



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS**

**FOR**

**REQUEST FOR PROPOSAL 25RFP020325C-MH**

**2025 COMMUNITY SERVICES PROGRAM**

**FOR**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**OF**

**FULTON COUNTY, GEORGIA**

## CONTRACT AGREEMENT

THIS AGREEMENT ("Agreement"), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as "Fulton County" or "County"), a political subdivision of the State of Georgia, acting by and through its Community Development Department's Youth and Community Services Division ("YCS"), and **The Sheltering Arms** (hereinafter referred to as "Contractor"), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the "Parties").

### WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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## **ARTICLE I - PARTIES AND TERM:**

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

## **ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:**

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

### **SCOPE OF WORK:**

#### **Community Services Program (CSP)**

**CSP Service Category:** Children and Youth Services

**CSP Funding Priority(ies):**

**Children and Youth:** 1. Programs focusing on kindergarten readiness...

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**The Sheltering Arms, Delivering Early Childhood Education and Family Services to Low-Income Fulton County Children & Youth 2025** will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

**Start and end date of programming for which CSP funds will be used:**

**Start date:** 01/01/2025

**End date:** 12/31/2025

**Service Delivery Site(s):**

<b>Name of Program Site</b>	<b>Program Location (complete physical address)</b>	<b>Program City</b>	<b>Program State</b>	<b>Program Zip code</b>	<b>Fulton County District of the program (Facility) location</b>	<b>District(s) of Fulton County Residents Served by the program (facility) location</b>
Sheltering Arms Educare Center	404 Fulton Street	Atlanta	GA	30312	4	3
Sheltering Arms East Point Center	2257 Mulberry Street	East Point	GA	30344	6	6
Sheltering Arms Elaine P. Draeger Teaching Model Center	385 Centennial Olympic Park Drive, NW	Atlanta	GA	30313	6	6
Sheltering Arms Barack and Michelle	195 Tuskegee Street Atlanta, GA 30315	Atlanta	GA	30315	4	4

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Obama Center						
Sheltering Arms Stonewall Tell Center	5020 Stonewall Tell Road At Camp Drive	College Park	GA	30349	5	5

### **Approach and Design:**

**The Sheltering Arms**, Delivering Early Childhood Education and Family Services to Low-Income Fulton County Children & Youth 2025 will provide services to **208** clients that reside in Fulton County, with CSP funding.

**The Sheltering Arms**, Delivering Early Childhood Education and Family Services to Low-Income Fulton County Children & Youth 2025 **will provide the following activities and services in Fulton County with CSP funding:**

Sheltering Arms' early learning programs prepare children for success in school and life by ensuring kindergarten readiness and mastery of age-appropriate developmental milestones. Through a network of 11 early education and family centers in Cobb, DeKalb, Douglas, Fulton, and Gwinnett counties, we provide the following services:

- Our Georgia Pre-Kindergarten Program can serve 402 children and families, including nearly 200 400 at our Fulton County sites.
- Our Early Head Start Program can serve 336 children and their families and is integrated across our network of centers.
- Our Preschool Head Start Program can serve 835 children, ages 3-4, and is also integrated across our network of centers.

Our primary outcome measured is the number of children who enter school ready to learn, as indicated by their mastery of developmental milestones and kindergarten prerequisites. We achieve this goal by providing high-quality early education programs that focus on low teacher/child ratios; well-designed facilities and playgrounds; small group sizes; nutritious meals and snacks; specially trained teachers; cultural sensitivity; primary caregiver assignments; mothers and fathers included as partners; warm, responsive, positive interactions between adults and children; early, regular assessment, with identification and intervention for children with special needs; developmentally appropriate materials and equipment; planned learning activities; state-of-the-art facilities; regular communication with families; stringent health and safety standards; support for transition to kindergarten; a health services component that provides medical, mental health and dental screenings; and follow-up services to ensure children's healthy development and current immunizations.

To support working parents, we operate 52 weeks per year, from 6:30 a.m. to 5:30 p.m. every weekday. Enrollment is continual, and there is an extensive waitlist requiring tuition assistance at any time. Tuition is based on family income, and parents with the greatest need for service, such as single parents, receive the highest priority. Additionally, we do not apply standard industry practices that may serve to undermine or compromise a family's financial security, such as charging \$1 for each minute that a parent is running late. A visitor to a Sheltering Arms center has no way of knowing how a child is funded—Early/Head Start, scholarship, State voucher for low-income family, Georgia Pre-kindergarten Program student, or full pay.

### **Accomplishment of Activities and Services**

More than 400 staff in teaching positions serve children and families. Key management staff and their departments provide administrative support to the centers. Sheltering Arms delivers professional development, leveraging our expertise and resources to improve outcomes for Georgia's preschool children, their families, and their communities. Through this training, early childhood education and family development professionals expand their knowledge of child and family development, enhance their teaching abilities, and refine their skills to build strength-based family support services, preparing children for success in school.

We use the nationally recognized Creative Curriculum and the Creative Curriculum's Teaching Strategies Gold assessment system. The curriculum is integrated with high-quality assessment, professional development, and family connection resources to create a well-rounded program that addresses the needs of early childhood education professionals, children, and their families. Creative Curriculum ensures Sheltering Arms' children master Objectives for Learning in 10 areas: Social-Emotional,

Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies, Arts, and English Language Acquisition. Every child benefits from individualized monitoring and evaluation.

Impact data is collected via Objectives for Development & Learning, as measured by The Creative Curriculum's assessment system, Teaching Strategies Gold. This system is grounded in 38 research-based objectives that include predictors of school success and are aligned with Common Core State Standards, state early learning guidelines, and the Head Start Child Development and Early Learning Framework. Our experienced education professionals develop and implement an individualized action plan for success, with the active and continual engagement of the child's parents or caregivers. The objectives measure what matters most for school readiness.

Research shows that parents with access to affordable, high-quality childcare are more engaged, productive, and dependable employees. Our family support coordinators work closely with parents to build trust and ensure they feel heard and supported. They assist with afterschool care for older siblings, help parents access tax credits, connect families to external support agencies, and provide guidance on job training and career advancement opportunities.

Fulton County Strategic Priority Area Program Objectives: Health and Human Services – “Fulton County is committed to providing a safe space where our most vulnerable population can receive the care and community support they need.”

High-quality early learning programs also empower parents to work, build financial stability, and provide for their families. A key advantage of our program is access to safe, reliable childcare, allowing parents to pursue career opportunities confidently. Moreover, we help parents expand their social capital by connecting them with our board members and corporate partners—opening doors to professional networks and pathways for economic mobility. As part of our enrollment data tracking and family evaluations, we will measure progress toward Fulton County's “All People are Self-Sufficient” Key Performance Indicators for Economic Stability, specifically tracking the percentage of families earning a living wage and accessing social benefits. By strengthening these connections, we help families move toward long-term financial independence.

Residents Realize Their Educational Potential: Through literacy support and the provision of need-based scholarships for high-quality early childhood education, we prepare children for success in school. Longitudinal research has long proven that children who receive quality education and literacy curriculum before elementary school are more likely to succeed academically, stay in school, and receive high



school diplomas.

Fewer Residents Experience Hunger: Sheltering Arms receives Federal Child and Adult Care Food Program funds to help underwrite the cost of daily breakfast, lunch, and a snack that provides two-thirds of every child's daily nutritional needs. In this way, we help partially relieve the burden of food expenses for struggling families and ensure that children growing up in food insecurity can meet their nutritional needs to learn and grow up healthy.

### **Community Services Program Funding Priorities**

Moreover, we address three CSP funding priorities as identified in the Children & Youth service category:

Kindergarten readiness (and early childhood development ages 3-5 years). This is our primary area of emphasis and is evident in our programming. School readiness is achieved by children who participate in evidence-based early learning programs; grow up in engaged, self-reliant families; are guided in their development by caring, competent professionals; and have security and opportunity in their communities.

Children will enter kindergarten ready for school, which means that staff addresses possible health barriers that block learning; address suspected physical or mental disabilities; and observe children for the demonstration of enthusiasm, curiosity, and persistence toward learning; recognition of feelings of both self and others; emerging social and interpersonal skills; effective communication with others; evidence of early literacy skills; and an acquired general knowledge about the world, things, places, events, and people.

We also expand caregivers' capacity to balance work and family responsibilities. By connecting families with key resources, professional networks, and mentorship opportunities through our board members and corporate partners, we help them strengthen their social capital and create pathways for long-term economic stability.

We also have an impact on the two other Children & Youth Services Funding Priorities:

English Language Arts Standards, Math and Science proficiency. Our Pre-K children averaged a 7% gain in five developmental domains, including mathematical thinking and scientific thinking, as measured

by the Georgia Department of Early Care and Learning's Work Sampling System assessment tool. Contributing factors to unhealthy behaviors in children and youth. The long-term effects of early childhood education undeniably impact later behaviors in children and youth.

## **Community Collaborative Relationships Assisting to Address Need**

Recognizing that we cannot do this critical work alone, we maintain strategic alliances and partnerships to achieve our goal of creating opportunities for families' socioeconomic mobility. Our partnerships enable us to deliver a range of services to impact near-term outcomes such as improved health and well-being, increased connections to postsecondary educational and workforce pathways, increased social capital and economic assets, and greater parenting capacity. Collaborative partnerships have been instrumental in helping our families progress toward greater stability and self-sufficiency and help us know we are targeting long-term outcomes to build stronger families, with multiplier effects across generations. Below is a list of select partnerships that also support children's learning development:

1. Nell Hodgson Woodruff School of Nursing: Sheltering Arms and Emory University's Nell Hodgson Woodruff School of Nursing joined together with a shared vision to provide health resources and education to the agency's children, families, and staff. Through the partnership, post-graduate nursing students enroll in a specialty track called Population Health: Community and Public Health Nursing, which promotes wellness, disease management, and prevention within a particular population or group of people. As part of their clinical experience, students regularly visit our centers, complete developmental assessments, and conduct health screenings. During the year, they also complete a special project to meet community health need.
2. Ascend at the Aspen Institute: Ascend is the national hub for breakthrough ideas and collaborations that move children and adults in their lives to educational success and economic security. Sheltering Arms was among the first organizations to be invited to Ascend because of our two-generation approach to our work.
3. Buffet Early Childhood Fund: In 2015, Sheltering Arms received the first Buffet 2Gen Acceleration grant. Sheltering Arms participated in a three-year collaborative of four Educare schools across the country to strengthen outcomes for children and their parents using a 2Gen approach. The effort launched the Educare 2G Acceleration Peer Learning Exchange Network, led by Sheltering Arms, which supported the development of school-based action plans, coaching, and technical assistance, helping each participating agency to examine its current family engagement practices and identify opportunities to be more effective, informing the design of future 2Gen strategies.
4. Aspen Community Strategies Group: Aimed at connecting, motivating, and equipping local leaders to build more prosperous regions and advance those living on the economic margins, the Aspen Community Strategies Group designs and facilitates peer learning

among organizations, leaders, and policymakers. Sheltering Arms is a strategic partner and has presented at national events and conferences to inform policy to create wider, systemic change and to move the needle on collective learning on behalf of children and their families.

5. Annie E. Casey Foundation: The local and national offices of The Annie E. Casey Foundation are key funders and partnered with Sheltering Arms' 2Gen program at our Educare center (Atlanta Civic Site in NPU-V).
6. Educare Learning Network: There are 22 Educare schools in the country, representing the highest level of quality in early childhood education. In 2012, an existing Sheltering Arms Center in Atlanta's NPU-V neighborhood became an Educare Center, partly funded by the Buffet Early Childhood Fund, the Atlanta Public Schools, and the Annie E. Casey Foundation. This center is co-located at Dunbar Elementary School and helps align curriculum and support children from infant-toddler stages through fifth grade. We hosted multiple convenings for Educare centers that benefit from peer learning, technical assistance, one-on-one coaching, and the development of action plans to implement the 2Gen model. Today, Sheltering Arms has become an officially designated Educare best practices training pilot hub where we provide training for those who train others at their school, site or in their community. Trainees work with the Educare Extending Quality team, present at Sheltering Arms, participate in the community of practice, and assume responsibility for sustaining the approach.
7. Rollins Center for Language & Literacy: Sheltering Arms partners with Rollins to provide in-depth, research-based professional development for all Sheltering Arms teachers and center management staff on fostering improved language and literacy outcomes for children. The Rollins Center for Language & Literacy partnered with Sheltering Arms to deliver professional development and coaching to teachers and families looking to shape readers from an early age. Together with The Rollins Center at the Atlanta Speech School and United Way, we partnered to deliver research-backed education, family services,

### **Designation of CSP Funds:**

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

***Administrative Expenditures*** CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

***Operational Expenditures-*** CSP funds used to conduct agency/ organizational functions that

are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. **(Note: Not more than 25% of total grant award can be used for operational expenditures.)**

**Direct Service Expenditures-** CSP funds utilized to provide services directly to agency/ program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/ instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
<b>Administrative</b> (5% Admin max of total funds awarded.)	\$0.00
<b>Operational</b> (25% Operational max of total funds awarded.)	\$0.00
<b>Direct Services</b>	\$40,000.00
<i>Total</i>	\$40,000.00

### Explanation of Funding Details:

#### Total Agency Budget for Current Fiscal Year

The total 2025 operating budget is attached with expenses budgeted at \$29,193,312.

#### Total Program Budget For 2025 Funding Period

Based on the 2024 revenue and expenses, the 2025 budget is projected to echo last year's budget to include revenues and expenses budgeted to reflect the immediate and growing need for childcare payment assistance. Since 73% of Fulton County families live at or below the poverty line, the next twelve months will have a profound economic impact on low-income and working families. Our development staff undertakes the \$5 million fundraising goal through intensive efforts. With funding from Fulton County CSP, we are able to provide high-quality learning environments.

### **Expenditures for Proposed CSP Funding Requested**

The above budget is for the five total centers that serve Fulton County children and families. Sheltering Arms requests a \$40,000 grant for direct services to support our provision of childcare payment support (scholarships) at the centers serving children and families in greatest need and who qualify as our most "high-risk" according to economic and local indicators.

Childcare payment assistance will enable us to offer early education services to low-income Fulton County children, serving the most "high-risk" Fulton children and families in need of our services. Scholarships are calculated at approximately \$30–40 per week, for an annual scholarship of approximately \$2,000 per child.

Childcare payment assistance will enable us to offer early education services to low-income Fulton County children, serving the most "high-risk" Fulton children and families in need of our services. Scholarships are calculated at approximately \$30–40 per week, for an annual scholarship of approximately \$2,000 per child.

### **Budgetary Schedule and Timeline**

The project budget above documents all center expenses in Fulton County and Sheltering Arms will expend the full amount of funding within the 2025 calendar year that coincides with the Fulton County Community Services Program grant period. Our timeline for providing direct services will be January 1, 2025, through December 31, 2025, with funding invested in childcare payment support for Fulton County low-income children over the course of the year.

As children will receive services during our operating hours from 6:30 a.m. to 6:30 p.m., Monday through Friday, year-round, the timeline for activities will be delivered according to the daily schedule most appropriate to their age, developmental stage, and classroom placement.

- All Sheltering Arms teachers implement a predictable yet flexible daily schedule that is child-

paced and meets children's individual and collective needs.

- Each day includes a balance of teacher-facilitated and child-initiated activities.
- Children will be active and engaged in activities that build on prior knowledge and that are designed to build their self-confidence, competence, and capability as self-directed learners.
- Sample Daily Schedules and Sample Lesson plans for our Infant Room and Toddler 1 and 2 classes are also attached to this application package.

### **Program Performance Measures:**

**The Sheltering Arms agrees to track and report program performance to the Fulton County Department of Community Development.**

#### **County Defined Performance Measure(s):**

**Children and Youth:** 1. Number of students assessed as ready for kindergarten

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**The following program measures/ Key Performance Indicators ("KPI's") will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:**

#### **Methods Used and Goals To Be Obtained**

Sheltering Arms prepares children for success in school and in later life. The primary outcome measured by the agency is the number of children who enter school ready to learn, as indicated by their mastery of developmental milestones and kindergarten prerequisites. We recognize that preparing young children for school is more than just academics. As such, we provide wraparound services that address children's

and their families' social, educational, and financial needs.

Since our inception, our focus alongside child development has been to become involved with a child's family before their needs become critical, and family support is an integral part of the child development program. By focusing on the child as part of the family, we empower families during the vulnerable time of trying to raise a family and meet employment, school, and social obligations.

Equipping parents with information and connecting them with resources allows parents to pursue goals and ambitions purposefully. Experience tells us that parents with access to affordable, quality childcare are more productive workers, have less absenteeism, and are more dependable employees, so children and their families flourish.

The goals of this funding request are:

- To serve more than 925 low-income, "high-risk" children in our Fulton County early childhood education centers. Scholarships will allow families to access high-quality, affordable, family-centered early childhood education. As a result, more young children will begin kindergarten with the skills and confidence they need to succeed. At the same time, parents will have the tools, resources, and knowledge to support and nurture their children.
- During the funding period, at least 90% of children served will meet their Objectives for Development & Learning.
- During the funding period, 100% of families will receive comprehensive family support services. This support promotes healthy self-reliance and increases parents' capacity to balance work and family responsibilities to nurture, educate, and financially support their children and to pursue, maintain, or improve their employment, education, or job skills.

## **Major Milestones and Schedule**

We assess developmental milestones twice a year using the Teaching Strategies Gold Assessment System (TSGAS). The TSGAS comprehensive assessment tool complements Sheltering Arms' Creative Curriculum. The Creative Curriculum is based on the latest research, is proven valid and reliable, and is fully aligned with Common Core State Standards, state early learning guidelines, and the Head Start Child Development and Early Learning Framework. We also use performance and growth reports to track short- and long-term developmental growth.

Performance reports compare children's skills, knowledge, and behavior to widely held expectations for

each age or class/grade level. Performance expectations for reporting purposes are measured by using color bands to determine whether the child or group of children is meeting performance expectations for that checkpoint season. For the first checkpoint season, it is reasonable to expect children will demonstrate skills at the lowest end of the color band for their age or class/grade. By the last checkpoint season, we expect children to demonstrate skills at the highest end of the color band for their age or class/grade. Teachers use this information to adjust their instruction to meet the individual needs of each child.

The growth report shows change over time. Teachers and administrators use growth reports to examine movement between any two checkpoint seasons. Growth can also be measured using raw score points. Unlike performance reports, which are directly linked to widely held expectations, growth reports can show gains independent of those expectations. This helps administrators and teachers to demonstrate the gains children make over time. Thus, children who begin with developmental or other delays can still show gains toward meeting widely held expectations.

To ensure we are meeting our families' needs, we conduct a parent survey each spring and conduct family interviews. This information allows us to better understand our families' stability, parenting skills, and self-sufficiency.

All funds requested will be expended during the 2024 calendar year, in accordance with the stated timeline for providing services.

## **Data Collection Tools**

The specific data collection tools that we will use to report progress on our performance measures are as follows:

- We use our internal program enrollment and finance data to track childcare payment support for families.
- Sheltering Arms uses The Creative Curriculum, the country's leading scientifically based, comprehensive curriculum for programs serving children from birth to age five. The curriculum assessment system, Teaching Strategies Gold, will be used to measure the percentage of children who meet their Objectives for Development and Learning.
- Our annual parent survey tracks the percentage of parents who found, maintained, or improved employment, as well as reports changes in parenting skills that result from Sheltering Arms services. Internal program data will track the family support services in place for each family served.



## **County-Defined Performance Measures**

We will report on the following County-defined performance:

Number of students assessed as ready for kindergarten. This is our primary area of emphasis and is evident in our programming. School readiness is achieved by children who participate in evidence-based early learning programs, who grow up in engaged, self-reliant families, who are guided in their development by caring, competent professionals, and who have security and opportunity in their communities.

Additionally, we will track the number of families who attend support sessions and family engagement opportunities.

## **Agency Defined Performance Measure(s):**

The Agency-defined performance measures we will report on during the contract period are:

- Number of low-income students who receive subsidized early childhood education services, with a target of providing 90% of children with scholarships/tuition subsidies.
- Additionally, we assess key performance measures that help us analyze children's academic achievements and the ways in which our program supports the overall health of families.
- At least 90% of enrolled children will meet their Objectives for Development and Learning as measured by the research-based, nationally recognized Teaching Strategies Gold assessment tool.
- In addition to our measurement of 100% of families receiving comprehensive family support services, Sheltering Arms also measures parent outcomes:
  - At least 80% will report that their home and work lives were more stable and balanced thanks to high-quality care for their children.
  - At least 70% will report that they found, maintained, or improved employment since enrolling their children.
  - At least 80% will report improved parenting skills because of Sheltering Arms services.

## **ADDITIONAL REQUIREMENTS**

**Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.**

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

*Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.*

## **Reporting**

***It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required***

***reimbursement of funding and/or may negatively impact future funding.***

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

**Expenditure of Funds**

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A "capital expenditure" is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of "capital expenditure" (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31<sup>st</sup> of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor's failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

**ARTICLE III - COMPENSATION FOR SERVICES**

(a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00.**

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

#### **ARTICLE IV - RECORD KEEPING**

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and

upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development**  
**c/o: Youth and Community Services Division**  
**[hsd.grants@fultoncountyga.gov](mailto:hsd.grants@fultoncountyga.gov)**  
**137 Peachtree Street, SW**  
**Atlanta, Georgia 30303**

To Contractor:

**The Sheltering Arms**  
**385 Centennial Olympic Park Drive NW**  
**Atlanta, Georgia 30319**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement

upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

## **ARTICLE V - INDEMNIFICATION**

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

## **ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work

satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

## **ARTICLE VII - INDEPENDENT CONTRACTOR STATUS**

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **The Sheltering Arms**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age

benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

### **ARTICLE VIII - INSURANCE**

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

### **ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT**

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

### **ARTICLE X - SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit



subcontracted work to be further subcontracted without prior written approval of Fulton County.

#### **ARTICLE XI - ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

#### **ARTICLE XII - SEVERABILITY OF TERMS**

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

#### **ARTICLE XIII – PRECEDENCE OF AGREEMENT**

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

#### **ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

#### **ARTICLE XV - CAPTIONS**

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

#### **ARTICLE XVI - GOVERNING LAW**

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

## **ARTICLE XVII - JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



## F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

<b>Contractor's Name:</b>	Sheltering Arms
<b>Project No. and Project Title:</b>	Childcare Support for Families in Fulton County

## CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

**134517**

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

**03/05/2025**

Date of Authorization

**Sheltering Arms**

Authorized Officer or Agent  
(Name of Contractor)

**I hereby declare under penalty of perjury that the foregoing is true and correct**

**Theresa Prestwood**

Printed Name (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

**Chief Development & Marketing Officer**

Title (of Authorized Officer or Agent of Contractor)

**03/05/2025**

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

5 DAY OF March, 2025

Notary Public

[NOTARY SEAL]



My Commission Expires: 3-7-27

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

<b>Contractor's Name:</b>	
<b>Project No. and Project Title:</b>	

**FORM G: SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

\_\_\_\_\_  
Federal Work Authorization User Identification  
Number (EEV/E-Verify Company Identification  
Number)

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Authorized Officer of Agent  
(Name of Subcontractor)

**I hereby declare under penalty of  
perjury that the foregoing is true and  
correct**

\_\_\_\_\_  
Printed Name (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Title (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Signature (of Authorized Officer or Agent)

\_\_\_\_\_  
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

5/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Marsh &amp; McLennan Agency LLC</b> <b>100 Kimball Place, Suite 300</b> <b>Alpharetta, GA 30009</b> <b>770 476-1770</b>	<b>CONTACT NAME:</b> Brandi A Burns <b>PHONE (A/C, No, Ext):</b> - <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> Brandi.Burns@MarshMMA.com <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A :</b> GuideOne Elite Insurance Co. <b>NAIC #</b> 42803 <b>INSURER B :</b> GuideOne Insurance Company <b>15032</b> <b>INSURER C :</b> Bridgefield Casualty Ins. Company <b>10335</b> <b>INSURER D :</b> <b>INSURER E :</b> <b>INSURER F :</b>
<b>INSURED</b> <b>The Sheltering Arms, Inc.</b> <b>385 Centennial Olympic Park Drive, NW</b> <b>Atlanta, GA 30313</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			010041728	10/09/2024	10/09/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$20,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			010041729	10/09/2024	10/09/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$2500			010041730	10/09/2024	10/09/2025	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	019640725	04/02/2025	04/02/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	<b>Abuse/Molestation</b>			010041728	10/09/2024	10/09/2025	\$3m Aggregate/\$1m Occ

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

**Fulton County Government**  
**141 Pryor Street, SW**  
**Atlanta, GA 30303-3408**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

PETER J. KRAUSE

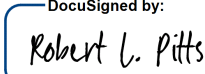
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

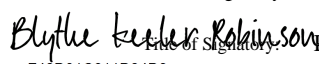
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME      **The Sheltering Arms**

DocuSigned by:  
  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

Signed by:      Name of Signatory: Blythe Keeler Robinson  
  
F48D01C611D34D3... President & CEO  
Authorized Signature

ATTEST:

ATTEST:

Signed by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

DocuSigned by: Name of 2nd Signatory: **Theresa Prestwood**  
  
5F5A9D98D4C24A3... Title of 2nd Signatory: **Chief Development & Marketing Offi**  
Second Authorized Signature

(Affix County Seal)

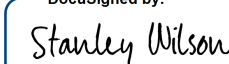


(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:  
  
0EC92EDADEFB4B8...  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Fulton County Department of  
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

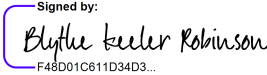
Certificate Of Completion

Envelope Id: B2E3E986-3B53-49D9-91E6-616B13180C1C	Status: Completed	
Subject: Please DocuSign: 2025 CSP Contract-The Sheltering Arms-BOC Agenda#25-0398		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 31	Signatures: 6	Envelope Originator:
Certificate Pages: 7	Initials: 0	Cherie Williams
AutoNav: Enabled	Stamps: 1	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		Cherie.Williams@fultoncountyga.gov
		IP Address: 166.137.175.9

Record Tracking

Status: Original	Holder: Cherie Williams	Location: DocuSign
6/19/2025 7:07:33 AM	Cherie.Williams@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Blythe Keeler Robinson grants@shelteringarmsforkids.com Security Level: Email, Account Authentication (None)	<div>Signed by:  F48D01C611D34D3...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 50.200.143.130</div>	Sent: 6/19/2025 7:15:43 AM Resent: 6/20/2025 2:43:32 PM Resent: 6/23/2025 9:07:12 AM Viewed: 6/23/2025 10:17:11 AM Signed: 6/23/2025 10:19:11 AM

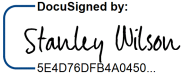
Electronic Record and Signature Disclosure:  
Accepted: 6/23/2025 10:17:11 AM  
ID: 0cc35087-bbf7-4d95-b1f6-6d946c0b0179

Theresa Prestwood tprestwood@shelteringarmsforkids.com Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  5E5A9D98D4C24A3...</div> <div>Signature Adoption: Uploaded Signature Image Using IP Address: 50.200.143.130</div>	Sent: 6/23/2025 10:19:14 AM Resent: 6/24/2025 9:47:21 AM Resent: 6/25/2025 1:04:37 PM Viewed: 6/25/2025 2:53:39 PM Signed: 6/25/2025 2:54:52 PM
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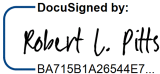

Electronic Record and Signature Disclosure:  
Accepted: 6/23/2025 2:34:47 PM  
ID: 49f73ef3-0b79-4bfb-ae67-6b1da465b4d3

Mark Hawks2 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None)	<div>Completed</div> <div>Using IP Address: 45.20.200.178</div>	Sent: 6/25/2025 2:54:54 PM Viewed: 6/25/2025 3:38:29 PM Signed: 6/25/2025 3:38:41 PM
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Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  5E4D76DFB4A0450...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102</div>	Sent: 6/25/2025 3:38:43 PM Viewed: 6/25/2025 4:17:12 PM Signed: 6/25/2025 4:17:19 PM
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Signer Events	Signature	Timestamp
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 2601:cd:cc80:7e10:e8ed:c227:f06f:db66	Sent: 6/25/2025 4:17:21 PM Viewed: 6/27/2025 2:10:41 PM Signed: 6/27/2025 2:14:27 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/27/2025 2:10:41 PM ID: e75ca735-d3ee-4947-b126-ba3782c5377f		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  <small>0EC92EDADEFB4B8...</small>  Signature Adoption: Pre-selected Style Using IP Address: 24.99.192.18	Sent: 6/27/2025 2:14:29 PM Viewed: 6/27/2025 2:51:23 PM Signed: 6/27/2025 2:53:25 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/27/2025 2:51:23 PM ID: aac1b50e-c551-43e9-ab5e-88dbde6899ae		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 66.56.23.82	Sent: 6/27/2025 2:53:27 PM Viewed: 6/27/2025 2:53:48 PM Signed: 6/27/2025 2:54:13 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  <small>BA715B1A26544E7...</small>  Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 2:54:16 PM Resent: 6/30/2025 11:55:38 AM Viewed: 6/30/2025 12:01:48 PM Signed: 6/30/2025 12:01:56 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  <small>EEC476C4837648D...</small>    Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/30/2025 12:02:02 PM Viewed: 7/1/2025 10:16:56 AM Signed: 7/1/2025 10:17:12 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>Completed</b>  Using IP Address: 45.20.200.178	Sent: 7/1/2025 10:17:16 AM Resent: 7/3/2025 10:43:49 AM Viewed: 7/3/2025 1:53:07 PM Signed: 7/3/2025 1:53:11 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/19/2025 7:15:41 AM Viewed: 7/3/2025 1:56:51 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/19/2025 7:15:42 AM Resent: 7/3/2025 1:53:19 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/19/2025 7:15:42 AM Viewed: 7/3/2025 1:57:52 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 7/3/2025 1:53:15 PM Viewed: 7/3/2025 1:57:09 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/19/2025 7:15:42 AM
Envelope Updated	Security Checked	6/19/2025 7:23:35 AM

Envelope Summary Events	Status	Timestamps
Envelope Updated	Security Checked	6/19/2025 7:23:35 AM
Certified Delivered	Security Checked	7/3/2025 1:53:07 PM
Signing Complete	Security Checked	7/3/2025 1:53:11 PM
Completed	Security Checked	7/3/2025 1:53:15 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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