

EXHIBIT A

Sec. 101-42. - Presentation of proclamations.

- (a) All proclamations shall be presented at the first meeting of the board of commissioners which takes place on the first Wednesday of each month. Proclamations will be presented at the recess meeting commencing with the first recess meeting of the board of commissioners in May 1995, beginning promptly with presentations not to exceed 10:30 a.m.
- (b) Proclamations shall be limited to only one (1) proclamation per commissioner for each regularly scheduled meeting of the board of commissioners, and may not be transferred or carried over to the next meeting to result in two proclamations led by one commissioner.
- (c) Proclamations shall not be presented to an individual or organization more than one (1) time per calendar year.
- (d) Proclamations shall only be issued by commissioners, to residents or organizations, within the commissioners' respective districts, except where residents or organizations outside of a commissioner's district makes a request for a proclamation in writing to the out-of-district commissioner.
- (e) Proclamations shall be signed by two members of the board of commissioners to be presented at a board of commissioners meeting.
- (f) Proclamations may recognize a day, week, or month.
- (g) Commissioners are encouraged to limit the subject matter of proclamations to:
 - i. Milestone birthdays 90 and above;
 - ii. Milestone wedding anniversaries, 50 years and above;
 - iii. Retirements after at least 50 years of service;
 - iv. Local events that enhance public awareness;
 - v. Organizations, individuals, or events which have a direct connection to Fulton County;
 - vi. Significant achievements such as state or national awards, state, or national sports championships, and/or military honors;
 - vii. Significant public service and/or heroic actions; and
 - viii. Significant community events such as annual festivals, parades, grand openings, and/or unveilings.
- (h) Commissioners are discouraged from presenting proclamations, to national organizations that do not have a local contact or connection, to endorse extreme ideological positions, and to advance matters of political controversy.
- (i) Any requests for proclamations made by the board of commissioners, individual commissioners, or any designee thereof, to the department of external affairs, shall afford said department a minimum of three (3) business days to complete the request.
- (j) A request for a proclamation shall be accompanied with all information necessary for the department of external affairs to draft said proclamation.
- (k) There shall be a twenty dollar (\$20.00) administrative fee assessed to the commissioner whose requested proclamation is spread on the minutes of a board of commissioners meeting.

with such fee to be transferred from the requesting commissioner's district budget to the budget of the department of external affairs.