



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: March 27, 2026

PROJECT: 25RFP1512496C-MH - Healthcare Benefits Consulting Services

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Finance Department.

Five (5) qualified firms submitted proposals for evaluation and consideration for award of the Healthcare Benefits Consulting Services solicitation:

1. The Segal Company (Southeast), Inc., d/b/a Segal
2. Benalytics Consulting Group, LLC
3. Kennedy & Rand Consulting, Inc. d/b/a PRM Consulting Group
4. Alexander & Company, a division of HUB International Gulf South
5. Alliant Insurance Services, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by The Segal Company (Southeast), Inc., d/b/a Segal with a total score of **93.28**, is the recommended vendor for the award of **25RFP1512496C-MH - Healthcare Benefits Consulting Services**.

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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

Verna Thomas

Verna Thomas, Employee Benefits Manager
Finance Department

Shameka Porter

Shameka Porter, Assistant Benefits Manager
Finance Department

Sabrina McTier

Sabrina McTier, Interim Deputy Finance Director
Finance Department

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EVALUATION CRITERIA	WEIGHT	The Segal Company (Southeast), Inc., d/b/a Segal	Benalytics Consulting Group, LLC	Alexander & Company, a division of HUB International Gulf South	Kennedy & Rand Consulting, Inc. d/b/a PRM Consulting Group	Alliant Insurance Services, Inc.
Project Plan/Approach to Work	25	25	20.84	20.83	20.83	18.75
Qualification of Key Personnel	20	20	20	16.67	18.33	20
Relevant Project Experience/Past Performance	20	20	16.66	16.67	15	15
Availability of Key Personnel	18	16.5	18	18	12	16.5
Local Preference	5	0	0	0	0	5
Service Disabled Veterans Preference	2	2	0	0	0	0
Cost Proposal	10	9.78	9.15	10	9.18	9.12
TOTAL SCORE:	100.00	93.28	84.65	82.17	75.34	84.37

**To sum Total Score columns highlight the row and press F9*