

Contract Renewal Evaluation Form

Date:	October 15, 2024
Department:	HUMAN SERVICES
Contract Number:	23RFP137326A-CJC
Contract Title:	Food Services Management

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

We do not serve lunch during our quarterly 3-day Facility Down week, which equates to 12 days of food not being ordered, which helps us maintain costs as they continue to rise due to inflation.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

	Date of search:	Click here to enter a date.
	Price found:	
	Different features / Conditions:	Click here to enter text.
	Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

An RFP was issued, and responses received on March 15, 2023. Upon reviewing the responses, Piccadilly Holding LLC presented the lowest and most responsive prices. The total cost of the agreement in 2019 was \$996,541.00 and increased to \$1,053,479.75 (July 2023) an approximate 5% increase.

Market Survey of other jurisdictions:

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	\$56,938.75 (5% Increase)
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	The Contract was awarded to the lowest bidder

Explanation / Notes:

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Other (Describe in detail the analysis conducted and the outcome):

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$0.00

4. Does the renewal option include an adjustment for inflation? Yes No
(Information can be obtained from CPI index)

Was it part of the initial contract? Yes No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis.

Senior Services does not have the in-house expertise to run a commercial kitchen which is the reason for this contract.

7. What would be the impact on your department if this contract was not approved?

Each of the four senior multipurpose facilities serves breakfast and lunch 5 days a week. Serving an average of over 100 meals a day within one calendar year equates to approximately 25,000 meals being served to seniors of Fulton County, many of whom need nutritious meals at a reasonable price. Without this contract it would severely impact our nutrition services and our abilities to serve nutritious meals to our senior participants.

Andre L. Gregory

October 15, 2024

Prepared by

Date

Ladisa Onyiliogwu

October 15, 2024

Department Head

Date