



Fulton County Board of Commissioners  
**Agenda Item Summary**

# 19-0964

**BOC Meeting Date**  
 11/20/2019

**Requesting Agency**  
 Magistrate Court

**Commission Districts Affected**  
 All Districts

**Requested Action** *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*  
 Request approval of recommended proposal - RFP#19RFP100219A-CJC, Accountability Court Monitoring Tool Application in the amount of \$146,000.00 with Sprokit, Inc. (San Francisco, CA) to provide a mobile Accountability Court Monitoring Application and web-based tool to track program compliance for Misdemeanor Mental Health Court participants. Effective upon BOC approval until final acceptance by the County.

**Requirement for Board Action** *(Cite specific Board policy, statute or code requirement)*  
 In accordance with Purchasing Code Sections 102-374 or 102-375, all competitive sealed proposals shall be forwarded to the Board of Commissioners for approval.

**Is this Item related to a Strategic Priority Area?** *(If yes, note strategic priority area below)*  
 Yes All People are safe

**Is this a purchasing item?**  
 Yes

**Summary & Background** *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:** This project consists of the acquisition and implementation of mobile Accountability Court Monitoring Application and web-based tool to track program compliance for the Misdemeanor Mental Health Court participants.

**Community Impact:** This application will provide a tracking and incentive base system that will guide Misdemeanor Mental Health participants through the court program. This will have a positive impact on the entire county as misdemeanor defendants identify will receive access to this system, which serves as a resource to their specific case, service providers, and a tracking system that encourages them to successfully complete the program. Upon completion of the program their criminal record is expunged, allowing them an opportunity to have a cleared record.

**Department Recommendation:** Magistrate Court recommends Sprokit Inc. to provide a completed mobile application that is designed and engineered with the user and court team in mind within two weeks of being awarded.

**Project Implications:** Budget cost for ongoing service and maintenance to maintain the product were included in the court's 2020 budget request. No potential impact on county policies or operations.

Agency Director Approval		County Manager's Approval
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

Community Issues/Concerns: Magistrate Court does not anticipate any community issues or concerns with the implementation of an accountability court monitoring tool.

Department Issues/Concerns: Magistrate Court does not anticipate any department issues or concerns with the implementation of an accountability court monitoring tool.

History of BOC Agenda Item: This is a new procurement.

This is a new system and in accordance with County Purchasing Code Section 102-386 regarding intellectual property, the anticipated useful life of the intellectual property is a minimum of 5 years and the anticipated annual cost for maintenance and support agreement, service agreement and licensing fees in order to maintain the intellectual property over its useful life is estimated to be \$130,000.00 annually.

<b>Contract &amp; Compliance Information</b>	<i>(Provide Contractor and Subcontractor details.)</i>
--	--

**Contract Value:** \$146,000.00

**Prime Vendor:** Sprokit, Inc.

**Prime Status:** Asian American Male Business Enterprise Non-Certified

**Location:** San Francisco, CA

**County:** San Francisco County

**Prime Value:** \$146,000.00 or 100.00%

**Subcontractor:** None

**Total Contract Value:** \$146,000.00 or 100.00%

**Total M/FBE Value:** \$146,000.00 or 100.00%

[Click here to enter text.](#)

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
<b>Total Contract Value</b>	<b>\$146,000.00 or 100.00%</b>			
<b>Total M/FBE Values</b>	<b>\$146,000.00 or 100.00%</b>			
<b>Total Prime Value</b>	<b>\$146,000.00 or 100.00%</b>			
<b>Fiscal Impact / Funding Source</b>		<i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>		
100-422-4205-1113: General, Magistrate Court, Software License - \$146,000.00				
<b>Exhibits Attached</b>		<i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>		
Exhibit 1: Evaluation Committee Recommendation Letter				
Exhibit 2: Contractor Performance Memo				
<b>Source of Additional Information</b>		<i>(Type Name, Title, Agency and Phone)</i>		
Cassandra Kirk, Judge, Magistrate Court, (404) 613-5014				

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

**Procurement**

<b>Contract Attached:</b> No	<b>Previous Contracts:</b> No		
<b>Solicitation Number:</b> 19RFP100219A-CJC	<b>Submitting Agency:</b> Magistrate Court	<b>Staff Contact:</b> Timothy Ezell	<b>Contact Phone:</b> (404) 613-9902

**Description:** Accountability Court Monitoring Tool Application

**FINANCIAL SUMMARY**

<b>Total Contract Value:</b>		<b>MBE/FBE Participation:</b>	
Original Approved Amount:	Click here to enter text.	Amount: .	%: .
Previous Adjustments:	.	Amount: .	%: .
This Request:	\$146,000.00	Amount: <b>\$146,000.00 or 100.00%</b>	.
TOTAL:	\$146,000.00	Amount: .	%: .

**Grant Information Summary:**

Amount Requested: .	<input type="checkbox"/>	Cash
Match Required: .	<input type="checkbox"/>	In-Kind
Start Date: .	<input type="checkbox"/>	Approval to Award
End Date: .	<input type="checkbox"/>	Apply & Accept
Match Account \$: .		

<b>Funding Line 1:</b> 100-422-4205-1113	<b>Funding Line 2:</b> .	<b>Funding Line 3:</b> .	<b>Funding Line 4:</b> .
---	-----------------------------	-----------------------------	-----------------------------

**KEY CONTRACT TERMS**

<b>Start Date:</b> Effective upon BOC approval	<b>End Date:</b> Click here to enter text.
<b>Cost Adjustment:</b> Click here to enter text.	<b>Renewal/Extension Terms:</b> .

**ROUTING & APPROVALS**  
(Do not edit below this line)

X	Originating Department:	Kirk, Cassandra	Date: 11/12/2019
X	County Attorney:	Martinez, Dominique	Date: 11/14/2019
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 11/14/2019
X	Finance/Budget Analyst/Grants Admin:	Jones, Monica	Date: 11/12/2019
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 11/14/2019



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director  
Department of Purchasing & Contract Compliance

**FROM:** Evaluation Committee Recommendation Letter

**DATE:** November 5, 2019

**PROJECT:** 19RFP100219A-CJC, Accountability Court Monitor Tool Application

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Magistrate Court.

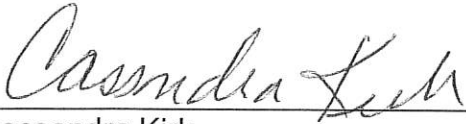
One (1) qualified firm that submitted a proposal for evaluation and consideration for award of this project:

1. SPROKIT, Inc.

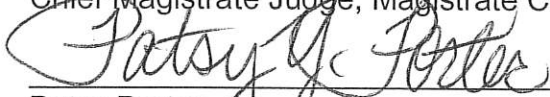
After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by SPROKIT, Inc. with a total score of 83.63, is the recommended vendor for the award of 19RFP100219A-CJC, Accountability Court Monitor Tool Application.

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

**SELECTION COMMITTEE MEMBERS:**



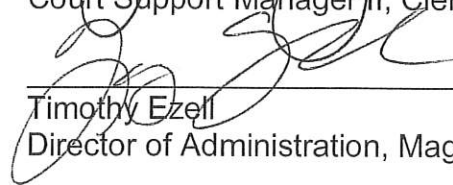
Cassandra Kirk  
Chief Magistrate Judge, Magistrate Court



Patsy Porter  
State Court Judge, State Court



Georgee Corley  
Court Support Manager II, Clerk of Superior Court



Timothy Ezell  
Director of Administration, Magistrate Court

EVALUATION CRITERIA	WEIGHT	SPROKIT, Inc.		
Project Plan	25	23.44		
Qualification of Key Personnel	20	17.50		
Relevant Project Experience/Past Performance	20	17.50		
Availability of Key Personnel	15	12.19		
Local Preference	2	0		
Service Disabled Veterans Preference	2	0		
Cost	13	13		
<b>TOTAL SCORE:</b>	<b>100</b>	<b>83.63</b>		

**INTEROFFICE MEMORANDUM**



**TO:** Felicia Strong-Whitaker, Director  
Department of Purchasing & Contract Compliance

**FROM:** Cassandra Kirk, Chief Magistrate  
Magistrate Court

**DATE:** November 12, 2019

**SUBJECT:** Contractor Performance Memo

---

The Contractor listed below has never provided professional services as a Prime Contractor for Fulton County.

Project No: 19RFP100219A-CJC

Project Title: Accountability Court Monitoring Tool Application

Contractor: SPROKIT, Inc.  
530 Hampshire Street, Suite 305  
San Francisco, CA 94110