

AMENDMENT NO. 1 TO FORM OF CONTRACT

Contractor: Standard Office Systems of Atlanta Inc.

Contract No. 23RFP139160B-EC, Fulton County Multi-Functional Devices and Services

Address: 2475 Meadowbrook Parkway
City, State Duluth, GA 30096

Telephone: 770-449-9100

E-mail: bschom@soscanhelp.com

Contact: Bernie Schom
Vice President Sales

W I T N E S S E T H

WHEREAS, Fulton County (“County”) entered into a Contract with Standard Office Systems of Atlanta Inc., to provide leasing services for Digital Multi-functional Devices and Support Services (“MFD”) to facilitate County business needs and requirements, dated February 7, 2024, on behalf of the Department of Information Technology; and

WHEREAS, the County wishes to amend the existing contract to increase the spending authority in the amount of \$404,097.64 for Print Services through this contract to allow printing, faxing, and copying capabilities for patron-offered services in all Library locations and other Departments/Agencies that offer print services for Fulton County constituents.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on October 2, 2024 BOC#24-0647.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of the 2nd day of October 2024, between the County and Standard Office Systems of Atlanta Inc., who agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** The project scope of work includes acquiring a lease and services for Digital Multi-functional Devices (hereafter “MFD”) and Support Services, to facilitate County business needs and requirements. Equipment lease and professional services under this contract will include the

installation of new digital multifunctional imaging devices, all consumable supplies (except paper), all normal and emergency repair services, all periodic preventative maintenance, account management to include support staff/professional services, fleet management and all operator training.

2. **COMPENSATION:** The services described under the Scope of Work herein shall be performed by the Contractor for a total amount not to exceed \$404,097.64.
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONSULTANT:

FULTON COUNTY, GEORGIA

STANDARD OFFICE SYSTEMS OF ATLANTA, INC.

Signed by:
Robert L. Pitts
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DocuSigned by:
BERNIE SCHOM
Bernie Schom
Vice President Sales

ATTEST:

ATTEST:

DocuSigned by:
Tonya R. Grier
Tonya R. Grier
Chief County Clerk to the Commission

Secretary/
Assistant Secretary

(Affix County Seal)



(Affix Corporate Seal)

APPROVED AS TO FORM:

ATTEST:

Signed by:
Dennal Stewart
Office of the County Attorney

Signed by:
Diega Suarez
Notary Public

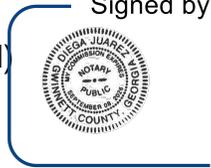
APPROVED AS TO CONTENT:

County: Gwinnett

DocuSigned by:
Kevin Kerrigan
Kevin Kerrigan, Chief Information Officer
Department of Information Technology

Commission Expires: 09/08/2026

(Affix Notary Seal)



ITEM#: <u>24-0647</u> RCS: <u>10/2/2024</u>	ITEM#: _____ RM: _____
FIRST REGULAR MEETING	SECOND REGULAR MEETING



Fulton County

Legislation Details

File #: 24-0647 **Version:** 1 **Name:**

Type: CM Action Item - Open & Responsible Government **Status:** Passed

File created: 7/3/2024 **In control:** Board of Commissioners

On agenda: 10/2/2024 **Final action:** 10/2/2024

Title: Request approval to amend an existing contract - Fulton County Information Technology Department, 23RFP139160B-EC, Digital Multi-functional Devices and Support Services to increase the spending authority \$404,097.64 with Standard Office Systems of Atlanta, Inc. (Duluth, GA) to include usage costs in the annual contract. Effective upon BOC approval. (APPROVED)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Exhibit 1 Performance Evaluation, 2. Amendment Agreement No.pdf

Date	Ver.	Action By	Action	Result
10/2/2024	1	Board of Commissioners	approve	Pass

Certificate Of Completion

Envelope Id: 1BA5B0F288544C8E95FADC4E69DDA88A
Subject: 23RFP139160B-EC, MFD-SOS- Amendment Agreement No. 1
Parcel ID:
Source Envelope:
Document Pages: 4
Certificate Pages: 6
AutoNav: Enabled
Enveloped Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Signatures: 6
Initials: 0
Stamps: 2

Envelope Originator:
Elsa D. Castro
141 Pryor Street
Purchasing & Contract Compliance, Suite 1168
Atlanta, GA 30303
elsa.castro@fultoncountyga.gov
IP Address: 172.56.67.82

Record Tracking

Status: Original
10/9/2024 9:12:48 AM
Security Appliance Status: Connected
Storage Appliance Status: Connected

Holder: Elsa D. Castro
elsa.castro@fultoncountyga.gov
Pool: StateLocal
Pool: Fulton County Government

Location: DocuSign
Location: DocuSign

Signer Events

BERNIE SCHOM
bschom@soscanhelp.com
Vice President Sales
Standard Office Systems
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:
BERNIE SCHOM
164EB92F82234B5...
Signature Adoption: Pre-selected Style
Using IP Address: 50.236.218.173

Timestamp

Sent: 10/9/2024 9:25:13 AM
Viewed: 10/9/2024 9:26:38 AM
Signed: 10/9/2024 9:49:14 AM

Electronic Record and Signature Disclosure:
Accepted: 10/9/2024 9:26:38 AM
ID: 8a64b979-184d-4058-b29a-5ed735294bce

Diega Juarez
djuarez@soscanhelp.com
Security Level: Email, Account Authentication (None)

Signed by:
Diega Juarez
42ADA5794A8B471...
Signature Adoption: Pre-selected Style
Using IP Address: 50.236.218.173



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Signed: 10/9/2024 10:40:06 AM

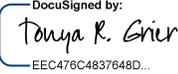
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Accepted: 10/9/2024 10:37:06 AM
ID: 21734e11-d4f8-4aa2-bc87-d356a3f50d63

Kevin Kerrigan
Kevin.Kerrigan@fultoncountyga.gov
Chief Information Officer
Security Level: Email, Account Authentication (None)

DocuSigned by:
Kevin Kerrigan
E03863FAC4B546B...
Signature Adoption: Pre-selected Style
Using IP Address: 74.174.59.10

Sent: 10/9/2024 10:40:10 AM
Resent: 10/12/2024 10:06:53 AM
Viewed: 10/16/2024 9:19:18 AM
Signed: 10/16/2024 9:19:28 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 10/16/2024 9:20:26 AM ID: 83645c8c-803b-4757-b3ec-ee6c5c0212a5</p>	<p>Completed</p> <p>Using IP Address: 74.174.59.4</p>	<p>Sent: 10/16/2024 9:19:31 AM Viewed: 10/16/2024 9:20:26 AM Signed: 10/16/2024 9:21:32 AM</p>
<p>Denval Stewart denval.stewart@fultoncountyga.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>Signed by:  8B574564AFF0466...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4</p>	<p>Sent: 10/16/2024 9:21:34 AM Resent: 10/17/2024 10:46:38 AM Resent: 10/18/2024 12:13:31 PM Viewed: 10/18/2024 12:47:35 PM Signed: 10/18/2024 1:19:51 PM</p>
<p>Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 11/27/2017 10:39:37 AM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8</p>	<p>Completed</p> <p>Using IP Address: 68.208.197.4</p>	<p>Sent: 10/18/2024 1:19:53 PM Viewed: 10/21/2024 8:59:37 AM Signed: 10/21/2024 9:00:54 AM</p>
<p>Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 10/21/2024 9:30:59 AM ID: e2fd3ed5-7380-4eef-add1-38d45ef6c31d</p>	<p>Signed by:  14E1B4AA5F6A44A...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 166.137.19.41 Signed using mobile</p>	<p>Sent: 10/21/2024 9:00:57 AM Viewed: 10/21/2024 9:02:50 AM Signed: 10/21/2024 9:31:14 AM</p>
<p>Tonya R. Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 3/16/2018 7:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4</p>	<p>DocuSigned by:  EEC476C4837648D...</p> <p></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 99.96.24.191 Signed using mobile</p>	<p>Sent: 10/21/2024 9:31:18 AM Viewed: 10/21/2024 9:32:58 AM Signed: 10/21/2024 9:39:44 AM</p>

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 10/21/2024 9:39:47 AM Viewed: 10/21/2024 9:48:44 AM
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Chiquita Barnswell Chiquita.Barnswell@fultoncountyga.gov Information Technology Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 10/21/2024 9:39:50 AM
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Ben Bramlett bbramlett@soscanhelp.com General Sales Manager Standard Office Systems Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 10/21/2024 9:39:52 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	10/9/2024 9:25:13 AM
Certified Delivered	Security Checked	10/21/2024 9:32:58 AM
Signing Complete	Security Checked	10/21/2024 9:39:44 AM
Completed	Security Checked	10/21/2024 9:39:52 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.