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## COOPERATIVE PURCHASING JUSTIFICATION AND APPROVAL FORM

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In accordance with Division 12 of the Fulton County Purchasing Code the Purchasing Agent may enter into an agreement with any public procurement unit for the cooperative use of supplies or services; and, may procure supplies, services or construction items through contracts established by the purchasing division of the state where such contract and contractors substantially meet the requirements of the Purchasing Code. Complete the form below to request the Department of Purchasing review the request to engage in cooperative purchasing.

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**Requesting Department/Agency** Public Works

**Department/Agency Contact Information:** Shandha Read

**Cooperative Contract Number and Title:** 10-Yard Dump Truck-Sourcewell Contract # 032824-DAI

**Estimated Spending Request:** \$174,750.00

**Contract Source** (Identify the source of the cooperative contract by checking the appropriate box):

<input checked="" type="checkbox"/> <b>Public Cooperative Entity</b> (EX: Omnia Partners, NASPO) <b>List Cooperative Entity: Sourcewell</b>	<input type="checkbox"/> <b>State of Georgia Statewide Contracts</b> (Department of Administrative Services)
<input type="checkbox"/> <b>Federal Government</b> (GSA Contract)	<input type="checkbox"/> <b>Other Governmental Entity</b> (Ex: City of Atlanta, Dekalb County) <b>List Government Entity:</b>

### **Verification Requirements**

In order to utilize the cooperative purchasing, statewide or GSA contract, the User Department/Agency must provide justification for the use of the cooperative purchase and why the particular cooperative contract is most advantageous to the County as it relates to price and other factors.

1. Provide justification for the use of the cooperative purchase.

The Public Works Department, Water Division, is requesting approval to utilize the Sourcewell Cooperative Contract #032824-DAI for the purchase of a Freightliner 114SD Plus Conventional Chassis – 10 Yard Dump Truck.

This purchase is justified under cooperative purchasing because Sourcewell contracts are competitively solicited in compliance with state and local procurement regulations and offer access to pre-negotiated pricing from reputable manufacturers.

Using this contract will expedite the procurement process, ensure compliance with Fulton County's purchasing policies, and enable the Department to replace aging dump truck equipment critical for hauling soil, asphalt, and debris during water main repairs and replacement projects. The Freightliner 114SD Plus Conventional Chassis model aligns with the operational and safety requirements for the County's water distribution system maintenance activities.

2. Provide an explanation regarding the cost analysis conducted and why utilizing this contract is best value and advantageous to the County. This may include but is limited to:

A cost comparison was conducted between Sourcwell contract pricing and other available market options. The Sourcwell contract offered competitive pricing and favorable delivery terms without the added administrative time and cost of conducting a separate solicitation.

Key advantages include:

- Volume Purchasing Power: Sourcwell aggregates purchases from government entities nationwide, leveraging bulk pricing discounts that individual counties cannot achieve alone.
- Reduced Lead Time: The contract allows immediate ordering through a pre-approved vendor, which avoids extended bid and evaluation cycles.
- Service Delivery Advantage: Freightliner’s authorized dealer network ensures local service and parts availability in Georgia, minimizing downtime and ensuring continuity of field operations.
- Market Research Conducted: Comparable 10-yard dump truck quotes from open-market vendors indicated pricing between \$195,000 and \$206,900 for similar configurations. The Sourcwell price of \$174,750 represents a cost savings of approximately 10.4%– 15.2% while maintaining equivalent specifications and warranty coverage.

3. Provide documentation verifying that the cooperative, statewide or GSA contract is current and awarded through a competitive process.

The Sourcwell Contract #032824-DAI with Daimler Truck North America LLC was competitively solicited, publicly advertised, and awarded through Sourcwell’s cooperative purchasing process in compliance with applicable procurement laws.

This contract remains active and valid through April 2028, and documentation confirming its competitive award process is publicly available on the Sourcwell website. The contract meets the County’s requirements for transparency and fair competition.

4. Provide a copy of the cost proposal/quote received.

**TO BE COMPLETED BY THE DEPARTMENT OF PURCHASING REPRESENTATIVE:**

DOES THE SOLICITATION MEET THE REQUIREMENTS	YES	NO
Reviewed the justification provided by the requesting department/agency and determined that the use of the cooperative purchase/statewide/GSA Contract is justified.	X	
Reviewed the cost analysis provided and determined that the use of the cooperative purchase/statewide/GSA Contract is best value and/or advantageous to the County:	X	
Reviewed the documentation provided and obtained a copy of the contract, solicitation documents, award letters, etc., to verify that the cooperative, statewide or GSA contract is current and was awarded through a competitive process.	X	
The use of the contract meets the needs of the requesting department/agency.	X	
The proposed contracting entity is authorized to conduct business in the State of Georgia.		

