

**DEPARTMENT OF PUBLIC WORKS
INTEROFFICE MEMORANDUM**



TO: Felicia Strong-Whitaker, Purchasing
FROM: David Clark, Director
DATE: October 28, 2024
SUBJECT: 24ITB1326442A-BKJ – Water Meter Reading


On September 16, 2024, the Department of Purchasing opened the subject Invitation to Bid (ITB). There were four (4) responses. Texas Meter & Device Company provided the overall lowest responsive and responsible bid.

Therefore, the Department of Public Works is recommending award to the overall lowest responsive and responsible bidder, Texas Meter & Device Company in the amount of **\$658,966.00**.

Funding is available in the following accounts:

203-540-5453-1160: **\$658,966.00**

If you require additional information, please contact David Clark 404-612-2804.

cc: Nick Ammons, Deputy Director, Public Works  for Nick Ammons
Gerald Pace, Deputy Director, Administration, Public Works
Andrenette Whitlow, Material Management Manager, Public Works
Brain Jones, Chief Assistant Purchasing Agent, Purchasing