

## Contract Renewal Evaluation Form

<b>Date:</b>	September 30, 2022
<b>Department:</b>	HUMAN SERVICES
<b>Contract Number:</b>	#21ITB000011A-CJC
<b>Contract Title:</b>	Pool Maintenance Services

### Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

### 1. Describe what efforts were made to reduce the scope and cost of this contract.

This service cannot afford to be reduced because the County does not have any alternate resource to provide this service in-house. The scope of the contract is established based on the comprehensive preventive maintenance and repairs required to maintain operable swimming pools. The scope of work includes all labor, parts, equipment, transportation and material necessary to perform the following but not limited to chemical treatment on-site at least twice a week of the pool water systems and operational checks and necessary maintenance of pumps, "strantrol" automatic feeding system, strainers, filter, heaters and other mechanical systems to ensure proper level and chemical balance of pool water; response to any emergency situation that would result in non-operation of the pool and monthly on-site preventive and corrective maintenance services on the pool temperature and humidity control systems, including equipment replacement when needed. There are four (4) pools that require service under this requested renewal Fulton County contract that range in size from 21,000 to 28,000 gallons.

### 2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

#### ☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

**Explanation / Notes:**

The bid pricing reflects the current market pricing for swimming pool maintenance. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	<u>The cost of labor is comparable.</u>

**Explanation / Notes:**

The Fulton County therapeutic pool maintenance contract is different than most; the scope provides extensive maintenance repairs and chemicals treatment.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

The County spent \$52,416.96 in FY2021. Note the facility pools begin their pool maintenance in July of 2021.

4. **Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?** ☐ Yes ☒ No

Date of last purchase: Click here to enter a date.

Price paid: Click here to enter text.

Inflation rate:

[Click here to enter text.](#)

Adjusted price:

[Click here to enter text.](#)

Percent difference between past purchase price and renewal price:

[Click here to enter text.](#)

**Explanation / Notes:**

[Click here to enter text.](#)

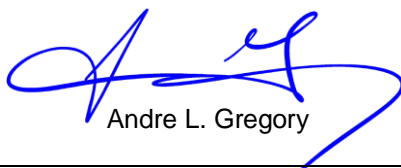
5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

Minor service can be performed by staff members with CPO (Certified Pool Operator) training in terms of pool water testing and adjusting the chemical quality. Multipurpose staff members have received training and are certified to perform such tasks. However, the County's internal maintenance department does not have a pool technician to perform in-house service.

7. What would be the impact on your department if this contract was not approved?

If this contract is not approved, the aquatics program at the four (4) multi-purpose facilities which serves over 600 customers weekly at the maximum use, would cease to exist. Inoperable pools and a lack of usage would result in loss of valued of County property, deterioration of building interiors and greatly impact the health of seniors sustained by the aquatics program.



Andre L. Gregory

Prepared by

09/30/22

Date

[Click here to enter text.](#)  


Department Head

[Click here to enter a date.](#)

Date