Contract Renewal Evaluation Form

Date:	Click here to enter a date. 9/25/25			
Department: Click here to enter text. Finance				
Contract Number:	Contract Number: Click here to enter text. 24RFP09272431C-MH			
Contract Title:	ontract Title: Click here to enter text. Cost Allocation Services			
Instructions:				
County with value. E should be maintained	ant that every contract be rigidly scrutinized to deter each renewal shall be reviewed and answers provided, services/scope reduced, services brought in-hour submit a completed copy of this form with all renewal re	ed to determine whether services use or if the contract should be		
 Describe what ef 	forts were made to reduce the scope and cost of t	this contract.		
The scope and	୯୦୫୯୭f this c			
reflective of the	Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation: Internet search of pricing for same product or service:			
	Date of search:	Click here to enter a date.		
	Price found:	Click here to enter text.		
	Different features / Conditions:	Click here to enter text.		
Percent	difference between internet price and renewal price:	Click here to enter text.		
Explanation / Not	tes:			
The current pri				
☐ Market Survey of other jurisdictions:				
Date contact	ted:			
Jurisdiction I	Name / Contact name:			
Date of last	purchase:			
Price paid:				
Inflation rate				
Adjusted prid	ce:			

✓ No

Yes

Are they aware of any new vendors?

Percent difference between past purchase price and renewal

price:

	Are they aware of a reduction in pricing in this industry?	Yes ✓ No		
	How does pricing compare to Fulton County's award contract?	Click here to enter text.		
	Explanation / Notes:			
	Click here to enter text.			
	☐ Other (Describe in detail the analysis conducted and the outco	ome):		
3.	What was the actual expenditure (from the AMS system) spent for	or this contract for previous fiscal		
	year? \$28;040.75 With taxtemaining			
4.	Does the renewal option include an adjustment for inflation? (Information can be obtained from CPI index)	res		
	Was it part of the initial contract?	Yes No		
Da	ate of last purchase:	Click here to enter a date.		
Pr	ice paid:	Click here to enter text.		
Inflation rate:		Click here to enter text.		
Ac	djusted price:	Click here to enter text.		
Pe	ercent difference between past purchase price and renewal price:	Click here to enter text.		
Explanation / Notes:				
Click here to enter text.				
5. Is this a seasonal item or service? Yes No				
6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis.				
7.	7. What would be the impact on your department if this contract was not approved? We would be out of complia			