



Fulton County Board of Commissioners
Agenda Item Summary

20-0179

BOC Meeting Date
3/18/2020

Requesting Agency

Sheriff

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to extend existing contract - Sheriff's Office, RFP# 17RFP003B-BR Behavioral Health Employment Services at no additional cost with the Urban League of Greater Atlanta, Inc. (Atlanta, GA) to provide behavioral health employment services at the Fulton County Jail for an additional six month period effective October 1, 2019 – March 31, 2020. This contract is 100% grant funded. No County funding is required.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract & necessary for contract completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes Justice and Safety

Is this a purchasing item?

Yes

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Scope of Work: The U.S. Department of Justice, Office of Justice Programs has granted the Sheriff's Office a no-cost extension for the Smart Reentry Grant, Award #2016-CZ-BX-0011. The extension is for time only at no additional cost which will allow for continued support of the grant and time to adequately complete close-out of the grant. There will be no change in the project's originally approved scope of work.

Department Recommendation: Approval.

Fiscal Impact: No Cost Extension.

Project Implications: The approval of this agreement will assist in Fulton County's effort to reduce the recidivism rate at the jail.

Community Issues/Concerns: None.

Department Issues/Concerns: None.

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

History of BOC Agenda Item:

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Award Amount	18-0254	4/11/2018	\$75,000.00
Renewal No. 1	18-0593	9/5/2018	\$85,000.00
Extension No 1			\$0.00
Total Revised Amount			\$160,000.00

Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>
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Click here to enter text.

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	.			
Total M/FBE Values	.			
Total Prime Value	.			
Fiscal Impact / Funding Source <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> 9999-461-330-SCA6-1160: Non-Agency – Grant – Sheriff – Second Chance Act 2016 - Professional Services – No cost				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Exhibit 1: Contract Extension Agreement Exhibit 2: Contract Performance Report Exhibit 3: Grant Adjustment Notice				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i> Leighton Graham, Colonel, 404-612-6782 Flora Eatman, Accounting Manager, 404-612-9241				

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Procurement**Contract Attached:**
No**Previous Contracts:**
Yes**Solicitation Number:**
17RFP003B-BR**Submitting Agency:**
Sheriff's Office**Staff Contact:**
Leighton Graham**Contact Phone:**
404-612-6782**Description:** Request extension of an agreement.**FINANCIAL SUMMARY****Total Contract Value:**

Original Approved Amount: \$75,000.00
 Previous Adjustments: \$85,000.00
 This Request: \$0.00
 TOTAL: \$160,000.00

MBE/FBE Participation:

Amount: . %: .
 Amount: . %: .
 Amount: . %: .
 Amount: . %: .

Grant Information Summary:

Amount Requested: \$0.00 ☐ Cash
 Match Required: . ☐ In-Kind
 Start Date: 10/1/2019 ☐ Approval to Award
 End Date: 3/31/2020 ☐ Apply & Accept
 Match Account \$: .

Funding Line 1:
9999-461-330-SCA6-1160**Funding Line 2:**
.**Funding Line 3:**
.**Funding Line 4:**
.**KEY CONTRACT TERMS****Start Date:**
10/1/2019**End Date:**
3/31/2020**Cost Adjustment:**
.**Renewal/Extension Terms:**
.**ROUTING & APPROVALS**

(Do not edit below this line)

X	Originating Department:	Carter, Jimmy	Date: 2/23/2020
X	County Attorney:	Palmer, Ashley	Date: 3/10/2020
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 3/10/2020
X	Finance/Budget Analyst/Grants Admin:	Ash, Angela	Date: 2/25/2020
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 3/10/2020

EXTENSION NO. 1 TO FORM OF CONTRACT

Contractor: **Urban League of Greater Atlanta, Inc.**

Contract No. **17RFP003B-BR**

Address: **229 Peachtree Street, Suite 300**
City, State **Atlanta, Georgia**

Telephone: **404-659-1150**

E-mail: **tmosley@ulgatl.org**

Contact: **Nancy Flake Johnson**
President/CEO

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with Urban League of Greater Atlanta, Inc. to provide behavioral health employment services at the Fulton County Jail, dated October 1, 2017, on behalf of the Fulton County Sheriff's Office; and

WHEREAS, the County wishes to extend the subject contract, with all terms and conditions unchanged, for an additional, six (6) month period.

WHEREAS, the no-cost extension will allow for continued support of the grant and time to adequately complete close out of the grant.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this Extension was approved by the Fulton County Board of Commissioners on [Insert Board of Commissioners approval date and item number].

NOW, THEREFORE, the County and the Contractor agree as follows:

This Extension No. 1 to Form of Contract is effective as of the 1st day of October, 2019, between the County and Urban League of Greater Atlanta, who agree that all Services specified will be performed by and in accordance with this Extension No. 1 to Form of Contract and the Contract Documents for an additional six (6) month period, with the contract ending as of 31st day of March, 2020.

1. **COMPENSATION:** The services herein shall be performed by Contractor within funds already made available for the program.

3. **LIABILITY OF COUNTY:** This Extension No. 1 to Form of Contract shall not

become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.

4. **EFFECT OF EXTENSION NO. 1 TO FORM OF CONTRACT:** Except as modified by this Extension No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONSULTANT:

URBAN LEAGUE OF GREATER ATLANTA

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Nancy Flake Johnson
President/CEO

ATTEST:

ATTEST:

Tonya R. Grier
Chief Deputy Clerk to the Commission

Secretary/
Assistant Secretary

(Affix County Seal)

(Affix Corporate Seal)

APPROVED AS TO FORM:

ATTEST:

Office of the County Attorney

Notary Public

APPROVED AS TO CONTENT:

County: _____

Theodore Jackson, Sheriff
Fulton County Sheriff's Office

Commission Expires: _____

(Affix Notary Seal)

ITEM#: _____ RCS: _____ RECESS MEETING	ITEM#: _____ RM: _____ REGULAR MEETING
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DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
9/1/2019	12/31/2019	1/1/2019	12/31/2019
PO Number			PO Date
Department	Sheriff		
Bid Number	17RFP003B-BR		
Service Commodity			
Contractor	Urban League		

= Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient; unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
= Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
= Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
= Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
= Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

☐ 0 Contractor provide excellent good and service.

☐ 1

☐ 2

☐ 3

☒ 4

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

☐ 0 Contractor submit reports on time.

☐ 1

☐ 2

☐ 3

☒ 4

. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

☐ 0

☐ 1

20-0179

Contractor maintain good business relationship with Sheriff's Office.

☒ 4

. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

Comments:

Sheriff's Office is very satisfied with the level of customer services.

. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

Comments:

Key Personnel is always available to answer questions.

Overall Performance Rating: 4.0

Would you select/recommend this vendor again?
Check box for Yes. Leave Blank for No)

☒ Yes ☐ No

Rating completed by: vinyl.baker

Department Head Name

Department Head Signature

Date

Col. Leighton E. Graham

Col. Leighton E. Graham

2/6/2020



Change Project Period GAN

[All Active](#)[Change Requested](#)[Approved](#)[Denied](#)[Draft](#)[Create Grant Adjustment](#)[Help/Frequently Asked Questions](#)US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	County of Fulton	Project Period:	10/01/2016 - 09/30/2020
Grantee Address:	185 Central Ave S.W., 9th Floor Atlanta, 30303	Program Office:	BJA
Grantee DUNS Number:	13-389-4167	Grant Manager:	Jennifer L Lewis
Grantee EIN:	58-6001729	Application Number(s):	2016-H3656-GA-CZ
Vendor #:	586001733	Award Number:	2016-CZ-BX-0011
Project Title:	Fulton County, GA Smart Reentry Program	Award Amount:	\$1,000,000.00
GAN Number: 004			
Date: 07/03/2019			

Change Project Period			
Current Grant Period:	Month: 35 Day: 29	New Grant Period:	Month: 47 Day: 29
Project Start Date:	10/01/2016	*New Project Start Date:	10/01/2016
Project End Date:	09/30/2019	*New Project End Date:	09/30/2020 <input checked="" type="checkbox"/>

***Required Justification for Change Project Period:**

Requesting a Grant Project Extension

Attachments:

Filename:	User:	Timestamp:	Action:
Timeline for Extension.docx	TJackson1	06/25/2019 11:56 AM	Delete Attachment
No Cost Extension Agency Letter head Extension Grant 2016 CZBX0011.doc	TJackson1	06/25/2019 11:55 AM	Delete Attachment

Actions:

Close

Printer Friendly Version

Audit Trail:

Description:	Role:	User:	Timestamp:	Note:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	07/03/2019 12:00 PM	View Note
Submitted	PO - Grant Manager	TJackson1	06/25/2019 11:57 AM	View Note
Draft	EXTERNAL - External User	TJackson1	06/25/2019 11:54 AM	View Note