

Contract Renewal Evaluation Form

Date:	November 7, 2024
Department:	INFORMATION TECHNOLOGY
Contract Number:	23ITB140062B-PS
Contract Title:	Countywide Structured Cabling and Physical Security

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

FCIT reviewed project scheduled, their scope, resources and deliverables required for projects and is requesting a similar authority amount for 2024 – authority amount is based upon proposed projects for 2025. GC&E and NetPlanner services will be needed to provide large quantities of Networking and Physical Security upgrades to county facilities as well as professional services as required.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Current contract prices were agreed upon at the onset of the 1st year of three with optional renewal. Prices remain consistent throughout option renewals periods,

Market Survey of other jurisdictions:

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

Click here to enter text.

Other (Describe in detail the analysis conducted and the outcome):

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$2,390,990.00 to date

4. Does the renewal option include an adjustment for inflation? Yes No
(Information can be obtained from CPI index)

Was it part of the initial contract? Yes No

	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

The countywide cabling and physical security infrastructure upgrades, new-builds and specialty support would have to cease. FCIT or any FC service departments does not have the resources necessary to provide and/or maintain the services/scope required to support project base initiatives demanding large quantities of Network Cabling (Ethernet/Fiber/other) and or Physical Security (Video Surveillance/Card Access) requirements.

Bill Armstrong

November 7, 2024

Prepared by

Date

Kevin Kerrigan

November 7, 2024

Department Head

Date