

Contract Renewal Evaluation Form

Date:	December 29, 2025
Department:	HOUSING AND COMMUNITY DEVELOPMENT
Contract Number:	25RFP1347583B-EC
Contract Title:	Housing Rehabilitative Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The scope and cost amount of contract is under the demand for services, and the home repairs needed is determined by the individual home inspections.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

[Not applicable. Please see explanation.](#)

Internet search of pricing for same product or service:

	Date of search:	Click here to enter a date.
	Price found:	Click here to enter text.
	Different features / Conditions:	Click here to enter text.
	Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Housing Rehabilitation Program construction cost is determined according to each project scope of work and is aligned with current cost reasonableness for each item. Housing Rehab Program cost for administration shall not exceed federal program requirements as mandated by Housing and Urban Development (HUD).

Market Survey of other jurisdictions: [Not applicable. Please see explanation below.](#)

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

The Department of Community Development leadership is a part of a Single-Family Working Group consisting of twenty-two distinct programs providing home repair services in Metro Atlanta. The group reviews the cost of home repairs, energy cost burden, barriers and opportunities to leverage resources. It should be noted that Fulton County's home repair program is administered by a nonprofit organization.

Other (Describe in detail the analysis conducted and the outcome):

The waitlist for home repair services exceeds 3,000 homeowners. Neighborhoods with homes requiring repairs have an older housing stock, homeowners are paying more than 6% of their income on energy bills and most homes have code violations. 46% of homeowners are "legacy owners" – lived in their homes for 10+ years. Most programs in the network serve low & moderate-income owners (less than or equal to 80% AMI).

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

\$860,100.80

4. **Does the renewal option include an adjustment for inflation?** Yes No
(Information can be obtained from CPI index)

Was it part of the initial contract?

Yes

No

Not applicable. Please see explanation below.

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Overall, the Housing Rehabilitation Program construction costs is determined according to each project scope of work and is aligned with current cost reasonableness for each item according to the current price index. In addition, the Housing Rehab Program cost for administration shall not exceed federal program requirements as mandated by Housing and Urban Development (HUD).

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis. Not applicable.

7. What would be the impact on your department if this contract was not approved?

If this contract is not approved, the Community Development Department will not be able to meet the home repair needs of Fulton County constituents (primarily seniors), HUD CDBG spending and Consolidated Plan requirements will not be met.

Kim Benjamin	December 29, 2025
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Prepared by	Date
Stanley Wilson	January 5, 2026
_____	_____
Department Head	Date