



# INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director  
Department of Purchasing & Contract Compliance

**FROM:** Evaluation Committee Recommendation Letter

**DATE:** January 27, 2026

**PROJECT:** 25RFP1421145A-KM, Food Services Management

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Department of Senior Services.

Three (3) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. Nourish Food Services
2. Healthcare Services Group, Inc.
3. Piccadilly Holdings LLC

After reviewing the technical proposal, the following firms were short listed.

1. Nourish Food Services
2. Healthcare Services Group, LLC

After reviewing, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **Nourish Food Services**, with a total score of **82.06%**, is the recommended vendor for the award of 25RFP1421145A-KM, Food Services Management.

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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their score is a part of the final scores in the attached Evaluation Matrix.

**SELECTION COMMITTEE MEMBERS:**

*Andre Gregory*

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Andre Gregory, Senior Program Manager  
Department of Senior Services

*Terryl Sparkman*

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Terryl Sparkman, Multipurpose Facility  
Manager, Department of Senior Services

*Brandy Coffee*

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Brandy Coffee, Nutrition Coordinator  
Department of Senior Services

*Darlene Whitlow*

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Darlene Whitlow, Department Accountant  
Department of Behavioral Health and  
Developmental Disabilities

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Leon Rosen, Program Manager  
Department of Behavioral Health and  
Developmental Disabilities