### AMENDMENT NO. 1 TO FORM OF CONTRACT

Contractor: International Consulting Acquisition Corp. dba ISG Public Sector

("ISG")

Contract No.

Address: 2187 Atlantic St. City, State Stamford, CT 06902

Telephone: 512-970-0745

E-mail: <u>nathan.frey@isg-one.com</u>

Contact: Nathan Frey

Partner

### WITNESSETH

WHEREAS, Fulton County ("County") entered into a Contract with International Consulting Acquisition Corp. dba ISG Public Sector ("ISG") to provide/perform ERP Upgrade Project Oversight/QA and OCM to include but not limited to Independent validation and verification for the said project, dated April 1, 2024, on behalf of the Information Technology Department; and

WHEREAS, the County wishes to amend the existing contract, with all terms and conditions unchanged, and add halftime or fulltime OCM resource for an additional six months period.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on September 3, 2025 BOC# 25-0638.

**NOW**, **THEREFORE**, the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of the 1<sup>st</sup> day of October, 2025, between the County and ISG, who agree that all Services specified will be performed by in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents for an additional 6 month period, with the contract ending as of the 31<sup>st</sup> day of March, 2026.

1. **SCOPE OF WORK TO BE PERFORMED**: The scope of work include independent verification and validation services for upgrading the ERP platform, reimbursement to ISG for conference attendance and also grant the County the

option to use a halftime or fulltime OCM resource.

- 2. **COMPENSATION:** The services herein shall be performed by Contractor for a total amount not to exceed \$577,190.00.
- 3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
- 4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

**FULTON COUNTY, GEORGIA** 

OWNER:

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

CONTRACTOR:

INTERNATIONAL CONSULTING **ACQUISITION CORP. DBA ISG** 

Signed by:	PUBLIC SECTOR  DocuSigned by:
Robert L. Pitts	Nathan Frey
Robert L. Pitts, Chairman	Nathan Prev
Fulton County Board of Commissioners	•
ATTEST:	
Signed by:	
Danjak Skui	
EEC476C4837648D	<u> </u>
Tonya R. Grier Chief Deputy Clerk to the Commission	
(Affix County Seal)	
APPROVED AS TO FORM.	
Signed by:	
Chad Alexis	
Office of the County Attorney	<del></del>
APPROVED AS TO CONTENT:	
DocuSigned by:	
Kevin Kerrigan	
Kevin Kerrigan, CIO	<del></del>
Department of Information Technology	
ITEM#: 25-0638 RCS:09/03/2025	ITEM#: RM:
FIRST REGULAR MEETING	SECOND REGULAR MEETING

# **STATEMENT OF WORK**

The attached Statement of Work ("SOW") provides all necessary work and tasks to be performed with a description of the Project's requirements, scope of work to be provided, project deliverables, timelines.



### STATEMENT OF WORK

### Presented to

Fulton County, Georgia

Amendment #2 to
Statement of Work for
ERP Upgrade Project Oversight/QA and OCM Services

Presented by:

**ISG Public Sector** 

June 23, 2025

imagine your future®



Amendment #2 to ISG Statement of Work ERP Upgrade Project Oversight/QA and OCM Services Fulton County, Georgia June 23, 2025

Copyright © 2025, Information Services Group, Inc. All Rights Reserved.

No part of this document may be reproduced in any form or by any electronic or mechanical means, including information storage and retrieval devices or systems, without prior written permission from Information Services Group, Inc.





# **Table of Contents**

1	SCC	DPE OF SERVICES AND WORK PRODUCTS	. 1
	1.1	ERP Upgrade Project Oversight/QA and OCM Services	1
		Project Oversight/Quality Assurance Services	
		Organizational Change Management Services	3
		Optional Services	
	1.2	Work Products and Approval Process	4
		Monthly Project Oversight/Quality Assurance Report	4
		Organizational Change Management Work Products	4
		Work Product Approval Process	5
2	ISG	'S ROLES AND ESTIMATED FTE	. 5
3	PER	RIOD OF PERFORMANCE	6
4	СН	ANGE CONTROL	. 6
5	TER	RMINATION FOR CONVENIENCE	.6
6	PRI	CING	. 7
7	ASS	SUMPTIONS	8



### 1 Scope of Services and Work Products

International Consulting Acquisition Corp. dba ISG Public Sector (ISG) will provide Fulton County, Georgia (County) with Project Oversight/Quality Assurance (QA) and Organizational Change Management (OCM) services for the County's Enterprise Resource Planning (ERP) Upgrade Project. Project Oversight/QA services include assisting with the verifying that the solution is designed, tested, and implemented to satisfy County business requirements and validating that the practices, methods and activities of the project are effective, efficient, and will deliver a solution that meets County goals. OCM services include reviewing and providing feedback on the communication, preparedness, and training efforts of the County in coordination with CGI.

This Statement of Work (SOW) will provide consulting services on a fixed fee for service basis as defined in the pricing schedule provided below. These services will be delivered through a hybrid on-site/remote presence as defined below. ISG will adapt the below services to follow the CGI implementation methodology.

County and ISG will regularly work together in good faith to determine the most effective utilization of ISG's consulting services as the project progresses through the various phases of the ERP upgrade implementation.

The scope and timing of anticipated ISG services are described below.

# 1.1 ERP Upgrade Project Oversight/QA and OCM Services

The County has contracted with CGI to upgrade its current on-premises CGI Advantage ERP Solution to the cloud-based software as a service (SaaS) CGI Advantage 4 ERP Solution. Generally speaking, SaaS software is highly configurable to suit client needs but typically is not customizable. SaaS software selection therefore seeks the "best fit," and cloud software users modify their processes to operate with the "best practice" processes supported by the software. Requirements not met by the selected provider's software (in this case, the CGI Advantage 4 Solution) therefore must be addressed through changes in policy and/or process (i.e., workarounds), integrations, or development of extensions (i.e., CGI- and/or County-led development objects external to the CGI Advantage SaaS ERP products). County Leadership has adopted and endorsed this approach. County leaders will apply this approach in making decisions related to the business processes that the County will implement.

The County and CGI will manage the Project, direct their respective Project staff members, and be responsible for implementation strategy and task execution consistent with the County-CGI agreements and the County's finalized Project Plan. The County assumes responsibility for governance and timely Project decision-making, implementation of internal controls, security set-up and maintenance, and compliance with federal, state laws and regulations, and County ordinances.



Amendment #2 to ISG Statement of Work ERP Upgrade Project Oversight/QA and OCM Services Fulton County, Georgia June 23, 2025

### **Project Oversight/Quality Assurance Services**

ISG will provide Project Oversight/QA services throughout the Project. Project Oversight/QA services include objective, timely analysis and feedback to the Project Executive Sponsors, the Executive Steering Committee (ESC), and the County's Program Management Office (PMO) and other groups as mutually agreed based on ISG's experience with similar projects.

Throughout the Project, ISG will review CGI's work products for quality, accuracy, completeness, and adherence to contractual and functional/technical requirements. ISG's written review will identify schedule, cost and technical inconsistencies, errors, or other issues that may present a risk to the Project and will recommend acceptance or rejection of deliverables based upon the above criteria (e.g., quality, accuracy, completeness, and adherence to requirements).

ISG will conduct Project Oversight/QA in parallel with program activities and will include objective evaluation to validate that the project practices and procedures are meet or exceed industry standards. To complete these tasks, ISG will document a Project Oversight/QA plan that will describe the high-level plans and services that will be utilized to validate the ERP Upgrade Project is being implemented in compliance with user, contract, program, and functional requirements. Additionally, upon mutual agreement with County PMO, ISG will review deliverables to confirm that they satisfy the standards, practices, and convention of the program "stage" and that they establish the proper basis for initiating next "stage" activities.

#### **Verification Services**

ISG will provide objective verification of selected work products and activities pertaining to all Phases of the ERP Upgrade Project. These services will be derived from industry best practices and established quality control principles, and all verification artifacts will be based on the approved, allocated and prioritized requirements for the Solution.

In general, ISG's verification services will include:

- Development and implementation of a Project Oversight/QA framework for the objectives, scope, approach, standards and procedures, tool, etc., to be used in the verification effort
- Ongoing observation and assessment of project activities
- Review of key Project deliverables as mutually agreed-upon with the County PMO
- Administration activities and tasks in support of the verification effort

### **Validation Services**

ISG will also provide validation support services to confirm that business requirements, issues, and risks have been satisfactorily addressed in accordance with best practices. The validation services aim to confirm the fit of the new business new solution as defined by the County and that appropriate training, policy, process, and procedural changes have been





defined and implemented according to the contract and work plan between the County and CGI.

In general, ISG's validation services include:

- Providing objective guidance and expertise to increase Project success and lower implementation risks
- Offering perspective and recommendations on the health of the ERP Upgrade
   Project from an experienced, neutral third party to improve the management of the
   solution in accordance with practices that reduce risk and support achievement of
   the stated Project objectives
- Communicate lessons learned from other implementation and redesign experiences to limit rework
- Provide recommendations on a revised course of action to limit the impact of potential issues and risks

### **Organizational Change Management Services**

ISG will provide Organizational Change management services beginning the third month of the project and continue throughout the remainder of the Project. OCM services include assisting the County Organizational Change Management Team with preparing the County for success throughout each Phase of the ERP Upgrade Project.

Throughout the Project, ISG will review and provide input to CGI's communications, training, business process re-design, and related efforts and work products. ISG will assist the County's OCM Manager with monitoring the County's organizational change management activities in accordance with the Project Plan.

- Elimination of Barriers to Success ISG will monitor change management activities to emphasize potential "hot spots" and to mitigate Project risks. ISG will assist County Leadership and Project Teams with identifying organizational change areas having the greatest risk to project success based on ISG's previous experiences in providing project management services on large enterprise projects, as well as its knowledge of business processes inherent in ERP software and based on best business practices.
- Communications ISG will review the County's execution of the County-approved CGI communication and change management plan for the ERP Upgrade Project. ISG will validate the Communication plan includes a comprehensive strategy for communicating with all impacted levels of the organization. ISG will also assist the County's review of CGI's communication activities, key messages associated with each activity, the audience, and the party responsible for delivering the communication throughout the ERP Upgrade Project.
- Role Mapping and End-User Skills Fit/Gap Analysis ISG will validate the tools that the County will use to map end users to their new roles and to match employee skills with the requirements of the new roles.





- Training ISG will evaluate the various components of end-user training, including the curriculum, materials, instructors, techniques, facilities, and logistics to confirm the strategy to properly educate employees to be able to function effectively in their new roles.
- Organizational Impacts ISG will review the Project's organizational design recommendations to account for the County's history of changes, the impacts on current business processes, and the potential for changes in workforce requirements.
- Change and Culture Impacts ISG will review both the knowledge transfer (e.g., the ability for the County to be self-sustaining when the recommended changes are put into effect) and the change management strategies and plans. This review also includes the engagement strategy for County Leadership, stakeholders, and end users.

### **Optional Services**

At its sole discretion, the County may authorize ISG to provide additional services using the rate card contained in this SOW. ISG and the County will mutually agree to the required staffing levels to support any such services and follow the Change Control process defined below.

# 1.2 Work Products and Approval Process

#### Monthly Project Oversight/Quality Assurance Report

ISG will develop a monthly Project Oversight/Quality Assurance Report formatted in two parts. The first part will present an executive summary containing narrative on key topics and observations of activities and work products. The second part will contain details on individual activities and work products validated and verified for the monthly reporting period.

#### **Organizational Change Management Work Products**

On a monthly basis, at a minimum, ISG's OCM Consultant will collaborate with the County's OCM Manager to prioritize and guide ISG's efforts for the upcoming month. During these collaboration sessions, ISG's OCM Consultant will provide the County's OCM Manager a status of their efforts, identification of any roadblocks, and proactively identify opportunities to re-prioritize work based on the Project's progress and phase.

The following non-exhaustive list provides example Work Products the ISG OCM Consultant will contribute to:

Stakeholder Analysis and Engagement Plan



- Change Readiness Assessments
- Behavioral Change Plans
- Transition Plan Document
- Implementation Strategies Document
- Success Metrics Documentation and Monitoring Procedures
- Feedback Strategy

### **Work Product Approval Process**

ISG will present the above-defined work products to the County PMO for review and acceptance. The Project Executive Sponsors or the Project Manager will review the work product and accept or provide feedback within five (5) business days (the review period). If the County identifies deficiencies in the work product, the County PMO will provide the ISG Engagement Executive with written notice and a description of the specific deficiencies in the work product prior to the expiration of the review period. ISG may then revise the work product to address the deficiencies. If the County identifies additional deficiencies on ISG's re-submitted work product, the County PMO will notify the County Executive Sponsor and the ISG Engagement Executive to determine the plan for resolution. Unless notice is provided to the ISG Engagement Executive within the review period, the County and ISG agree the work product is considered complete.

### 2 ISG's Roles and Estimated FTE

ISG's roles and estimated full-time equivalency (FTE) are presented in the following table.

<b>Project Role</b>	Responsibility	Estimated FTE
Engagement Executive	Overall responsibility for the success of the engagement. Coordination of ISG resources to manage the Project to successful completion of all tasks, including quality, completeness, and timeliness. Conduct and document quality review meetings with the County. Also serve as a functional SME for the full Project scope.	Mo. 1-23: 10%
Project Oversight/QA Manager	The Project Oversight/QA Manager is responsible for day-to-day engagement in project activities and review of work products to confirm the project is being managed and executed following best practices and the solution being delivered meets the stated objectives of the County.	Mo. 1-2: 50% Mo. 3-23: 100%
OCM Manager	The OCM Manager is responsible for managing and monitoring the County's OCM activities following the County-approved plans developed by CGI, while providing feedback and input on the County's behalf to continually collaborate with CGI on the Project's training, communication, and preparedness activities.	Mo 3-12: 50% Mo 13-23: 100%

Estimated and actual FTE may vary by Project phase and month.





### 3 Period of Performance

The amended term of performance will extend the initial term of eighteen (18) consecutive months by an additional five (5) months to a consecutive twenty three (23) month term. The initial term can be extended at the County's sole discretion for an additional twelve (12) months using the rate card identified in Pricing below. Changes in the duration of project activities within a phase would not necessarily indicate a material change (e.g., short extension of the Design phase). However, changes that increase the overall length of a project phase (i.e., Go-Live Date) would be considered material. Any such material changes in the project timeline will be subject to mutual agreement of the Parties as defined in Change Control below.

# 4 Change Control

The County and ISG agree to manage contractual and SOW changes via a formal change control process. At any time, either the County or ISG may propose a contract change request to reflect a material change in Project scope, timeline, work effort, resource requirement, compensation, or other matter affecting the delivery of ISG's services. Upon submission, ISG will advise the County as to any cost or schedule impacts impacting ISG's fixed-fee or an estimate for additional services provided on a time and material basis.

In anticipation of the need for a contractual change, the County and ISG shall propose an amendment to the SOW to reflect the nature of the change and expected impact of the change. Both parties will negotiate the terms of the change in good faith and in a timely manner document the change impacts (e.g., scope increase/decrease, resources, payment timing/amounts) in an amendment to the SOW as signed by the County and ISG.

Neither party is obligated to change the deliverables, services, resources, or other aspects of the contract unless an SOW amendment for such change has been signed by both parties.

### 5 Termination for Convenience

In the event of termination for convenience, the Party initiating the termination will provide the Party being terminated for convince a written notice (30) days prior to the anticipated termination date. Upon notice of termination for convenience by the County, ISG will not work any compensable hours after the termination date. ISG's monthly fee will be prorated based on the termination date.





Any task order work will be addressed via individual monthly releases. ISG will submit a Release Document for the upcoming month or quarter to the County Project Manager approximately two (2) weeks prior to the beginning of a month that does not have an approved release for the work to be performed during that month. If the Release Document is accepted by the County, ISG will perform the tasks described in the Release Document. At the end of each month, ISG will: (1) produce a report that provides the status of the tasks described in the Release Document, and (2) submit an invoice to the County for the work performed during that month. The report will include the following items:

- The number of hours expended during the past month, and the cumulative total to date for the task order.
- Identification of the tasks worked on and what was completed during the current reporting period.
- The amount of funds expended during the current reporting period, and the cumulative total to date for the task order.

The County will review the status report and, upon acceptance of report, approve the ISG invoice for payment and remit payment within the terms of the contract. The actual hours worked will vary and will be included in the monthly invoice.

# 7 Assumptions

ISG's fee estimates are based on the services requested by the County and described in the Scope of Services section. To the extent additional services are requested, such services will be performed on a fee-for-service basis and documented via Change Control. This SOW and associated cost estimates are based on the following key assumptions:

- The County will provide an administrative support person assist with project management office activities.
- The County will make all Project meetings known to ISG in a timely manner, will grant ISG access to Project meetings, workshops, events, and other activities (e.g., testing, training), and will allow ISG to participate in any such meetings that ISG deems necessary to fulfill its responsibilities under the SOW. In general, these privileges will be equivalent to the privileges that the County makes available to the County's own Project Leadership group and team members. Furthermore, the County will agree with CGI and any other third-party contractors to grant ISG the same privileges as described, as it relates to the Project.
- The County will make access to all documentation related to the Project available in a timely manner to ISG as ISG deems necessary to fulfill its responsibilities under the SOW. In general, this privilege will be equivalent to the access the County provides to its own Project Leadership group and team members. Furthermore, the County will agree with CGI and any other third-party contractors that the County may engage to grant ISG the same privileges as described, as it relates to the Project.



Amendment #2 to ISG Statement of Work ERP Upgrade Project Oversight/QA and OCM Services Fulton County, Georgia June 23, 2025

- Representatives knowledgeable of the County's operations, systems, data, interfaces, etc. (i.e., subject matter experts) will be available to meet with ISG members for meetings in a timely manner and provide responses to ISG inquiries as ISG deems necessary to fulfill its responsibilities under the SOW.
- The County's PMO will review and provide timely feedback as noted above on work products as they are presented to the County for review.
- The County assumes responsibility for timely Project decision-making, software configuration and business process decisions, implementation of internal controls, security set-up and maintenance, and compliance with federal and state laws and regulations.
- ISG's Project Oversight/QA Manager will provide services through a mix of on-site and off-site resources not to exceed fifty percent (50%) on-site effort over the life of the Project. ISG' Engagement Executive and ISG' OCM Manager will provide services remotely. Any necessary expenses for anticipated ISG resources travelling onsite are included in the pricing.
- The Project Plan and invoicing schedule assume ISG will provide continuous services consistent with the Project Plan and will not experience a break in service. Should a break in service be necessitate by Project events, those changes will be addressed through the Scope Change Control process.
- ISG will rely upon information and representations provided by the County for the purpose of rendering services throughout this Project.
- The County and ISG agree that the scope of activities in this SOW may be adjusted as to priority and work effort during the course of the engagement such that the total cost of this effort does not exceed available funding.

If any of these assumptions prove invalid, or if deviations from them arise during the project, they will be managed through the scope change control process.



Amendment #2 to ISG Statement of Work ERP Upgrade Project Oversight/QA and OCM Services Fulton County, Georgia June 23, 2025

\* \* \* \* \*

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be executed as of the SOW Effective Date by their respective duly authorized representatives.

Fulton County, Georgia	International Consulting Acquisition Corp. dba ISG Public Sector
Signature:	Signature:
Print Name:	Print Name:
Title:	Title:
Date:	Date:

# **COMPENSATION**



### 6 Pricing

ISG's services described in this SOW will be provided for a fixed monthly fee inclusive of all travel, expenses, and overhead costs. ISG's services will be invoiced monthly for service provided in the previous month, as follows:

Month #	Invoice Amount	Month #	Invoice Amount	Month #	Invoice Amount	Month #	Invoice Amount
1	7 tilloulit	7	7 tilloulit	13	Amount	19	\$78,680 or
(05 2024)	\$26,100	(11 2024)	\$73,250	_	\$76,912	_	. ,
(05-2024)		(11-2024)		(05-2025)	•	(11-2025)	\$98,120
2	\$26,100	8	\$73,250	14	\$76,912 or	20	\$78,680 or
(06-2024)	\$20,100	(12-2024)	\$75,250	(06-2025)	\$93,030	(12-2025)	\$98,120
3	672.250	9	672.250	15	\$76,912 or	21	\$78,680 or
(07-2024)	\$73,250	(01-2025)	\$73,250	(07-2025)	\$93,030	(01-2026)	\$98,120
4	672.250	10	672.250	16	\$76,912 or	22	\$78,680 or
(08-2024)	\$73,250	(02-2025)	\$73,250	(08-2025)	\$93,030	(02-2026)	\$98,120
5	ć72.2F0	11	ć72.2F0	17	\$76,912 or	23	\$78,680 or
(09-2024)	\$73,250	(03-2025)	\$73,250	(09-2025)	\$93,030	(03-2026)	\$98,120
6	ć72.250	12	672.250	18	\$76,912 or	C	¢c.000
(10-2024)	\$73,250	(04-2025)	\$73,250	(10-2025)	\$93,030	Conf.	\$6,000
		Grand Tota	l Assuming 1.	O OCM FTE	•		\$1,823,362

The County and ISG will jointly agree via email to adjust the OCM resource to be a 0.5 or 1.0 FTE. In the months when the OCM resource is a 0.5 FTE, ISG will submit an invoice for the lesser amount in the payment schedule. When the OCM resource is a 1.0 FTE, ISG will submit an invoice for the greater amount in the payment schedule.

With the County's written approval, ISG will be reimbursed for conference registration fees for conference attendance up to the amount shown below.

Conference Registration Fee Budget: \$6,000

### **Rate Card for Task Order Services**

The County may authorize ISG to perform services on a task order basis. The time and materials rate card will be used for services outside of the scope (e.g., training, interface support) described in this SOW. Any such changes will be handled through the Scope Change Control process as defined in this SOW. ISG will only bill for services rendered and the off-site rates are inclusive of all travel and lodging expenses.

Role Description	Hourly Rate May 2024 to Oct 2025	Hourly Rate Nov 2025 to Oct March 2026
Engagement Partner - On-site	\$350	\$355
Engagement Partner - Off-site	\$300	\$305
Project Manager - On-site	\$275	\$280
Project Manager - Off-site	\$225	\$230
Director – On-Site	\$265	\$270
Director – Off-Site	\$215	\$220
Consultant – On-site	\$240	\$245
Consultant – Off-site	\$190	\$195



# **CERTIFICATE OF INSURANCE**

# GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

# STATE OF GEORGIA COUNTY OF FULTON

# FORM A: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with **[insert name of prime contractor]** International Consulting Acquisition Corp. d/b/a ISG Public Sector on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program\*, in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with <u>Fulton County Government</u>, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the <u>Fulton County Government</u> at the time the subcontractor(s) is retained to perform such service.

e-Verify - 546631
EEV/Basic Pilot Program* User Identification Number
Michael Sherrick,
BY: Authorized Officer of Agent (Insert Contractor Name)
Executive Vice President & Chief Financial Officer
Title of Authorized Officer or Agent of Contractor
Printed Name of Authorized Officer or Agent
Sworn to and subscribed before me this 10th day of April, 2024
Notary Public: Dani R. Welsmen
County: Fair field
Commission Expires: DANI R. WEHRMANN NOTARY PUBLIC
My Commission Expires Aug. 31, 2026
3. 10 . 92

<sup>&</sup>lt;sup>1</sup>O.C.G.A.§ 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>&</sup>lt;sup>2\*</sup>[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Di L. Di	CONTACT NAME: Heather Rochow			
Arthur J. Gallagher Risk Management Services, LLC 3310 N University Dr	PHONE (A/C, No, Ext): 713-622-2330 FAX (A/C, No): 713-62	22-2053		
Nacogdoches TX 75965	E-MAIL ADDRESS: heather_rochow@ajg.com			
	INSURER(S) AFFORDING COVERAGE	NAIC#		
	INSURER A: Chubb National Insurance Company	10052		
INFOSER-	INSURER B : Great Northern Insurance Company	20303		
dba ISG Public Sector 2187 Atlantic Street, 8th Floor	INSURER C: Federal Insurance Company	20281		
	INSURER D: Vigilant Insurance Company	20397		
Stamford CT 06902	INSURER E: Liberty Surplus Insurance Corporation	10725		
	INSURER F: Pacific Employers Insurance Company	22748		

### COVERAGES CERTIFICATE NUMBER: 1566697423 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	EXCLUSIONS AND CONDITIONS OF SUCH FOLICIES. LIMITS SHOWN WAT HAVE BEEN REDUCED BY FAID CLAIMS.  SR   POLICY EXP						
LTR		INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s
Α	X COMMERCIAL GENERAL LIABILITY		57620571	7/14/2025	7/14/2026	EACH OCCURRENCE	\$1,000,000
	CLAIMS-MADE X OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$ 2,000,000
	POLICY X PRO- X LOC					PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:						\$
В	AUTOMOBILE LIABILITY		73629015	7/14/2025	7/14/2026	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	ANY AUTO					BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS ONLY					BODILY INJURY (Per accident)	\$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
							\$
С	X UMBRELLA LIAB X OCCUR		78196992	7/14/2025	7/14/2026	EACH OCCURRENCE	\$20,000,000
	EXCESS LIAB CLAIMS-MADE					AGGREGATE	\$ 20,000,000
	DED X RETENTION \$ 0						\$
D F	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		71844732 71835807	7/14/2025 7/14/2025	7/14/2026 7/14/2026	X PER OTH- STATUTE ER	
'	ANYPROPRIETOR/PARTNER/EXECUTIVE N	N/A	7 1833807	7/14/2025	7/14/2020	E.L. EACH ACCIDENT	\$1,000,000
	(Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$1,000,000
Е	Technology Professional Liability		See Below	7/14/2025	7/14/2026	Each Occ/Aggregate See Below	\$7,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Cyber/Tech E&O/Professional E&O / Liberty Surplus Lines Insurance Co / Policy No. EO5CAC2JQA002/ 7/14/2025 to 7/14/2026

Each Occurrence Limit \$5,000,000

Aggregate Limit \$5,000,000

Cyber/Tech E&O/Professional E&O / Associated Industries Insurance Co / Policy No. ACL125141101/ 7/14/2025 to 7/14/2026 Each Occurrence Limit \$2,000,000 Aggregate Limit \$2,000,000 See Attached...

### CERTIFICATE HOLDER

Fulton County Government Attn: Purchasing Department 130 Peachtree Street, S.W. Suite 1168 Atlanta GA 30303-3459

### **CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**AGENCY CUSTOMER ID: INFOSER-01** 

LOC #:

<b>ACORD</b>	

# **ADDITIONAL REMARKS SCHEDULE**

D		- 4	
Page	1	of	1

AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED International Consulting Acquisition Corp. dba ISG Public Sector	
POLICY NUMBER		2187 Atlantic Street, 8th Floor Stamford CT 06902	
CARRIER	NAIC CODE		
		EFFECTIVE DATE:	

CARRIER	NAIC CODE				
		EFFECTIVE DATE:			
ADDITIONAL REMARKS					
THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACC					
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF	LIABILITY IN	NSURANCE			
Policy sits excess over primary policy #EO5CAC2JQA002					
***********************************					
General liability policy includes a blanket additional insured endorsement when required by written contract but only with respect to liability arising out of a named insured's work for additional insured including Products/Completed Operations coverage and in no way will the additional insured status exceed the limits, terms or conditions of the policy. Primary & Non-Contributory wording is included when required by written contract, but only with respect to coverage provided by this policy.					
Auto liability policy includes a blanket additional insured endorsement when required by written contract but only with respect to the legal responsibility for acts or omissions of a person for whom liability coverage is afforded under this policy but in no event shall such coverage exceed the limits, terms or conditions of the policy.					
General Liability, Auto Liability and Workers Compensation policies shall such coverage exceed the limits, terms or conditions of the po		nket waiver of subrogation when required by written contract but in no event			
Excess/Umbrella Liability policy follows form of the Underlying policies, General Liability, Auto Liability and Workers Compensation, but not for broader coverage than would be afforded by such Scheduled Underlying Insurance.					
30 Day Notice of Cancellation is provided when required by written	contract exce	ept in the event of cancellation for Non-Payment of Premium.			
All coverages shown are subject to the Terms, Conditions and Exclusions of the policies.					
, , , , , , , , , , , , , , , , , , , ,					



# **Fulton County**

# **Legislation Details**

File #: 25-0638 Version: 1 Name:

Type: CM Action Item - Open & Status: Passed

Responsible Government

File created: 6/3/2025 In control: Board of Commissioners

**On agenda:** 9/3/2025 **Final action:** 9/3/2025

**Title:** Request approval to extend an existing contract - Department of Information Technology, State of

North Dakota #146 Strategic Assessments, Upgrade of the County's Enterprise Resource Planning Software (ERP) application with International Consulting Acquisition Corp. dba ISG Public Sector (Stamford, CT) in an amount of \$577,190.00 to provide independent verification and validation services during the upgrade. Effective October 1, 2025 to March 31, 2026. (APPROVED)?...body

Sponsors:

Indexes:

Code sections:

Attachments: 1. Exhibit 1 - ISG - SOW-Upgrade Amendment, 2. Exhibit 2 ISG Performance, 3. Exhibit 3 - ISG

AMENDMENT AGREEMENT No.pdf

Date	Ver.	Action By	Action	Result
9/3/2025	1	Board of Commissioners	approve	Pass



**Certificate Of Completion** 

Envelope Id: 8AEFEF0C-53D2-4010-B521-34D609352328

Subject: AMENDMENT NO. 1 COOPERATIVE PURCHASING AGREEMENT- ISG

Parcel ID:

Employee Name: Source Envelope:

Document Pages: 24 Certificate Pages: 6 AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US &

Canada)

Status: Completed

**Envelope Originator:** Elsa D. Castro 141 Pryor Street

Purchasing & Contract Compliance, Suite 1168

Atlana, GA 30303

elsa.castro@fultoncountyga.gov IP Address: 134.231.232.249

**Record Tracking** 

Status: Original

9/15/2025 10:18:13 AM Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Elsa D. Castro

elsa.castro@fultoncountyga.gov

Pool: StateLocal

Pool: Fulton County Government

Location: DocuSign

Location: Docusign

**Signer Events** 

Nathan Frey

Nathan.Frey@isg-one.com

Partner

International Consulting Aquisition Corp. Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Accepted: 9/16/2025 12:18:51 PM

ID: de1b0ae7-7c77-4dd1-98c4-92cca91c7adf

Elsa D. Castro

elsa.castro@fultoncountyga.gov Chief Assistant Purchasing Agent **Fulton County Government** 

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

Kevin Kerrigan

Kevin.Kerrigan@fultoncountyga.gov

Chief Information Officer

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

**Chad Alexis** 

Chad.Alexis@fultoncountyga.gov

Security Level: Email, Account Authentication

(None)

Signature

Signatures: 5

Initials: 0

Stamps: 1

Nathan Frey

Signature Adoption: Pre-selected Style Using IP Address: 69.168.5.154

**Timestamp** 

Sent: 9/15/2025 10:29:25 AM Viewed: 9/16/2025 12:18:51 PM Signed: 9/16/2025 12:22:07 PM

Completed

DocuSigned by:

E03663FAC4B546B..

Using IP Address: 144.125.34.76

Sent: 9/16/2025 12:22:08 PM

Viewed: 9/16/2025 2:58:15 PM Signed: 9/16/2025 2:58:21 PM

Sent: 9/16/2025 2:58:23 PM Kevin Kerrigan Viewed: 9/16/2025 3:09:42 PM Signed: 9/16/2025 3:09:51 PM

Signature Adoption: Pre-selected Style Using IP Address: 91.207.175.42

Signed using mobile

Chad Alexis

Sent: 9/16/2025 3:09:53 PM Viewed: 9/16/2025 6:24:38 PM Signed: 9/16/2025 6:25:45 PM

Signature Adoption: Pre-selected Style Using IP Address: 136.226.3.115

**Electronic Record and Signature Disclosure:** 

**Signer Events Signature Timestamp** Accepted: 9/16/2025 6:24:38 PM ID: c8594e05-e0ad-4fcc-a33b-200046b2ee55 Nikki Peterson Sent: 9/16/2025 6:25:47 PM Completed nikki.peterson@fultoncountyga.gov Viewed: 9/17/2025 11:30:55 AM Chief Deputy Clerk to the Board of Commissioners Signed: 9/17/2025 11:31:16 AM Using IP Address: 74.174.59.10 Fulton County Government Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8 Robert L. Pitts Sent: 9/17/2025 11:31:18 AM Robert L. Pitts harriet.thomas@fultoncountyga.gov Viewed: 9/18/2025 6:00:28 AM 14E1B4AA5F6A44A. Chairman Signed: 9/18/2025 6:00:42 AM **Fulton County** Signature Adoption: Pre-selected Style Security Level: Email, Account Authentication Using IP Address: 2600:387:2:824::36 (None) Signed using mobile **Electronic Record and Signature Disclosure:** Accepted: 9/18/2025 6:00:28 AM ID: 76010187-8543-4a7d-8ecd-2c232549a151 Tonya Grier Sent: 9/18/2025 6:00:44 AM

tonya.grier@fultoncountyga.gov Clerk to the Commission **Fulton County Government** Security Level: Email, Account Authentication (None)

Deargas Strum -EEC476C4837648D.



Signature Adoption: Uploaded Signature Image

Using IP Address: 99.96.24.191

Viewed: 9/18/2025 8:53:53 AM

Signed: 9/18/2025 8:54:04 AM

Viewed: 9/18/2025 9:45:57 AM

**Electronic Record and Signature Disclosure:** Accepted: 3/16/2018 10:54:59 AM

ID: f3f241e8-3027-4447-9476-6cf20ae25dd4

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Dian DeVaughn dian.devaughn@fultoncountyga.gov	COPIED	Sent: 9/18/2025 8:54:06 AM Viewed: 9/18/2025 9:45:57 AM

**Electronic Record and Signature Disclosure:** 

Security Level: Email, Account Authentication

dian.devaughn@fultoncountyga.gov

(None)

Not Offered via Docusign

**Carbon Copy Events Status Timestamp** Kirk Teal Sent: 9/18/2025 8:54:07 AM **COPIED** Kirk.Teal@isg-one.com International Consulting Acquisition Corp DBA ISG **Public Sector** Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign Nadine Outlaw Sent: 9/18/2025 8:54:09 AM **COPIED** Nadine.Outlaw@fultoncountyga.gov **Fulton County Government** Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign Anne Wilson Sent: 9/18/2025 8:54:10 AM **COPIED** Anne.Wilson@fultoncountyga.gov

**Fulton County Government** 

Not Offered via Docusign

Security Level: Email, Account Authentication

**Electronic Record and Signature Disclosure:** 

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/15/2025 10:29:25 AM
Certified Delivered	Security Checked	9/18/2025 8:53:53 AM
Signing Complete	Security Checked	9/18/2025 8:54:04 AM
Completed	Security Checked	9/18/2025 8:54:10 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

#### CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

### Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

### To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.. In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

### To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

### To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows
	Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0
	or above (Windows only); Mozilla Firefox 2.0
	or above (Windows and Mac); Safari <sup>™</sup> 3.0 or
	above (Mac only)
PDF Reader:	Acrobat® or similar software may be required
	to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

<sup>\*\*</sup> These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

### Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I
  consent to receive from exclusively through electronic means all notices, disclosures,
  authorizations, acknowledgements, and other documents that are required to be provided
  or made available to me by Carahsoft OBO Fulton County, Georgia during the course of
  my relationship with you.