

Contract Renewal Evaluation Form

Date:	August 29, 2021
Department:	INFORMATION TECHNOLOGY
Contract Number:	#20RFP1007B-EC
Contract Title:	Wireless Communications Devices and Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The Fulton County Information Technology Department meets routinely with AT&T to review Departmental Accounts. Efforts include reviewing inventory and business need to include usage. As a result FCIT in conjunction with AT&T conducts termination and suspension of services due to lack of usage. Adjustments to individual service lines are based on real time need.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year? \$1,218,642.21

Click here to enter text.

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☐ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

The contract requires specialized vendor services not provided by Fulton County

7. What would be the impact on your department if this contract was not approved?

If the contract is not approved the County would forfeit Mobile Wireless Services Countywide. As a result all County Agencies throughout Fulton County to include but not limited to Public Safety, Health, Court Services and Registration Services would not be able to use mobile wireless devices and services such as Cell Phones and Mobile Hotspots. Employees would lose the ability to communicate while conducting field tasks which could result in service and safety impacts. Data Services that provide extended network connectivity would not be available and possibly cause delay and disruption in service to Major County agencies such as Police, E-911, Court Services and Library Support.

Chiquita Barnswell

August 29, 2021

Prepared by

Date