

**STATE OF GEORGIA  
COUNTY OF FULTON**

**CONTRACT**

**BETWEEN FULTON COUNTY, GEORGIA AND  
NATIONAL BLACK ARTS FESTIVAL, INC.**

**THIS CONTRACT**, entered into this 18 day of March, 2026, between FULTON COUNTY, a political subdivision of the state of Georgia (hereinafter referred to as “Fulton County” or the “County”), and NATIONAL BLACK ARTS FESTIVAL, INC. located at 1429 Fairmont Ave., NW, Suite J, Atlanta, Georgia 30318 (hereinafter referred to as “NBAF”).

**WITNESSETH THAT:**

**WHEREAS**, Fulton County, through its Fulton County Department of Arts & Culture (“FCDAC”) has determined a need for arts and related services in Fulton County; and

**WHEREAS**, Fulton County, through its FCDAC, has determined that these services can best be performed by a non-profit, tax exempt 501(c)(3) entity under a contract (“Contract”); and

**WHEREAS**, NBAF is a non-profit, tax exempt 501(c)(3) organization that has a mission to connect people, the arts, and related services being funded under this Contract; and

**WHEREAS**, the Board of Commissioners, through the approval of Fulton County’s budget for 2026, authorized and designated **\$200,000.00** to the NBAF to provide arts and related services for the citizens of Fulton County; and

**WHEREAS**, NBAF shall expend the funds under this Contract for arts programming and arts educational services consistent with its mission and non-profit status only, deriving no profit to the organization and on activities consistent with the Contract provisions outlined in Section 1.0 and Attachment “A” hereunder and such activities shall take place within Fulton County; and

**WHEREAS**, Fulton County is authorized to enter into this Contract with NBAF pursuant to O.C.G.A. § 36-1-19.1.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the parties hereto agree as follows:

## **1.0 STATEMENT OF WORK**

Fulton County shall provide financial assistance in an amount not to exceed **\$200,000.00** to NBAF to provide expanded operational resources to promote awareness and appreciation of the arts through programs and related activities in Fulton County.

## **2.0 COMPENSATION FOR SERVICES AND WORK**

Funding for the services and work described in Section 1.0 herein, and in Attachment “A” shall be as follows: The total amount payable to NBAF per the terms and execution of this Contract is not to exceed Two Hundred Thousand Dollars (**\$200,000.00**).

Such payments shall be made upon execution of this Contract in one lump sum.

NBAF shall submit all necessary documentation to FCDAC as required in Attachment “A,” Scope of Work. This documentation shall be submitted to the Division Manager-Arts & Culture within FCDAC through the WebGrants awards portal. Two copies of the documentation shall be included with the submission, one copy of which shall be accompanied by documentation supporting the services performed for the monies expended.

## **3.0 TERM OF CONTRACT**

Unless terminated by mutual Contract, or in accordance with other terms and provisions contained herein, the term of this Contract shall be upon execution through December 31, 2026, unless otherwise extended in writing or terminated by Fulton County. However, unless good cause is shown, should NBAF not have displayed significant action toward this Contract and its Scope of Work prior to the sixth (6th) month anniversary of the signing of this Contract, then said Contract shall be deemed void and any and all funds not expended or obligated toward said Contract shall be immediately returned to Fulton County.

## **4.0 TERMINATION/SUSPENSION OF CONTRACT**

### **4.1 TERMINATION OF CONTRACT FOR CAUSE**

Either Fulton County or NBAF may terminate this Contract in the event the other party fails to perform in a timely and proper manner its obligations in accordance with the provisions of the Contract. Any party seeking to terminate this Contract is required to give thirty (30) days prior written notice to the other party specifying the reasons for such intention to terminate or suspend the Contract. The party receiving such notice under this provision shall have ten (10) days after receipt of service of the notice to correct the violation or cease the delay to the satisfaction of the aggrieved party. If such arrangements are not made, the Contract shall, upon expiration of said ten (10) days, be suspended or terminated without further notice. Upon such suspension or termination, NBAF will be compensated by Fulton County for expenses deemed by Fulton County to be due and reasonable. Notice

of termination shall be delivered by hand-delivery or certified mail with receipt for delivery returned to the sender.

#### **4.2 TERMINATION FOR CONVENIENCE OF THE COUNTY**

Notwithstanding any other provisions, Fulton County may terminate this Contract for its convenience at any time by giving at least thirty (30) days prior notice in writing (hand delivery or certified mail with receipt) to NBAF.

#### **4.3 SUSPENSION**

Fulton County may by written notice to NBAF, suspend the use of Fulton County funds where it is determined that any portion of work or services for which Fulton County funds are utilized does not match the services and work described in Section 1.0 herein, and in Attachment "A". Upon receipt of a suspension notice, NBAF must:

- 1) Immediately take corrective measures and provide proof to Fulton County that the activity giving rise to the suspension has ceased or has been corrected;
- 2) Place no further orders or subcontracts for material, services or facilities with respect to the suspended services, other than to the extent required in the notice; and
- 3) Take any other reasonable steps to minimize costs associated with the suspension.

**Notice to Resume:** Upon receipt of a notice to resume suspended services, NBAF will immediately resume performance under this Contract as required in the notice.

#### **5.0 RECORDS, REPORTS AND AUDITS**

NBAF shall maintain accounts and records, including personal property and financial records, adequate to identify and account for all costs pertaining to this Contract and such other records as may be requested by Fulton County to assure proper accounting for all funds, both public and private. Said records shall be made available for audit purposes to Fulton County or its representative(s), and shall be retained for at least three (3) years after expiration of this Contract or completion of the program unless permission to destroy them is granted by Fulton County. NBAF's records and accounts shall at all times meet or exceed the applicable requirements of Federal, State and Fulton County laws, rules and regulations. Further, NBAF shall submit detailed reports on the progress made and services provided during the course of this program. At a minimum, these reports shall be submitted on a monthly basis.

Said reports shall be submitted to the attention of the Director of FCDAC. Two copies of the report shall be included in each submission.

## **6.0 INSPECTION OF FILES AND RECORDS**

FCDAC shall at all reasonable times have access to the pertinent offices and books and records of NBAF for inspection of the activities performed and expenses incurred under this Contract.

## **7.0 REVERSION OF ASSETS & EQUIPMENT**

Upon expiration or termination of this Contract, NBAF shall transfer to the County any County funds on hand at the time of expiration or termination and any accounts receivable attributable to the use of County funds.

Further, in the event that NBAF should sell or otherwise dispose of any property acquired with Fulton County funds, the manner of said disposition shall result in the County being reimbursed in an amount of the current fair market value of the property at that time less any portion of the value attributable to expenditures of non-Fulton County funds. In the event that such sale or disposition occurs more than ten (10) years after expiration or termination of this Contract, such reimbursement shall not be required.

## **8.0 COPYRIGHT AND PUBLICITY**

No report or other document produced in whole or in part under this Contract shall be the subject of an application for copyright or considered to be trade secret by or on behalf of NBAF without the prior written consent of the County. All such reports or other documents shall become and be deemed the property of the County and title therein shall vest in the County. The document shall also be subject to the Georgia Open Records Act, unless exempt.

Further, any favorable publicity given to the services provided in Attachment A must identify Fulton County prominently as a sponsoring agency. Specifically, at all places of, and in all publications concerning the services funded under this Contract, NBAF agrees to display and make known that the services were assisted under the auspices of Fulton County.

## **9.0 ASSIGNMENT OF CONTRACT**

NBAF shall not make any purported assignment of this Contract, any part thereof, or the funds, or delegate the duties herewith without prior written consent of the County.

## **10.0 CONFLICT OF INTEREST**

No member, officer, or employee of the County or its designee or agents, no member of the governing body of the County, and no other official of the County who exercises or has exercised any functions or responsibilities with respect to the County-assisted activities or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit in any contract, subcontract with respect thereto, or the proceeds thereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one (1) year thereafter.

## **11.0 EQUAL OPPORTUNITY AND NONDISCRIMINATION**

### **11.1 CIVIL RIGHTS ACT OF 1964 (AS AMENDED)**

NBAF shall comply with all requirements imposed by or pursuant to Title VI and Title VII of the Civil Rights Act, as Amended, Age Discrimination in Employment Act; Rehabilitation Act of 1973, as Amended, section 504; Equal Pay Act; The American with Disabilities Act of 1990, as Amended; Fair Housing Act, as Amended; and any other applicable Acts which prohibit/discriminate on the ground of race, color, religion, sex, age, national origin, handicap, disability, or familial status. No person in the United States shall be unlawfully excluded from participation in, be denied the benefit of, or be subjected to, discrimination under this Contract.

## **12.0 HOLD HARMLESS/ INDEMNIFICATION**

NBAF hereby warrants, represents, covenants and agrees to indemnify and save and hold harmless the County, its commissioners, officers, and employees, from any and all claims, losses, liabilities, damages, deficiencies or costs (including without limitation, reasonable attorney's fees and legal expenses) suffered or incurred by, or asserted against, such parties, whether arising in tort, contract, strict liability or otherwise, and including without limitation, personal injury, wrongful death or property damage, arising in any way from the actions or omissions of NBAF, its agents, employees, officers and directors. NBAF does further hereby agree to release, indemnify, defend and hold harmless the County, its commissioners, officers, and employees, from any injury (including death resulting therefrom), loss, claim or damage sustained by NBAF's agents and employees, without regard to negligence. The language of this indemnification clause shall survive the termination of this Contract.

## **13.0 VARIATIONS OR MODIFICATIONS TO CONTRACT**

This Contract constitutes the entire arrangement between the County and NBAF, and there are no further written or oral contracts with respect thereto. No variation or modification of this Contract and no waiver of its provisions shall be valid unless in writing, approved by the Board of Commissioners, and signed by County and NBAF's duly authorized representatives.

In the event of any material change or modification in NBAF's Contract or any contract with any other funding source during the course of this Contract, NBAF shall immediately notify FCDAC of such change. Nothing herein shall preclude NBAF to pursue contract extensions with the County for subsequent years, with the approval of additional funding by the Board of Commissioners.

## **14.0 NO THIRD-PARTY BENEFICIARY**

This Contract is not intended to, and shall not be considered to, give any third-party any interest or right with respect to or in connection with any agreement or provision contained herein or contemplated hereby, except as otherwise expressly provided in this Contract. The relationship described in this Contract is intended solely for the mutual benefit of the parties, and there is no

intention, express or otherwise, to create any rights or interests for any party or person other than NBAF and the County.

## **15.0 NOTICES**

For purposes of this Contract, any notices required to be sent to the Parties shall be hand delivered or mailed to the addresses provided below:

### **To Fulton County:**

Fulton County Department of Arts and Culture  
141 Pryor Street, Suite 2030  
Atlanta, Georgia 30303

### **Copy to:**

Office of the County Attorney  
141 Pryor Street, Suite 4038  
Atlanta, Georgia 30303

### **To National Black Arts Festival, Inc.:**

1429 Fairmont Ave., NW, Suite J  
Atlanta, GA 30318

## **16.0 GOVERNING LAW**

This Contract will be executed and implemented in Fulton County. Further, this Contract shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Contract shall be in the Fulton County Superior Courts. If any part of this Contract is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Contract shall be in full force and effect.

## **17.0 INSURANCE**

NBAF further agrees to maintain for the life of this Contract such insurance as shall fully protect the County. Such requirements are attached hereto and made a part hereof as Attachment "B."

**[SIGNATURES ON THE FOLLOWING PAGE]**

## ATTACHMENT "A"

### SCOPE OF WORK

#### NATIONAL BLACK ARTS FESTIVAL

In consideration of the not to exceed amount of TWO HUNDRED THOUSAND (\$200,000.00) allocated to NBAF, NBAF agrees to perform services and provide the following program administration and evaluation information **by uploading the required documentation into the awards management portal by logging into the established account at fulton.dullestech.net:**

#### A. Program Administration and Evaluation

1. NBAF agrees to provide arts and cultural services on a scheduled basis during regular hours for the benefit of the general public.
2. NBAF agrees to maintain its status as a non-profit organization and, with its revenue, continue to promote arts education, cultural education and activities and community arts outreach for the benefit of the public.
3. NBAF agrees to provide FCDAC with:
  - A. Copy of NBAF's 2026 Work Plan, including program service goals and objectives;
  - B. Schedule of 2026 programs and special events and the numbers of expected participants;
  - C. Copy of Year End Financial Statement for 2023 or 2024;
  - D. Copy of Certificate of Insurance, as described in "Attachment B"; and
  - E. Copy certifying NBAF501(c) (3) status.
  - F. Copy of the most recent Board Meeting Minutes and a list of all active Board Members, indicating the registered agent to sign contracts.
4. By the tenth (10<sup>th</sup>) day of each month during the term of this Contract, NBAF agrees to provide FCDAC with:
  - A. Monthly attendance report for each FCDAC program or event held beginning January 1 through December 31, 2026; and
  - B. Number of arts instructors, program volunteers and number of volunteer hours donated for arts and cultural programs and activities for the prior month and deliverable on a rolling basis. January through December 2025 reports are due the following month by the tenth (10<sup>th</sup>) business day
  - C. A final report will be due 30 days after the conclusion of the awards cycle (January 31, 2025)

## **B. Recognition of Support Requirements**

### **1. Logo and Credit Requirements**

NBAF will recognize the support of Fulton County by using the updated Fulton County Government logo and the accompanying credit line in all press releases, advertisements, website, videos, programs, playbills, brochures, reports, catalogues, and any other promotional, publicity, programmatic or advertising materials produced in printed, broadcast, and electronic formats for the contracted services.

### **2. Logo and Credit Line Usage**

NBAF must use the Fulton County Government logo and accompanying credit line and agree to adhere to the following logo and credit line usage rules:

- I. The Fulton County logo consists of a tree enclosed by a circle, which includes the words "Fulton County" at the bottom. The image cannot be separated, distorted, or altered in any way.
- II. Adhere to the "Fulton County Logo 2026, Usage Guidelines."
- III. The placement and size shall be consistent with the level of support provided by Fulton County in comparison to the support provided by any other funders, including other private, corporate, individual or foundation sources.
- IV. The logo should be surrounded by as much clear space as possible. A minimum area of isolation is to be applied in all situations and should be at least 1/8 inches around the entire space of the logo.
- V. The logo must be accompanied by the appropriate credit line, which is determined by the level of support of this Contract:  
  
"Major funding for this organization is provided by the Fulton County Board of Commissioners."
- VI. NBAF agrees to give credit to Fulton County when there is the potential for national attention by listing Fulton County as "Fulton County, Atlanta, Georgia."

## **C. Fulton County Support Recognition**

NBAF agrees to recognize the support of Fulton County through the FCDAC Contracts for Services Program by complying with the following requirements:

Legacy Partner Award – FY26 – National Black Arts Festival – Agenda Item 26-0165, Approved March 18, 2026

- I. When NBAF lists sponsors and supporters in printed or electronic materials, included but not limited to annual reports, newsletters, brochures, plaques, catalogues, and website, NBAF agrees to acknowledge Fulton County support among listing of sponsors appropriate to its level of support.
- II. NBAF agrees that recognition of Fulton County and the above-mentioned logo and credit line will be larger and more prominent in printed, electronic, or broadcast material than other funders, including other public, private, corporate, individual or foundation sources, if the Fulton County support is significantly greater.
- III. When Fulton County is the single largest supporter of NBAF's programs, NBAF agrees to give special prominence to Fulton County logo and to list Fulton County in the most prominent position among listings of supporters for the organization.
- IV. NBAF agrees to display the Fulton County logo, signage, or banner that acknowledges Fulton County support at the site of contracted events.
- V. NBAF agrees to develop and include a minimum of one (1) feature article in a publication for its members or patrons highlighting Fulton County's support and the impact of the funds. Publications may include, but are not limited to, electronic or print newsletters or magazines.

#### **D. Verbal Acknowledgment**

NBAF agrees to give verbal acknowledgment to Fulton County by using the credit line listed above in pre-program introductions, curtain speeches, or other forms of verbal communication with the audience in all of the contracted services.

#### **E. Recognition Requirements for Partners Receiving \$50,000 or More**

In addition to the logo and credit requirements as described above, when the amount received from Fulton County is more than \$50,000, NBAF is required to:

Recognize Fulton County as a major supporter in all listings of supporters and sponsor recognition events as appropriate to the level of support.

In consultation with the FCDAC Director and staff, NBAF must develop and implement a strategy to create a unique recognition event to acknowledge Fulton County support at least once during the contract cycle. This unique recognition opportunity must take place during the contract period. A minimum of thirty (30) days' notice to secure the participation of FCDAC representatives is required.

Include the Fulton County logo and accompanying credit line on all materials in printed, electronic or broadcast form produced for programs and services provided under the Contract.

**F. Evidence of Recognition**

NBAF will be required to provide evidence of compliance with the requirements of Sections B, C, and E above by providing support material to be submitted with the Progress and Final Reports. Support materials will be checked for compliance with the requirements described above. Failure to comply with these requirements may result in forfeiture of the balance of the total amount of the Contract for Services at the point that non-compliance is identified by the staff of FCDAC, and NBAF may not receive funding in the next three (3) FCDAC Contracts for Services contract cycles.

**G. Publications and Promotional Materials**

A copy of all electronic and printed programs, catalogues, press releases, invitations, newsletters, annual reports, postcard announcements, brochures, or other material that is published in conjunction with the services outlined in Paragraph I shall be sent to FCDAC Director, FCDAC Deputy Director, the Contracts for Services Team, and to the members of the Arts Council immediately upon publication and at least three (3) weeks prior to Fulton County-funded performances/presentations.

Correspondence to FCDAC Director, FCDAC Deputy Director, and the Contracts for Services Team shall be mailed to them at the FCDAC's main office: 141 Pryor St., SW, Suite 2030, Atlanta, GA 30303. Correspondence to Arts Council members shall be directed to their individual addresses using the mailing list provided to NBAF at the beginning of the contract cycle or any updates distributed by FCDAC during the contract period.

**ATTACHMENT “B”**

**INSURANCE AND LIABILITY**

NBAF shall maintain for the life of the Contract such insurance as shall fully protect Fulton County and any subcontractors performing work covered by this Contract from any and all claims, including bodily injury, property damage or personal injury that may arise or result from NBAF, Inc. under this Contract.

At a minimum, the above-described insurance must include the following elements and limits of coverage.

**Comprehensive General Liability**

- |    |  |           |
|----|--|-----------|
| 1. | Bodily Injury (each occurrence and annual aggregate)   | \$500,000 |
| 2. | Property damage (each occurrence and annual aggregate) | \$500,000 |
| 3. | Personal injury (each occurrence and annual aggregate) | \$500,000 |

**Automobile Liability**

- |    |                                   |           |
|----|-----------------------------------|-----------|
| 1. | Bodily injury (each occurrence)   | \$500,000 |
| 2. | Property damage (each occurrence) | \$100,000 |

IN WITNESS WHEREOF, each party attest that the individual(s) executing the Contract in its behalf has both express and apparent authority to bind the respective entity to the terms and conditions of the Contract and has hereto caused the Contract to be executed and delivered on this, the 31<sup>st</sup> day of March, 2025.

National Black Arts Festival

Attest:

*Lisa Bonner*  
Lisa Bonner, Board Chair  
National Black Arts Festival

*Leatrice Ellzy*  
(Signature)

Leatrice Ellzy  
Name

Executive Director  
Title

CFS Staff

(Seal)



Fulton County

Attest:

*Robert L. Pitts*  
Robert L. Pitts, Chair  
Board of Commissioners

*Tonya R. Grier*  
Tonya R. Grier,  
Clerk to the Commission(Seal)



Legal Staff

Approved as to Content:

Approved as to Form:

*David Manuel*  
David Manuel, Director  
Department of Arts & Culture  
Please select RCS or RM.

*Chad Alexis*  
RCS Office of the County Attorney  
RM

ITEM#: _____ RCS: _____	ITEM#: <u>26-0165</u> RM: <u>03/18/2026</u>
RECESS MEETING	REGULAR MEETING

**BOC ITEM: 25-0308** APPROVED May 07, 2025

Documents executed, scanned and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement with such scanned and electronic signatures having the same legal effect as, "original signatures."



**BOARD OF DIRECTORS**

Lisa Bonner, Chair  
Carole Sykes, Vice-Chair  
Felicia McDade, Treasurer  
Demetria Ali, Secretary  
Bianca Blades  
Cecilia Cheeks  
Jennifer Christian  
Kimberly Fisher  
Malik W. Hakeem  
Fredrick Hicks  
Mychal Jackson  
Derek Johnson  
M'shon Pulliam  
Dr. Tiffany Jamison Rand  
Dawn Rhoden  
Angela Watts  
Preston Wilson Jr.

**PRESIDENT & CEO**

Leatrice Ellzy

**ADVISORY COUNCIL**

Nancy Boxill, Ph.D.  
Lolita Browning-Jackson  
Suzanne E. Burks  
Evern Cooper Epps  
Sonya Halpern  
Tracey Lloyd  
Ingrid Saunders Jones  
Camille Love  
Charmaine Ward-Millner

March 30, 2026

Fulton County Department of Arts and Culture  
Fulton County Government Center  
141 Pryor Street  
Atlanta, GA 30303

Letter of Authority

To Whom It May Concern:

This letter certifies that Lisa Bonner, Esq., Board Chair, [lisab@bonnerlawpc.net](mailto:lisab@bonnerlawpc.net), 212-671-2724 and Leatrice Ellzy, President and CEO, [leatrice.ellzy@nbaf.org](mailto:leatrice.ellzy@nbaf.org), 404-626-8139 has the authority to enter into a contract on behalf of National Black Arts Festival, Inc. with the Fulton County Commission under the guidance of the Fulton County Arts Council.

Sincerely,

DocuSigned by:  
  
62FFCE9EEFEF463  
Demetria Ali, Secretary  
National Black Arts Festival

## Certificate Of Completion

Envelope Id: 7F5F5106-D88E-4CCA-A136-1B61D53CB480  
 Subject: Please DocuSign: NBAF- 2026 Legacy Partner Award- Agenda Item # 26-0165  
 Parcel ID:  
 Employee Name: Leatrice Ellzy  
 Source Envelope:  
 Document Pages: 13  
 Certificate Pages: 6  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed  
 Envelope Originator:  
 Tasha Tavaras  
 141 Pryor Street  
 Purchasing & Contract Compliance, Suite 1168  
 Atlanta, 30303  
 Tasha.Tavaras@fultoncountyga.gov  
 IP Address: 2600:1700:37bf:


## Record Tracking

Status: Original  
 3/27/2026 4:04:36 PM  
 Security Appliance Status: Connected  
 Holder: Tasha Tavaras  
 Tasha.Tavaras@fultoncountyga.gov  
 Pool: StateLocal  
 Location: DocuSign

## Signer Events

Lisa Bonner, Esq.  
 lisab@bonnerlawpc.net  
 Chair, Board of Directors  
 Security Level: Email, Account Authentication (None)

## Signature



Signature Adoption: Drawn on Device  
 Using IP Address: 73.137.46.101

## Timestamp

Sent: 3/27/2026 4:07:03 PM  
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 Viewed: 3/30/2026 4:01:39 PM  
 Signed: 3/30/2026 4:02:25 PM

**Electronic Record and Signature Disclosure:**  
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 ID: 7450ee10-481c-4c55-9c40-6327d37f781e

Leatrice Ellzy  
 leatrice.ellzy@nbaaf.org  
 President and CEO  
 National Black Arts Festival (NBAF)  
 Security Level: Email, Account Authentication (None)




Signature Adoption: Pre-selected Style  
 Using IP Address:  
 2601:c4:4380:94b0:b820:9321:5b86:f2bc

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**Electronic Record and Signature Disclosure:**  
 Accepted: 9/25/2020 11:49:28 AM  
 ID: 07cbf9c5-09e3-41d6-9e8f-c1373e283130

Tasha Tavaras  
 Tasha.Tavaras@fultoncountyga.gov  
 CFS Specialist  
 Fulton County Government!  
 Security Level: Email, Account Authentication (None)

**Completed**  
 Using IP Address: 104.182.201.126


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 Viewed: 3/31/2026 8:39:17 AM  
 Signed: 3/31/2026 8:39:32 AM


**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>David Manuel  david.manuel@fultoncountyga.gov  Director of Arts &amp; Culture  Security Level: Email, Account Authentication (None)</p>	<p><i>David Manuel</i></p> <p>Signature Adoption: Pre-selected Style  Using IP Address:  2600:1702:8b81:fdc0:8812:812c:1464:bc39</p>	<p>Sent: 3/31/2026 8:39:35 AM  Viewed: 3/31/2026 11:29:22 AM  Signed: 3/31/2026 11:29:31 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		
<p>Lauren Hansford  lauren.hansford@fultoncountyga.gov  Security Level: Email, Account Authentication (None)</p>	<p><b>Completed</b></p> <p>Using IP Address:  2600:1700:1960:2e70:61d1:3605:e706:ef1c</p>	<p>Sent: 3/31/2026 11:29:33 AM  Viewed: 3/31/2026 11:31:53 AM  Signed: 4/5/2026 4:31:40 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 4/5/2026 4:31:35 PM  ID: 8ee3458c-7bb3-4d09-9575-379f1539d1cb</p>		
<p>Chad Alexis  Chad.Alexis@fultoncountyga.gov  Security Level: Email, Account Authentication (None)</p>	<p><i>Chad Alexis</i></p> <p>Signature Adoption: Pre-selected Style  Using IP Address: 74.174.59.10</p>	<p>Sent: 4/5/2026 4:31:43 PM  Resent: 4/6/2026 9:42:55 AM  Viewed: 4/6/2026 10:44:12 AM  Signed: 4/6/2026 10:44:57 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 4/6/2026 10:44:12 AM  ID: c7ef87ee-4b25-407b-9ad9-6d018e0199a9</p>		
<p>Nikki Peterson  nikki.peterson@fultoncountyga.gov  Chief Deputy Clerk to the Board of Commissioners  Fulton County Government  Security Level: Email, Account Authentication (None)</p>	<p><b>Completed</b></p> <p>Using IP Address: 74.174.59.10</p>	<p>Sent: 4/5/2026 4:31:44 PM  Resent: 4/6/2026 9:42:55 AM  Viewed: 4/6/2026 1:36:09 PM  Signed: 4/6/2026 1:45:00 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 11/27/2017 1:39:37 PM  ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8</p>		
<p>Robert L. Pitts  harriet.thomas@fultoncountyga.gov  Chairman  Fulton County  Security Level: Email, Account Authentication (None)</p>	<p><i>Robert L. Pitts</i></p> <p>Signature Adoption: Pre-selected Style  Using IP Address: 74.174.59.10</p>	<p>Sent: 4/6/2026 1:45:05 PM  Viewed: 4/6/2026 2:31:27 PM  Signed: 4/6/2026 2:31:36 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 4/6/2026 2:31:27 PM  ID: 9c13e90d-b405-4fc6-bf9e-69de93702230</p>		

Signer Events	Signature	Timestamp
<p>Tonya Grier  tonya.grier@fultoncountyga.gov  Clerk to the Commission  Fulton County Government  Security Level: Email, Account Authentication (None)</p>	  	<p>Sent: 4/6/2026 2:31:39 PM  Viewed: 4/6/2026 3:37:51 PM  Signed: 4/6/2026 3:38:11 PM</p>
<p>Signature Adoption: Uploaded Signature Image  Using IP Address: 134.231.232.250</p>		

**Electronic Record and Signature Disclosure:**  
Accepted: 10/27/2025 11:21:47 AM  
ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab

In Person Signer Events	Signature	Timestamp
<p>Tasha Tavaras  Tasha.Tavaras@fultoncountyga.gov  CFS Specialist  Fulton County Government!  Security Level: Email, Account Authentication (None)</p>	  Using IP Address: 2600:1700:37bf:8100:2c00:5cc2:7a9a:ccdc	<p>Sent: 3/27/2026 4:06:47 PM  Viewed: 3/27/2026 4:06:58 PM  Completed: 3/27/2026 4:07:03 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		

Agent Delivery Events	Status	Timestamp
<p>Shantras Lakes  shantras.lakes@fultoncountyga.gov  Contracts for Services Program Manager  Fulton County Government  Security Level: Email, Account Authentication (None)</p>		<p>Sent: 4/6/2026 3:38:14 PM  Viewed: 4/6/2026 3:42:29 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		

Witness Events	Signature	Timestamp
<p><b>Notary Events</b></p>		
<p><b>Envelope Summary Events</b></p>		
Envelope Sent	Hashed/Encrypted	3/27/2026 4:06:47 PM
Envelope Updated	Security Checked	3/27/2026 4:37:42 PM
Certified Delivered	Security Checked	4/6/2026 3:37:51 PM
Signing Complete	Security Checked	4/6/2026 3:38:11 PM
Completed	Security Checked	4/6/2026 3:38:14 PM

Payment Events	Status	Timestamps
<p><b>Electronic Record and Signature Disclosure</b></p>		

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Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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