



Fulton County Board of Commissioners
Agenda Item Summary

18-0985

BOC Meeting Date
 12/19/2018

Requesting Agency

Purchasing and Contract Compliance

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to rescind award - Finance Department, RFP# 18RFP04122018C-BKJ, Unemployment Services in the amount of \$2,800.00 with Equifax, Inc. (Atlanta, GA) to provide unemployment claims administration services upon execution of contract through December 31,2018, with two renewal options.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-421, when a contract requires termination or rescission of the award, it shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All People trust government is efficient, effective, and fiscally sound

Is this a purchasing item?

Yes

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Board of Commissioners approved Item 18-0499 on August 1, 2018 with Equifax, Inc. to provide unemployment claims administration services.

After multiple attempts, the County was unable to get the needed information to complete Contract Execution. There has been no response from the vendor in two months. The County determined it was in its best interest to rescind the contract and award to the next top ranked proposer.

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker	Phone 404-612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Contract Compliance Information

(Provide Contractor and Subcontractor details.)

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				

Total Contract Value	.
Total M/FBE Values	.
Total Prime Value	.

Fiscal Impact / Funding Source *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*
 000-000-000-00

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*
 Exhibit 1: Rescission Letter

Source of Additional Information *(Type Name, Title, Agency and Phone)*
 Ray Turner, Deputy Director, Finance (404) 612-7737

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker	Phone 404-612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Procurement			
Contract Attached: .		Previous Contracts: .	
Solicitation Number: .	Submitting Agency: .	Staff Contact: .	Contact Phone: .
Description:.			
FINANCIAL SUMMARY			
Total Contract Value:		MBE/FBE Participation:	
Original Approved Amount: .		Amount: .	%: .
Previous Adjustments: .		Amount: .	%: .
This Request: .		Amount: .	%: .
TOTAL: .		Amount: .	%: .
Grant Information Summary:			
Amount Requested: .	<input type="checkbox"/>	Cash	
Match Required: .	<input type="checkbox"/>	In-Kind	
Start Date: .	<input type="checkbox"/>	Approval to Award	
End Date: .	<input type="checkbox"/>	Apply & Accept	
Match Account \$: .			
Funding Line 1: 000-000-000-00	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
KEY CONTRACT TERMS			
Start Date: .		End Date: .	
Cost Adjustment: .		Renewal/Extension Terms: .	
ROUTING & APPROVALS (Do not edit below this line)			
X	Originating Department:	Strong-Whitaker, Felicia	Date: 12/6/2018
X	County Attorney:	Ringer, Cheryl	Date: 12/7/2018
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 12/7/2018
X	Finance/Budget Analyst/Grants Admin:	Jones, Monica	Date: 12/7/2018
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 12/10/2018



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, CPPO
Director

Suite 1168
130 Peachtree Street, S.W.
Atlanta, GA 30303
www.fultoncountyga.gov

Main: (404) 612-5800

October 30, 2018

Via Email: Carol.Shular@equifax.com

Carol Shular
Account Manager
Equifax, Inc.
11432 Lackland Road
St. Louis, MO 63146

Re: 18RFP04122018C-BKJ, Unemployment Insurance Services

Dear Ms. Shular:

This letter serves as notification of Fulton County Government's ("County") decision to recommend rescission of award for the above-referenced contract with your firm to the Fulton County Board of Commissioners.

The Board of Commissioners ("BOC") approved the above-referenced project on August 1, 2018, BOC Item #18-0499. The County forwarded a contract to your attention on September 1, 2018 via DocuSign. Assistant Purchasing Agent, Brian K. Jones has attempted to contact you on numerous occasions via e-mail to check on the status of the contract. The dates are as follows, September 19th, September 21st, October 3rd and October 18th, but to no avail. The County has determined that it is in our best interest to rescind the award.

The above-referenced contract is being recommended for rescission to the Fulton County Board of Commissioners at the December 5, 2018 Regular Meeting, and if approved by the BOC, will become effective immediately.

If you have any questions please contact me at (404) 612-4210.

Sincerely,

Felicia Strong-Whitaker

cc: Hakeem Oshikoya, Finance Director
Melissa Barnett, Employee Benefits Manager
Brian K. Jones, Assistant Purchasing Agent

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Winner Achievement of Excellence in Procurement, NPI, ISM*