



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Metro Atlanta Recovery Residences** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Children and Youth Services

CSP Funding Priority(ies):

Children and Youth: 1. Programs focusing on kindergarten readiness...,3. Programs addressing mental health depression stress trauma and anxiety among youth and teens

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

Metro Atlanta Recovery Residences, Right Side Up's (RSU) Therapeutic Child Care (TCC) and Job Readiness Program will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
MARR Right Side Up Program - Fulton County Site	6873 Peachtree Dunwoody Rd	Sandy Springs	GA	30328	3	3

Approach and Design:

Metro Atlanta Recovery Residences, Right Side Up's (RSU) Therapeutic Child Care (TCC) and Job Readiness Program will provide services to **65** clients that reside in Fulton County, with CSP funding.

Metro Atlanta Recovery Residences, Right Side Up's (RSU) Therapeutic Child Care (TCC) and Job Readiness Program will provide the following activities and services in Fulton County with CSP funding:

1. Activities and Services To Be Provided.

The Right Side Up (RSU) program serves homeless and low-income women and their dependent children (ages birth to 13 years old). The focus of this request is the RSU site based in North Fulton County. Parenting women live in residence with up to two dependent children. The program is effective in addressing both the mother's addiction and the impact the addictive behaviors directly have on children.

The program offers the following comprehensive supports:

1. *Behavioral Health Supports.* The primary strategy of the program is to achieve addiction treatment through behavioral health supports. Each family has access to MARR's therapeutic community model of treatment, receiving treatment within a nurturing and structured community environment that builds accountability and support for full recovery. Directed and managed by certified/licensed clinicians, our model ensures women have the tools they need to overcome addiction.
2. *General Medical Supports.* Additionally, RSU provides general medical care for all women and children in the program. For adult women, addiction treatment is paired with on-site psychiatric/medical management. RSU admits pregnant women and works with them through their pregnancy, delivery, and early parenthood to develop safe, maternal practices through participation in weekly parenting classes. For children in residence, pediatric exams are conducted as part of intake and all children in the program are brought up to date on immunizations.
3. *Employment Services and Related Resources.* RSU program supports also enable households to achieve economic self-sufficiency. The program provides GED and job coaching, employment skills training, holistic life skills coaching and access to computer labs and support for transportation and interview skills to facilitate job seeking. Securing employment is one of the critical steps women undertake as part of their treatment in the program; usually occurring ten weeks after women begin treatment. Additionally, women are supported to apply for TANF, food stamps, Childcare and Parent Services (CAPS) for subsidized childcare, and any medical programs they are eligible for.
4. *Child-Focused Interventions for Healthier Families.* For children who are with their mothers in the program, their supervision and support are provided through the TCC program component, which both nurtures children and aids parents to improve their parenting skills and ability to have a healthy family. TCC provides a healing environment while mothers are in treatment, assisting Fulton County families in resolving behavioral and academic issues.

2. Accomplishment of Activities and Services

Fulton County funding will aid in serving 65 women and children at the RSU Fulton site, helping them to benefit specifically through Job Readiness and Therapeutic Child Care (TCC) services.

The RSU program employs a dedicated Life Skills Coach, has computer lab facilities and community partnerships to support low-income women to gain employment as they achieve and maintain recovery. Once substance abuse is removed as a barrier to employment, a Life Skills Coach is there to assist women as they develop holistic skills to support self-sufficiency. Clients receive training in skill-building, resume writing, interviewing, basic computer skills and more. The program requires that all adult clients maintain employment for 30 hours weekly. After employment is secured, each client connects their new employer to RSU so that counselors and the Life Skills Coach can stay in close communication regarding each client's progress -- that they are productive and responsible in their job roles throughout treatment.

The Life Skills Coach helps support successful reintegration from addiction and drug abuse back into their communities. This transition can be difficult for women. Employment is an especially problematic area for women who experience the stigma of being a recovering addict. We provide the support and skills necessary to survive and prosper outside of the structured treatment environment. Women are supported to attain their GED through language and math remediation and study guides for testing. For many women, RSU's employment requirement may be the first time they have held a job or lived independently. The Life Skills Coach is there to help lay the foundation for a positive employment experience, with strong accountability and responsibility instilled in each client.

Once a client has secured employment, RSU helps women improve their time and money management skills. The majority of monies earned while she is in treatment will be placed into a savings account for future housing and living expense. The Life Skills Coach helps clients evaluate their goals as they continue earning and helps them plan strategies for a stable and independent life once out of treatment.

Through Therapeutic Child Care, RSU advances a goal of breaking the cycle of addiction and educating children on the consequences of drug abuse. TCC serves extremely high-risk children, growing up in low-income and homeless families struggling with drug and alcohol addiction, many with DFCS involvement. These children need the structure, security and stability RSU provides, as well as case management to help address academic and behavioral issues while their mothers are working toward long-term recovery.

Following their daily engagement at daycare or school, children return to the RSU Fulton site and receive afterschool programming from 2:30-5:30 p.m. each weekday. School-age children have dedicated homework time each evening and tutoring is available in each subject. Toddlers and preschool children are involved in daily programming both on an individual basis and with a coordinator leading the mother and child. Mothers are encouraged to learn how to support homework routines and offer tutoring and enrichment. All transportation needs for daycare, afterschool enrichment activities, family field trips, and weekend activities are provided.

All parents in the program complete a Parenting Assessment assessing five domains, and the Child Behavior Check List is used to evaluate the family and children's behavior. A treatment plan is designed to build parenting skills and reduce the risk of child abuse and neglect. Each parent completes 20 hours of parenting classes using the Nurturing Parenting Curriculum. TCC case management is at the core of parenting and child support within TCC, coordinating supportive interventions at home, in school and in behavioral and emotional needs for children.

3. Alignment with “Health and Human Services” Key Performance Indicators

This proposal addresses four Fulton County “Health and Human Services” key performance indicators, as follows:

“Percentage of residents engaged in substance abuse treatment – opioid, drinking, vaping”

RSU will provide intensive, long-term residential substance abuse treatment to approximately 50 adult women in Fulton County. RSU is a gender-separate substance abuse treatment program that provides a therapeutic safe place to address addiction and its underlying issues, helping female clients with children – a profound vulnerable and high-risk population – to achieve sobriety, stabilization through full-time employment, access to eligible public benefits, case management, childcare and participation within a strong network of support within the recovery community. The program uses a residential therapeutic community model, with group and individual counseling, addiction education, relapse prevention, anger management, trauma education, as well as GED/job training, parenting skills education, and nutrition/health courses. Children are also served through case management, counseling and supportive structure and routines which ultimately help to prevent their own behavioral health problems and potential struggles with substance abuse. RSU admits pregnant women and works with them through their pregnancy, delivery, and early parenthood to develop safe, maternal practices through participation in weekly parenting classes, which are proven effective methods to strengthen maternal-child bonds, improve the mother-child relationship, strengthen the family unit, and support long-term positive health outcomes for infants and children.

“Number of people who receive behavioral health services.”

RSU will provide behavioral health services and referrals to 90 individuals in FY2025. RSU’s is the largest DFCS referral partner in the state for women in addiction with children. Our services provide a valuable resource for families to remain intact while a parent receives behavioral health services in support of their long-term recovery. Additionally, we ensure that children receive the developmental referrals, mental health supports and stabilizing family structures that will increase their resilience after experiencing the trauma of a parent’s addiction.

“Percentage of third through fifth graders who meet target reading levels”

Children experiencing the emotional and behavioral disturbances of growing up in a family wracked by addiction – anger, rebellion, acting out or withdrawing – are often unable to excel in school, much less to conceive a love of learning during out-of-school hours. With the help of TCC staff and volunteers, children are provided supported to focus on their reading and study skills so that they can embrace learning as a tool for healing and recovery. Children are supported to improve their grades and performance in school, increase their confidence, become empowered and improve their self-esteem along with their grades. More than 75% of the children in our program will improve their academic performance while participating in TCC, as demonstrated by regular review of classroom grades. As school performance improves, children generally enjoy attending school, develop better relationships with their teachers and begin to build friendships with their classmates. Parents are guided to actively participate in tutoring and enrichment sessions so that they can witness and understand the structure of homework time and can be equipped to maintain the healthy routine once the family leaves the program.

“Number of people who receive permanent supportive housing and support services”

Roughly half of RSU clients are actively homeless, and the remainder experience housing instability. They may be living with relatives or in and out of housing situation. For this reason, the RSU Fulton site will serve approximately 25 individuals who would otherwise be homeless, providing six months to one year of supportive housing and connections to services. These supports are critical for helping housing-unstable families to transition into self-sufficiency. RSU reaches some of Georgia’s most vulnerable single-parent households – homeless and low-income women and their dependent children (ages birth to 13 years old). Our clients come to us primarily from impoverished family backgrounds, pregnant or parenting while facing economic challenges, court and/or DFCS

involvement and health crises, all a consequence of the disease of addiction. The comprehensive range of supports that RSU offers helps these families to experience a stable and supportive living environment often for the first time in their lives. Client families benefit from these supports, and are positioned to realize stronger outcomes in their own lives as they advance on their recovery journey.

4. Community Services Program Funding Priorities.

RSU addresses three CSP funding priorities as identified in the Children & Youth service category. We address these as follows:

Kindergarten readiness (and early childhood development ages 3-5 years).

Infants and toddlers who participate in TCC are assessed to ensure that they are developing appropriately. If there are issues with a child, they are referred to an agency with the expertise to address their individual needs.

Afterschool/out of school programs to help bring up academic and social/behavioral levels of school-aged youth.

The TCC program provides daily afterschool supervision and support to children, as well as structured activities on weekends and in the evenings when mothers may be participating in 12-step meetings or other programming.

Number of youth/teens receiving referrals to behavioral health and other supportive services

TCC provides a variety of referrals to behavioral health and supportive services, with approximately 20% of children needing intensive offsite behavioral health services. For children in residence, pediatric exams and case management assessments are conducted for 100% of children as part of intake, with a treatment plan identified accordingly. While in residence, our TCC case manager works with other providers to address physical, mental and behavioral health needs.

5. Community Collaborative Relationships Assisting to Address Need

RSU will coordinate across its referral and partner base to deliver services. All children are referred to Children 1st – the point of entry for DPH Child Health and early intervention services – and Babies Can’t Wait, Georgia’s early intervention program coordinating services for infants and toddlers, to be screened for developmental delays. Additionally, RSU coordinates linkages to Northside Hospital, Grady Health System and the Grady Outpatient Behavioral Health Program, View Point Health, Cobb County Community Services Board, the DeKalb Community Service Board, and the Pathways Transition Program. For workforce development and children’s support, RSU partners with Northstar Psychological Services, Dress for Success Atlanta, Literacy Action, North Atlanta Church of Christ in Dunwoody, Americares, and University of Georgia to provide nutrition education to adult clients.

Designation of CSP Funds:

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency’s utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant’s public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$0.00
Operational (25% Operational max of total funds awarded.)	\$0.00
Direct Services	\$40,000.00
<i>Total</i>	\$40,000.00

Explanation of Funding Details:

Use of Grant Funds

One hundred percent of requested funds will be applied toward the following Direct Services Costs:

Category	Description	Amount
Transitional Housing Coordinator	Staff (20 hrs/week) for housing stabilization planning, goal setting, budgeting, referrals, and care coordination	\$20,487
Life Skills & Employment Workshops	Curriculum costs, facilitators, and materials for job readiness, budgeting, tenant education	\$10,513
Transportation Support (MARTA Cards)	Limited distribution to attend job interviews, housing appointments, child care	\$2,000
Move-in Kits / Basic Needs	One-time support kits for up to 10 families (bedding, hygiene, small home goods)	\$5,000
Family Enrichment & Parenting Resources	Books, activities, and supplies to support family cohesion in housing transition	\$2,000

The requested \$40,000 will support key **Transitional Housing services** for women and children completing residential substance use treatment at our RSU site. These services will provide the foundational support for up to six months of structured transitional living, equipping families with the tools, stability, and environment needed to successfully reintegrate into the community.

This investment directly addresses barriers to **housing retention, economic mobility, and family reunification** among women recovering from substance use, while reducing risk of recidivism and homelessness.

This Transitional Housing component builds on our RSU program's existing infrastructure and provides three critical areas of support:

1. Housing Stability Coaching & Case Management

2. Independent Living & Employment Readiness

3. Essential Supplies for Move-in & Transition

As part of our long-term recovery and family reunification model, the RSU program has expanded to provide **Transitional Housing Residence** for women and children completing residential treatment. This model allows for structured independence: women remain housed on-site with their children while continuing to receive case management, parenting support, employment coaching, and child care assistance resources.

During our initial residential treatment program, the majority of children in the TCC program are under age four. The program provides daytime supervision to these children on their mother's entry to the program, until they can be placed into subsidized childcare programs. While placements are projected to be available within 30 days, there are often administrative delays and limited availability that require the TCC program to provide childcare supervision for up to 90 days. During that time, day care expenses can form a substantial part of our program supply budget. Equipment for babies and toddlers is regularly needed, alongside a variety of consumables like diapers, formula, and other infant supplies, as well as items for toddlers and older children such as books, art and craft supplies, toys, educational materials, food and snacks, and miscellaneous project-based needs. Across both the TCC Day Care service and the TCC afterschool program, RSU is focused on minimizing screen time for children; as a result, quality educational materials and hands-on program supplies are a frequent and necessary cost of our daily engagement with children.

Workforce development is a critical component of the RSU program and coordinates with TCC to stabilize each household, strengthen parental responsibility and accountability, and ensure economic self-sufficiency alongside nurturing care and structured routines for children. Adult clients require job-related supplies such as professional clothing and uniforms, transportation costs and miscellaneous needs that may support their acquiring work-appropriate uniforms, grooming, organization and job performance. As transportation is closely restricted throughout the RSU program, the majority of women do not have cars or access to personal transportation until the final stages of the program and must rely on carefully allotted MARTA card disbursements throughout their job search and work schedules.

Through this funding, we will help stop the impacts of substance abuse for fragile families, and help end the negative effects and consequences for children. To add supporting the transitional housing component, Fulton County funding will directly contribute to **sustained recovery outcomes**, reduced risk of homelessness, and improved developmental trajectories for children exposed to early trauma.

Breakdown of Use of Funds During Performance Report Periods

Funds will be applied even during the two contract reporting periods, in accordance with our past performance history. The program expends funds incrementally throughout the year, and MARR's reporting will reflect this incremental use of funds throughout the grant period.

Program Performance Measures:

Metro Atlanta Recovery Residences agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: 1. Number of students assessed as ready for kindergarten, 3. Number of school-aged youth engaged in/benefiting from In school/ Afterschool/ Out of School Programs..., 4. Number of youth/teens receiving referrals to behavioral health, evidence based programming/other supportive services

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators ("KPI's") will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

1. Explanation of Methods Used and Goals To Be Obtained.

The primary objective of the RSU program is to promote the relief of suffering among low-income and homeless pregnant and parenting women struggling with drug and alcohol addiction, helping them to achieve lasting, total recovery through high-quality, cost-effective, and gender-specific addiction treatment. RSU's primary outcome is to

support a minimum 25% of women to achieve sobriety within the six-month program and complete all requirements, including employment and housing stability, as measured by MARR program staff.

Our second objective will be to stabilize each family unit by ensuring each woman in recovery completes the Job Readiness program and is prepared to obtain employment and achieve self-sufficiency on completion of the program.

Additional goals of the program include helping to keep families together, ensuring that each pregnant or parenting client with children up to 13 years of age can retain custody of their child and house them in a stable and secure environment onsite with their parent during the recovery process. We also ensure high-risk children receive adequate counseling and support through Therapeutic Child Care (TCC), helping build healthier relational patterns in the family and break the intergenerational cycle of addiction.

The Fulton County RSU site will serve approximately 65 individuals in 2025, with around 60% adult women and 30% children, with the majority of children served ranging from ages birth to four years.

Within the TCC component, the focus is on promoting the social, emotional and developmental skills of children to stop the intergenerational cycle of addiction. For children alone, TCC addresses the types of challenges that children of addicts endure on a daily basis, and helps educate them on the consequences of addiction, prevention, treatment and their own opportunities to establish healthy habits and boundaries. TCC provides stability for these children while their mother is working on her program of recovery and helps even those children at a very early age to have a safe, secure, living environment and bonding time with their mothers while in addiction treatment. The goal is to promote the social-emotional and developmental skills of the children in efforts to stop the cycle of addiction from occurring with them. TCC has shown great success in all areas of service, however, overall success is measured in the number of children that complete our program healthy, happy and on the path to becoming well-adjusted members of a family with a drug-free and self-sufficient mother.

Within TCC, the RSU staff track and measure the following outcomes:

- All children will receive housing to stabilize their families as parents undergo addiction treatment and recovery services. Addiction is a family disease, yet by educating the children in the program, MARR helps break the chain of addiction and create stronger families. Without RSU and its TCC component, all of these children would have been in DFCS or relative custody during their mothers' recovery process, with little access to supports and resources enabling them to heal and grow in tandem with their mothers' recovery.

- All families with DFCS involvement will be reunited on completion of the program. Last year, fourteen children living with family members or in the DFCS were reunited with their mothers following the parents' successful completion of the RSU program.
- All infants born while their mothers are in the program will be drug-free. The program achieved nearly 30 drug-free births in the last three years. Preventing prenatal substance abuse helps prevent developmental delays alongside other cognitive and behavioral issues and yields a dramatically better outlook for the long-term health and well-being of a child.
- All parents completing the program will improve their parenting skills, with each parent completing 20 hours of parenting classes within the Nurturing Parenting Curriculum and participating in care groups based on the ages of their children. While many children have been "parentified" and had to parent their own mothers, appropriate education and case management helps establish more healthy family patterns.
- All infants and toddlers to be served will be developmentally assessed to evaluate for social, developmental and/or emotional challenges. All children under age five go through Children's First and Babies Can't Wait programs for remedial services.

In addition to the measurable outcomes, the TCC program also promotes "soft outcomes" among the children we serve. Each child has their individual needs addressed and benefits from a sense of security, trust and support. Further, TCC case managers provide a support system for parents, helping to improve parenting skills. Growing up in healthier and more stable families, children will have more successful long-term outcomes while achieving nearer-term gains in academics, coping skills and behavioral health.

2. Major Milestones and Schedule

Our timeline for provision of the activities is based on year-round client admission. The program advances through the following phases over a period of six months to one year:

Phase I: During the first three months of treatment, clients receive individual and group therapy on topics related to addiction, parenting, trauma, domestic violence, stress and anger management. Clients are required to attend from three to five 12-Step meetings weekly. Accountability and compliance are intrinsic to the program structure, with 24-hour onsite resident supervision, and restrictions on both visitations and access to personal vehicles, mobile phones, and social media. All transportation for women and their families is provided by RSU staff, maintaining close monitoring of family schedules and activities.

Phase II: As women progress in the program, Phase II requires ongoing attendance at 12-Step meetings while incorporating employment (30 hours per week) into the recovery process. Participation is required in evening and weekend groups and activities. Clients meet regularly with a counselor for individual sessions.

Phase III: As women near program completion, Phase III maintains the requirement for 12-Step meetings and 30 hours of work each week. Clients work with a counselor to identify housing options and move toward independent living. Clients must be employed in order to successfully complete the program.

Transitional Housing: The Transitional Housing Support Program will provide post-treatment case management and stabilization services to 10–12 women and their dependent children over a 6-month period.

Discharge/Aftercare: Prior to discharge, a comprehensive and personalized aftercare plan is developed to meet the individual needs of each client. This plan may include individual therapy coupled with group sessions, regular contact with sponsors, attendance at 12-Step meetings, family engagement, and other measures that can keep clients' recovery on track. Aftercare programs help minimize the risk of relapse, and keep clients moving forward on the road to a completely alcohol and drug-free life.

In terms of daily schedules and program implementation:

- The RSU weekly class schedule is included to demonstrate the rigorous structure and breadth of classes and supports provided to adult clients to support their recovery as parents. A sample program schedule is uploaded under “Other Supporting Documents.”
- TCC will be an active resource for children and parents for supplemental daycare after 8 a.m. and for afterschool programming from 2:30-5:30 p.m. each weekday. All children are observed during the first 45 days for improvements in behavior prior to receiving any referrals for offsite counseling.

All funds requested will be expended during the 2025 calendar year, in accordance with the stated timeline for providing services.

3. Data Collection Tools

Across our agency, MARR's Outcome Studies measure program success through a variety of factors, both

internally and in comparison with other programs regionally and nationally. In addition to drawing data from admissions and retention, we examine therapeutic elements that influence the client's treatment, the length of stay and the completion rates. We will measure the provision of the following outputs as part of this grant:

- Stable, hygienic housing with functional utilities provided for all participants.
- Education/therapeutic groups
- Weekly individual counseling
- Psychiatric evaluation and any necessary follow-up for medication management
- Health and wellness examinations and regular drug screens.
- Weekly case management for women with children.
- Provision of transportation, facilitating client participation and child engagement.
- Employment Support/Job Readiness Groups and Placements.

Tracking and measuring of RSU goals will be achieved through individual assessments for each adult and child in the program, customized treatment plans with incremental goals and support for alterations, changes and special needs specific to each family. Parents complete a Parenting Assessment and Child Behavior Check List to evaluate family and children's behavior. Treatment goals are assessed every 30 days, and any new needs or concerns are resolved.

- TCC staff meets with school counselors on our school age children on a biweekly basis, weekly if necessary. Staff participates in monthly educational meetings with school officials, all of which are documented.

Within Transitional Housing program, data collection:

- using monthly case management notes, sign-in logs, and pre/post assessments.

Program staff will track:

- Intake and exit progress evaluations
- Housing status at 30, 60, and 90-day intervals
- Workshop participation and employment status
- Family engagement and client satisfaction

4. County-Defined Performance Measures

The County-defined performance measures we will report on during the contract period are:

- *Number of students assessed as ready for kindergarten:* Of an anticipated 15 infants and toddlers in the program, 100% will be developmentally assessed to evaluate for social, developmental and/or emotional issues to ensure they're on track for entry into Kindergarten
- *Number of school-aged youth benefiting from Afterschool/ Out of School Programs to help bring up academic and social/behavioral levels.*

Agency Defined Performance Measure(s):

The Agency-defined performance measures we will report on during the contract period are as follows.

For adult women in the RSU program:

1. We will support 25% of women to achieve sobriety within the six-month program and complete all requirements, including employment and housing stability, as measured by MARR program staff.
2. We will support 40% of women in the RSU program to complete job readiness goals and move employment placements.

Within TCC, the RSU staff track and measure the following outcomes:

- All children will receive housing to stabilize their families as parents undergo addiction treatment and recovery services. Addiction is a family disease, yet by educating the children in the program, MARR helps break the chain of addiction and create stronger families. Without RSU and its TCC component, all of these children would have been in DFCS or relative custody during their mothers' recovery process, with little access to supports and resources enabling them to heal and grow in tandem with their mothers' recovery.

- All families with DFCS involvement will be reunited on completion of the program. Last year, fourteen children living with family members or in the DFCS were reunited with their mothers following the parents' successful completion of the RSU program.
- All infants born while their mothers are in the program will be drug-free. The program achieved two healthy and drug free births in 2023, and eight in 2022. Preventing prenatal substance abuse helps prevent developmental delays alongside other cognitive and behavioral issues and yields a dramatically better outlook for the long-term health and well-being of a child.
- All parents completing the program will improve their parenting skills, with each parent completing 20 hours of parenting classes within the Nurturing Parenting Curriculum and participating in care groups based on the ages of their children. While many children have been "parentified" and had to parent their own mothers, appropriate education and case management helps establish more healthy family patterns.
- All infants and toddlers to be served will be developmentally assessed to evaluate for social, developmental and/or emotional challenges. All children under age five go through Children's First and Babies Can't Wait programs for developmental assessments and support.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete

addresses of Fulton County residents served by this funding.

5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.

6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **“Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development.”**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor’s responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)** to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is

defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County’s intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the

Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

Metro Atlanta Recovery Residences
2815 Clearview Place

Doraville, Georgia 30340

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND
FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any

reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Metro Atlanta Recovery Residences**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the “Insurance and Risk Management Provisions” document, Attachment “A”, with Fulton County, Georgia added as an “Additional Insured”. The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County’s and Contractor’s duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and

applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict

with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Metro Atlanta Recovery Residences, Inc.
Project No. and Project Title:	25RFP020325C-MH 2025 Community Services Program

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

23-7442673
Federal Work Authorization User Identification
Number (EEV/E-Verify Company Identification
Number)

1/21/2013
Date of Authorization

Todd Stumbo

Authorized Officer or Agent
(Name of Contractor)

**I hereby declare under penalty of
perjury that the foregoing is true and
correct**

Todd Stumbo

Printed Name (of Authorized Officer or Agent of Contractor)

Todd Stumbo
Signature (of Authorized Officer or Agent)

CEO

Title (of Authorized Officer or Agent of Contractor)

3.8.25

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

8 DAY OF March, 2025

Heather Powell
Notary Public

My Commission Expires: 10-12-2027



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Metro Atlanta Recovery Residences, Inc.
Project No. and Project Title:	25RFP020325C7MH 2025 Community Services Program

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

23-7441673
Federal Work Authorization User Identification
Number (EEV/E-Verify Company Identification
Number)

1/21/2013

Date of Authorization

Todd Stumbo

Authorized Officer of Agent
(Name of Subcontractor)

**I hereby declare under penalty of
perjury that the foregoing is true and
correct**

Todd Stumbo

Printed Name (of Authorized Officer or Agent of Contractor)

[Signature]
Signature (of Authorized Officer or Agent)

CEO

Title (of Authorized Officer or Agent of Contractor)

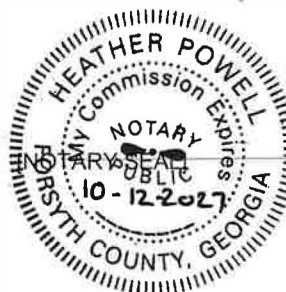
3.8.25

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

8 DAY OF March, 20 25
Heather Power
Notary Public

My Commission Expires: 10-12-2027



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sterling Seacrest Pritchard, Inc. PO BOX 724137 Atlanta GA 31139	CONTACT NAME: Marge Hardenburg PHONE (A/C, No, Ext): 678-424-6500 E-MAIL ADDRESS: mhardenburg@sspins.com FAX (A/C, No): (678) 424-6527
INSURED Metro Atlanta Recovery Residences, Inc. PO Box 48349 Doraville GA 30362-1349	License#: 70726 METRATL-03
INSURER(S) AFFORDING COVERAGE	
INSURER A: Philadelphia Indemnity	
INSURER B: National Liability & Fire Insurance Co	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 711367582

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PHPK2568176	6/30/2024	6/30/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2568176	6/30/2024	6/30/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured Motorists: \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB868933	6/30/2024	6/30/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 Deductible \$ \$10,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC20247667400	1/1/2025	1/1/2026	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liability - Occurrence Abuse & Molestation			PHPK2568176	6/30/2024	6/30/2025	Each Claim: \$1,000,000 Aggregate: \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See Attached...

CERTIFICATE HOLDER

CANCELLATION

 Fulton County Government
 141 Pryor Street SW
 Atlanta GA 30303-3408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDITIONAL REMARKS SCHEDULE

AGENCY Sterling Seacrest Pritchard, Inc.		NAMED INSURED Metro Atlanta Recovery Residences, Inc. PO Box 48349 Doraville GA 30362-1349	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

The limits above apply to all locations.
 Please see attached for Business Property Limits:

Location 1:
 300 Sam Harris Lane, Canton, GA 30114-9797
 Limit: Blanket Building and Blanket Business Personal Property
 Building 1: Lodge/Recreational Facility; Lake Allatoona
 Building 2: Caretaker's Residence & Trailer; Lake Allatoona

Location 2:
 275 W Pike Street, Lawrenceville, GA 30046-4877
 Limit: Blanket Building and Blanket Business Personal Property

Location 3:
 2801 Clearview Place, Doraville, GA 30340-2116
 Limit: Blanket Building and Blanket Business Personal Property
 Men's Office/Treatment

Location 4
 2815 Clearview Place, Doraville, GA 30340-2131
 Limit: Blanket Building and Blanket Business Personal Property
 Main Office

Location 5: Northlake Cir NE, GA 30345 General Liability Only
 Providence at Northlake
 RSU Residential Units: 4108 Northlake Cir NE, Atlanta, GA 30345, 4112 Northlake Cir NE, Atlanta, GA 30345, 4201 Northlake Cir NE, Atlanta, GA 30345, 4301 Northlake Cir NE, Atlanta, GA 30345, 4307 Northlake Cir NE, Atlanta, GA 30345, 5106 Northlake Cir NE, Atlanta, GA 30345, 5108 Northlake Cir NE, Atlanta, GA 30345, 5201 Northlake Cir NE, Atlanta, GA 30345, 5205 Northlake Cir NE, Atlanta, GA 30345, 5206 Northlake Cir NE, Atlanta, GA 30345, 5108 Northlake Cir NE, Atlanta, GA 30345, 5201 Northlake Cir NE, Atlanta, GA 30345, 5207 Northlake Cir NE, Atlanta, GA 30345, 5208 Northlake Cir NE, Atlanta, GA 30345, 5211 Northlake Cir NE, Atlanta, GA 30345, 5301 Northlake Cir NE, Atlanta, GA 30345, 5305 Northlake Cir NE, Atlanta, GA 30345, 5306 Northlake Cir NE, Atlanta, GA 30345, 5307 Northlake Cir NE, Atlanta, GA 30345, 5308 Northlake Cir NE, Atlanta, GA 30345, 5311 Northlake Cir NE, Atlanta, GA 30345; 5408 Northlake Cir NE, Atlanta, GA 30345

Location 6: 10 Perimeter Park Drive, Units 106, 118, 206, 309, 318, 334, 362, 463, 464, 467, 553, and 569 Atlanta, GA 30341-1321
 General Liability Only

Location 7: 6873 Peachtree Dunwoody Road, Sandy Springs, GA 30328-1610
 General Liability Only
 Units: 71-246, 81-112, 71-204, 71-306, 75-206, 75-109, 71-302, 71-346, 71-111, 81-212, and 71-207.

Location 8: 2171 Waterford Parkway, Lawrenceville, GA 30044
 General Liability Only

Location 9: 1760 Lakes Parkway #2302, Lawrenceville, GA 30043
 General Liability Only

Location 10: 1760 Lakes Parkway #3107, Lawrenceville, GA 30043
 General Liability Only

Location 11: 1760 Lakes Parkway #3307, Lawrenceville, GA 30043
 General Liability Only

Location 13: 53 Perimeter Center East, Atlanta, GA 30346
 Limit: Blanket Building and Blanket Business Personal Property

Blanket Buildings limit: \$6,314,978
 Blanket Personal Property: \$511,350
 Deductible: \$15,000
 The Certificate Holder is included as an Additional Insured with regards to the 2025 Community Services Program (CSP) award.

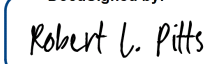
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

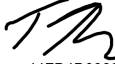
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME Metro Atlanta Recovery Residences

DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

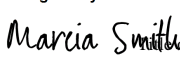
Signed by: Name of Signatory: Todd Stumbo

44FD4D0988B14B7... Title of Signatory: CEO
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

Signed by: Name of 2nd Signatory: Marcia Smith

76F1EB04B6FE492... Title of 2nd Signatory: Right Side Up CEO
Second Authorized Signature

(Affix County Seal)



(Affix Corporate Seal, if applicable)

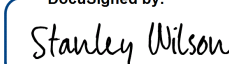


APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

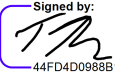
Certificate Of Completion

Envelope Id: 0E6F07E9-6FD0-46E0-A047-FB76E4C8BE1A		Status: Completed
Subject: Please DocuSign: 2025 CSP Contract-Metro Atlanta Recovery Residences-BOC Agenda#25-0398		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 34	Signatures: 6	Envelope Originator:
Certificate Pages: 7	Initials: 0	Cherie Williams
AutoNav: Enabled	Stamps: 2	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		Cherie.Williams@fultoncountyga.gov
		IP Address: 166.137.175.12

Record Tracking

Status: Original	Holder: Cherie Williams	Location: DocuSign
6/24/2025 10:38:17 PM	Cherie.Williams@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: Docusign

Signer Events

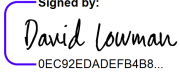
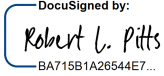

Signer Events	Signature	Timestamp
Todd Stumbo	<div>Signed by:  44FD4D0988B14B7...</div> <div>Signature Adoption: Drawn on Device</div> <div>Using IP Address:</div> <div>2601:cf:4700:33a0:ccc2:6005:bce8:6abb</div> <div>Signed using mobile</div>	Sent: 6/24/2025 10:44:07 PM
todd.stumbo@marrinc.org		Viewed: 6/25/2025 1:50:04 AM
CEO		Signed: 6/25/2025 1:51:34 AM
Security Level: Email, Account Authentication (None)		

Electronic Record and Signature Disclosure:
Accepted: 6/25/2025 1:50:04 AM
ID: 830efdfd-0848-437e-b87f-7b0400e6c789

Marcia Smith	<div>Signed by:  76F1EB04B6FE492...</div> <div>Signature Adoption: Pre-selected Style</div> <div>Using IP Address:</div> <div>2601:c4:c100:2c80:297e:572b:fed4:e11c</div>	Sent: 6/25/2025 1:51:36 AM
marcia.smith@marrinc.org		Viewed: 6/25/2025 8:10:28 AM
Security Level: Email, Account Authentication (None)		Signed: 6/27/2025 9:00:42 PM

Electronic Record and Signature Disclosure:
Accepted: 6/25/2025 8:10:28 AM
ID: f67444f7-62ef-4159-86da-ae1d7f66928f

Mark Hawks2	<div>Completed</div> <div>Using IP Address: 45.20.200.178</div>	Sent: 6/27/2025 9:00:46 PM
mark.hawks@fultoncountyga.gov		Viewed: 6/28/2025 7:44:27 AM
Chief Assistant Purchasing Agent		Signed: 6/28/2025 7:44:39 AM
Purchasing and Contract Compliance		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via Docusign		

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/28/2025 7:44:43 AM Viewed: 6/29/2025 12:07:05 PM Signed: 6/29/2025 12:07:15 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 6/29/2025 12:07:19 PM Viewed: 6/30/2025 8:48:40 AM Signed: 6/30/2025 8:50:30 AM
Electronic Record and Signature Disclosure: Accepted: 6/30/2025 8:48:40 AM ID: 24440d45-a3ea-44b7-a469-c60623e3a37b		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 6/30/2025 8:50:34 AM Viewed: 6/30/2025 8:53:43 AM Signed: 6/30/2025 8:54:57 AM
Electronic Record and Signature Disclosure: Accepted: 6/30/2025 8:53:43 AM ID: 7f7b2f2f-92d5-48da-b240-66a0d2d50d25		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 166.137.19.31	Sent: 6/30/2025 8:55:01 AM Resent: 7/1/2025 12:10:02 PM Resent: 7/2/2025 2:18:27 PM Viewed: 7/2/2025 4:36:20 PM Signed: 7/2/2025 4:36:36 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 7/2/2025 4:36:42 PM Viewed: 7/2/2025 4:37:37 PM Signed: 7/2/2025 4:37:45 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 7/2/2025 4:37:49 PM Viewed: 7/2/2025 7:03:50 PM Signed: 7/2/2025 7:04:01 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/2/2025 7:04:06 PM Resent: 7/3/2025 10:49:01 AM Viewed: 7/3/2025 1:37:10 PM Signed: 7/3/2025 1:37:17 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:44:06 PM Viewed: 7/3/2025 1:41:16 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:44:06 PM Resent: 7/3/2025 1:37:27 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:44:07 PM Viewed: 7/3/2025 1:41:22 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/3/2025 1:37:22 PM Viewed: 7/3/2025 1:41:18 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/24/2025 10:44:06 PM
Certified Delivered	Security Checked	7/3/2025 1:37:10 PM
Signing Complete	Security Checked	7/3/2025 1:37:17 PM
Completed	Security Checked	7/3/2025 1:37:22 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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