

Contract Renewal Evaluation Form

Date:	July 21, 2023
Department:	Public Works
Contract Number:	21ITBC000022A-CJC
Contract Title:	Jetter Parts

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The scope and cost reduction efforts of this contract are to purchase Jetter Parts for the Department of Public Works. These Jetter Parts will offer operational support for the cleaning and preventing of sanitary sewer stop-ups, and overflows within the sanitary sewer collection system. This contract will allow Public Works to purchase various hoses, grabbers, choppers, and the accompanying fittings to allow staff to clear items from the sanitary sewer lines that prevent flow within the pipes. Failure to procure / maintain these items in stock can negatively impact the operational support the Department of Public Works receives to maintain the sanitary sewer collections system and services. Subsequent negative constituent or client health can ensure if not procured due to overflows of the system onto private properties and creeks.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

	Date of search:	June 21, 2023
	Price found:	3 Prong Debris Grabber, Vactor Trap Debris Catcher, 10" Debris Catcher, and 5/8" x 600' Sewer Cleaning Hose
	Different features / Conditions:	Click here to enter text.
	Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

In accordance with Fulton County Purchasing Code, Section 2-314, contracts such as this shall have a competitive bid. Since this contract is over \$50,000.00 dollars it shall go before the Board of Commissioners.

Sample Materials: Items 2, 3, 4, and 7 of the contract pricing sheet, Vactor Trap Debris Catcher, 8” Debris Catcher, 10” Debris Catcher and 1” x 600’ Sewer Cleaning Hose.

Samples of the internet pricing of materials out of the group of materials covered in this contract. Internet’s pricing of sampled items are listed below. There was a 47% to 53% pricing or percentage difference upon conducting survey.

For Example:	Our Price	Compared Price
Line # 1 – 3 Prong Debris Grabber	\$82.00 each	\$102.50 each
Line# 2 – Vactor Trap Debris Catcher	\$219.00 each	\$243.00 each
Line# 4 – 10” Debris Catcher	\$171.00 each	\$ 212.04 each
Line# 9 – 5/8” x 600’ Sewer Cleaning Hose	\$1957.20 each	\$ 2426.92 each

Market Survey of other jurisdictions:

Date contacted:	June 21, 2023
Jurisdiction Name / Contact name:	Clayton County / Angela Glover
Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County’s award contract?	Prices vary per type, style, size and psi of Jetter Hoses and accompanying parts.

Explanation / Notes:

Surrounding jurisdictions such as Gwinnett County, City of Atlanta, Cobb County, Clayton County, and Dekalb County all use Jetter Parts.

Other (Describe in detail the analysis conducted and the outcome):

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

4. Does the renewal option include an adjustment for inflation? Yes No
(Information can be obtained from CPI index)

Was it part of the initial contract? Yes No

Date of last purchase: March 1, 2023

Price paid: \$42,343.43

Inflation rate:

Adjusted price:

Percent difference between past purchase price and renewal price:

Explanation / Notes:

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

Approval by the Board of Commissioners in the renewal of this contract is critical for the Public Works Department to effectively complete the process of maintaining sanitary sewer collections system and services. If this contract is not renewed it could delay the department's response time in responding to sewage overflows, blockages, and service repairs in Fulton County Sewer Collection System.