

# Contract Renewal Evaluation Form

Date:	August 5, 2025
Department:	Real Estate and Asset Management
Contract Number:	24ITB143875C-JNJ
Contract Title:	Countywide Spot Cooler and Heat Pump Rental

## Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

### 1. Describe what efforts were made to reduce the scope and cost of this contract.

Repair and or replacement of HVAC units that are inoperable. This contract furnishes all labor, tools and equipment, transportation, and appurtenances necessary to provide on-site portable air-cooled spot coolers and heat pump units with the necessary accessories for set-up at any designated Fulton County facilities on an "as needed" emergency basis.

### 2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

#### ☒ Internet search of pricing for same product or service:

Date of search:	August 5, 2025
Price found:	360.00
Different features / Conditions:	IDENTICAL
Percent difference between internet price and renewal price:	INTERNET 33% HIGHER

#### Explanation / Notes:

The prices for Spot Cooler and Heat Pump Rental do reflect the current market. This procurement was conducted in accordance with all applicable provisions of the Fulton County Purchasing Code Selection 102-373, all Competitive Sealed Bids.

☒ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Comparable

**Explanation / Notes:**

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

FY2025 The County allocated expenditures as of 8/5/2025, \$8,670.00 as of 8/5/2025

FY2024 The County spent \$13,921.25

FY2023 The County spent \$2,870.00

FY2022 The County spent \$5,310.00

FY2021 The County spent \$908.00

FY2020 The County spent \$6,630.00

**4. Does the renewal option include an adjustment for inflation?**

☐ Yes

☒ No

(Information can be obtained from CPI index)

**Was it part of the initial contract?**

☐ Yes

☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.

Percent difference between past purchase price and renewal price:

[Click here to enter text.](#)

**Explanation / Notes:**

[Click here to enter text.](#)

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

If this contract is not approved, the Department's ability to address the needs for on-site temporary cooling or heating to the facilities during repair/or replacement of failed HVAC systems will be diminished, resulting in possible facility shutdowns while repairs are completed.

*Frederick Tindal*

Fred Tindal, Materials Management Mgr.

August 5, 2025

Prepared by

Date

*Joseph Davis*

Joseph N. Davis, Director

August 5, 2025

Department Head

Date