

**AMENDMENT NO. 1 TO FORM OF CONTRACT**

Contractor: **F. M. Shelton, Inc.**

Contract No.: **22ITBC132961C-MH, HVAC Equipment and Parts**

Address: **972 Donnelly Ave SW, Suite 2**  
City, State **Atlanta, GA 30310**

Telephone: **404-755-9448**

Email: **fawn@fmshelton.com**

Contact: **Fawn M. Shelton**  
**Owner**

**W I T N E S S E T H**

WHEREAS, Fulton County (“County”) entered into a Contract with **F. M. Shelton, Inc.** to provide HVAC equipment and parts on an “as needed” basis for Fulton County facilities dated April 13, 2022, on behalf of the Department of Real Estate and Asset Management; and

WHEREAS, the purpose of this amendment is for the approving of increase spending authority to provide HVAC equipment and parts on an “as needed” basis for Fulton County facilities until the end of FY2023; and

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on November 1, 2023, BOC Item #23-.

**NOW, THEREFORE,** the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of the 1<sup>st</sup> day of November, 2023, between the County and F. M. Shelton, Inc., who agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** To provide HVAC equipment and parts on an “as needed” basis for Fulton County facilities until the end of FY2023.

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed \$3,750.00, (Three Thousand Seven Hundred Fifty Dollars and Zero Cents).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. \_1\_ TO FORM OF CONTRACT:** Except as modified by this Amendment No. \_1\_ to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

**[INTENTIONALLY LEFT BLANK]**

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

**FULTON COUNTY, GEORGIA**

CONSULTANT/CONTRACTOR:

**F. M. SHELTON, INC.**

\_\_\_\_\_  
Robert L. Pitts, Chairman  
Fulton County Board of  
Commissioners

ATTEST:

\_\_\_\_\_  
Fawn M. Shelton  
Owner

ATTEST:

\_\_\_\_\_  
Tonya R. Grier  
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

\_\_\_\_\_  
Secretary/  
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

\_\_\_\_\_  
Office of the County Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Notary Public

County: \_\_\_\_\_

\_\_\_\_\_  
**Joseph N. Davis, Director**  
**Department Of Real Estate & Asset**  
**Management**

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

ITEM#: _____ RCS: _____ <b>RECESS MEETING</b>	ITEM#: _____ RM: _____ <b>REGULAR MEETING</b>
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