount is not to exceed ninety-four thousand, eight hundred thirty-seven (US \$94,837.00) dollars.

If you have any questions, please contact Andre Danzy at 404-964-7837.

Cc: Stacey Gray-Hill, Financial Systems Administrator, Senior Services
Kweli Rashied-Henry, Deputy Director, Senior Services

Maternal AID and Incontinence Product

Estimated Contract Value (\$90000)

Total Awarded Value \$ 0.00

Item No	Description	UOM
1	Protection Plus Polymer Underpads 36x36 in (Case of 50)	Each
2	Protection Plus Polymer Underpads 23x36in (Case of '100)	Each
3	Overnight Protective Underwear, Large Adult Underwear protective pullup, heavy (each case can have up to 4 bags: 16 products per bag)	Each
4	Overnight Protective Underwear, Medium Adult Underwear protective pullup, heavy (each case can have up to 4 bags: 16 products per bag)	Each
5	Overnight Protective Underwear, Extra Large Adult Underwear protective pullup, heavy (each case can have up to 4 bags; 16 products Der bag)	Each
6	Overnight Protective Underwear, Small Adult Underwear protective pullup, heavy (each case can have up to 4 bags; 16 products Der bag)	Each

Siak Enterprise

Item No	Quote type	Quantity	Price	Total Cost	Bid Rank
1	Bid	100	49.5		1
2	Bid	100	33		1
3	Bid	100	47.03		1
4	Bid	100	47.03		1
5	Bid	100	47.03		1
6	Bid	100	45.1		1

7	Adult Incontinence Briefs Adult Small (each case can have 64 up to 96 products)	Each	7	Bid	100	36.98	1
8	Adult Incontinence Briefs Adult Medium Case of 25	Each	8	Bid	300	33	1
9	Adult Incontinence Briefs Adult Large Case of 25	Each	9	Bid	300	39.34	1

