



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Department Of Real Estate & Asset Management

BID/RFP# NUMBER:24ITB143254C-JH

BID/RFP# TITLE: Mail Services Operation

ORIGINAL APPROVAL DATE: October 2, 2024

RENEWAL EFFECTIVE DATES: January 1, 2026

RENEWAL OPTION #: 1 OF 2

NUMBER OF RENEWAL OPTIONS: 2

RENEWAL AMOUNT: \$373,883.76

COMPANY'S NAME: Moore Partners Inc. dba More Business Solutions

ADDRESS:5875 Peachtree Industrial Blvd Suite 260,

CITY: Peachtree Corners

STATE: Georgia

ZIP: 30092

This Renewal Agreement No. 1 was approved by the Fulton County Board of Commissioners on **BOC DATE: 9/17/2025 BOC NUMBER: 25-0686**

RENEWAL OF CERTIFICATE OF INSURANCE: The Contractor is required to maintain insurance during the entire term of this Agreement, including contract renewal options. The Contractor must furnish the County a renewal Certificate of Insurance showing the required coverage as specified in the Contract Agreement. A current COI must be provided before the commencement of work on this project. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

SIGNATURES: SEE NEXT PAGE

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA

Moore Partners Inc. dba More Business Solutions

DocuSigned by:

Robert L. Pitts

BA715B1A26544E7...

**Robert L. Pitts, Chairman
Fulton County Board of Commissioners**

DocuSigned by:

Denise K. Roath

EBB36GF2544A434...

**Denise K. Roath
Partner, Chief Executive Officer**

ATTEST:

Signed by:

Tonya R. Grier

EE6476C4837648D...

**Tonya R. Grier
Clerk to the Commission**

Signed by:



(Affix County Seal)

AUTHORIZATION OF RENEWAL:

Signed by:

Joseph Davis

B20354A86908422...

**Joseph N. Davis, Director
Department Of Real Estate & Asset
Management**

ITEM#: _____ **RM:** _____
REGULAR MEETING

ITEM#: 25-0686 **2NDRM:** 09/17/2025
SECOND REGULAR MEETING

CERTIFICATE OF INSURANCE

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

9/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 200 Brookstone Centre Pkwy Suite 118 Columbus, GA 31904	CONTACT NAME: Mindy Shafer PHONE (A/C, No, Ext): 706 660-2238 FAX (A/C, No): E-MAIL ADDRESS: Mindy.Shafer@MarshMMA.com														
INSURED Moore Partners Inc. 5875 Peachtree Industrial Blvd Suite 260 Peachtree Corners, GA 30092-3677	<table border="1"> <thead> <tr> <th data-bbox="803 430 1437 451">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1437 430 1576 451">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="803 451 1437 472">INSURER A : The Travelers Indemnity Company of Amer</td> <td data-bbox="1437 451 1576 472">25666</td> </tr> <tr> <td data-bbox="803 472 1437 493">INSURER B : Travelers Property Casualty Co. of Amer</td> <td data-bbox="1437 472 1576 493">25674</td> </tr> <tr> <td data-bbox="803 493 1437 514">INSURER C : Travelers Casualty Ins. Co. of America</td> <td data-bbox="1437 493 1576 514">19046</td> </tr> <tr> <td data-bbox="803 514 1437 535">INSURER D :</td> <td data-bbox="1437 514 1576 535"></td> </tr> <tr> <td data-bbox="803 535 1437 556">INSURER E :</td> <td data-bbox="1437 535 1576 556"></td> </tr> <tr> <td data-bbox="803 556 1437 577">INSURER F :</td> <td data-bbox="1437 556 1576 577"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : The Travelers Indemnity Company of Amer	25666	INSURER B : Travelers Property Casualty Co. of Amer	25674	INSURER C : Travelers Casualty Ins. Co. of America	19046	INSURER D :		INSURER E :		INSURER F :	
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INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		A855750A	02/06/2025	02/06/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
C	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y		A8557535	02/06/2025	02/06/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☒ RETENTION \$10000	Y		A8557572	02/06/2025	02/06/2026	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**** Supplemental Name ****

First Supplemental Name applies to all policies - Moore Partners Inc.

Policy# A855750A - : DBA More Business Solutions

Policy# A8557535 - : DBA More Business Solutions

(See Attached Descriptions)

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Mail Center
141 Pryor Street
241TB143254-C, Mail Services Operation
Atlanta, GA 30303

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

PETER J. KRAUSE

DESCRIPTIONS (Continued from Page 1)

RE: 141 Pryor Street, Atlanta, GA 30303.

Full Certificate Holder: Fulton County Mail Center

(CGL) Blanket Additional Insured - Owners, Lessees or Contractors via CGD105 0494

(GL) Primary and Non-Contributory - Xtend Endorsement for Small Businesses per form #CG D842 0219

(GL) Blanket Waiver of Subrogation - Xtend Endorsement for Small Businesses per form #CG D842 0219

(Auto) Additional insured - Auto Coverage Plus Endorsement per form #CA TD20 0215

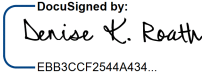
Certificate Of Completion

Envelope Id: EE751D4F-8DE5-4E32-81C2-2FC46B1DAE61		Status: Completed
Subject: Renewal 24ITB143254C-JH Mail Services Operation		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 5	Signatures: 4	Envelope Originator:
Certificate Pages: 6	Initials: 0	Joanna Hernandez
AutoNav: Enabled	Stamps: 1	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		joanna.hernandez@fultoncountyga.gov
		IP Address: 134.231.232.249

Record Tracking

Status: Original	Holder: Joanna Hernandez	Location: DocuSign
9/18/2025 10:55:41 AM	joanna.hernandez@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Denise K. Roath	 DocuSigned by: Denise K. Roath EBB3CCF2544A434...	Sent: 9/18/2025 11:15:36 AM
deniseroath@morebizz.net		Resent: 9/22/2025 9:43:34 AM
CEO		Viewed: 9/22/2025 12:43:44 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	Signed: 9/22/2025 12:44:19 PM
	Using IP Address: 96.87.242.233	

Electronic Record and Signature Disclosure:
Accepted: 2/3/2021 10:30:31 AM
ID: b5954326-8ea9-47e0-8f54-6ba8cbb29e19

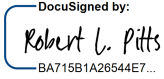
Joanna Hernandez	Completed	Sent: 9/22/2025 12:44:21 PM
joanna.hernandez@fultoncountyga.gov		Viewed: 9/22/2025 12:48:39 PM
Assistant Purchasing Agent		Signed: 9/22/2025 12:49:57 PM
Security Level: Email, Account Authentication (None)	Using IP Address: 134.231.232.249	

Electronic Record and Signature Disclosure:
Accepted: 6/11/2024 9:44:52 AM
ID: 5cd26f3b-4366-4d94-ba79-95296fecea17

Joseph Davis	 Signed by: Joseph Davis B20354A88008422...	Sent: 9/22/2025 12:49:58 PM
Joseph.Davis@fultoncountyga.gov		Viewed: 9/24/2025 12:57:50 AM
Director		Signed: 9/24/2025 12:57:56 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address:	
	2600:1702:7490:78e0:516:8fd7:b6bc:fdb2	
	Signed using mobile	

Electronic Record and Signature Disclosure:
Accepted: 9/24/2025 12:57:50 AM
ID: a984019c-9ec3-4c3e-92e3-3fa02f080a75

Niiki Peterson	Completed	Sent: 9/24/2025 12:57:57 AM
nikki.peterson@fultoncountyga.gov		Resent: 9/26/2025 9:11:07 AM
Chief Deputy Clerk to the Board of Commissioners		Viewed: 9/29/2025 11:09:56 AM
Fulton County Government	Using IP Address: 74.174.59.10	Signed: 9/29/2025 11:10:20 AM
Security Level: Email, Account Authentication (None)		

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A28544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 9/29/2025 11:10:22 AM Viewed: 9/29/2025 12:38:02 PM Signed: 9/29/2025 12:38:09 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Tonya Grier Tonya.Grier@fultoncountyga.gov Clerk to the Commission Fulton County Government Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837848D...  Signature Adoption: Uploaded Signature Image Using IP Address: 2600:387:f:68::4 Signed using mobile	Sent: 9/29/2025 12:38:10 PM Viewed: 9/29/2025 1:00:23 PM Signed: 9/29/2025 1:00:39 PM
Electronic Record and Signature Disclosure: Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Mark Hawks mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None)	COPIED	Sent: 9/29/2025 1:00:42 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Dian DeVaughn Dian.DeVaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 9/29/2025 1:00:43 PM Viewed: 9/30/2025 10:32:33 AM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Khandi Flowers khandi.flowers@fultoncountyga.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 9/29/2025 1:00:44 PM
Electronic Record and Signature Disclosure:		

Carbon Copy Events	Status	Timestamp
Not Offered via DocuSign		
Harry Jordan harry.jordan@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/11/2023 10:29:22 AM ID: ec358950-fb77-42fa-8eaa-e8c74aa6b034	COPIED	Sent: 9/29/2025 1:00:45 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/18/2025 11:15:36 AM
Envelope Updated	Security Checked	9/18/2025 12:22:18 PM
Envelope Updated	Security Checked	9/18/2025 12:22:18 PM
Certified Delivered	Security Checked	9/29/2025 1:00:23 PM
Signing Complete	Security Checked	9/29/2025 1:00:39 PM
Completed	Security Checked	9/29/2025 1:00:45 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
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