



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Georgia State University Research Foundation, Inc** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows, **subject to the Contractor's Form Addendum in Exhibit A:**

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Senior Services

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: 1. To provide gap services to older adults that aligns with the Strategic Priorities of Fulton County Government, 2. To increase access to services that enable older adults to remain in the

community and age in place,3. To improve health outcomes for older adults

Georgia State University Research Foundation, Inc, Community Services Program- Project Healthy Grandparents will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

| Name of Program Site | Program Location (complete physical address) | Program City | Program State | Program Zip code | Fulton County District of the program (Facility) location | District(s) of Fulton County Residents Served by the program (facility) location |
|--|--|--------------|---------------|------------------|---|--|
| Project Healthy Grandparents, Georgia State University | 1 Park Place Suite 801 | Atlanta | Georgia | 30303 | 4 | 4,5,6 |

Approach and Design:

Georgia State University Research Foundation, Inc, Community Services Program- Project Healthy Grandparents will provide services to **25** clients that reside in Fulton County, with CSP funding.

Georgia State University Research Foundation, Inc, Community Services Program- Project Healthy Grandparents will provide the following activities and services in Fulton County with CSP funding:

through time-limited but intensive social services. PHG will address this performance indicator by prioritizing funding for Senior Services and providing gap services for Kinship Care Support to grandparents raising grandchildren.

Grandparent caregivers will have access to benefits such as dental, vision, and hearing services, emergency financial assistance, legal services, and transportation. Additionally, we will support Health and Wellness priorities by preventing illness and reducing health disparities through education and programs focused on mental health, depression, stress, trauma, and anxiety, with the goal of improving health outcomes for older adults in Fulton County. To further assist grandparent caregivers, we will provide early intervention services and training for children with disabilities.

PHG's Unique Community Based Support Services

PHG's mission is to support the social, emotional, and physical well-being of families in which grandparents are raising their grandchildren in parent-absent homes. First, through monthly home social work visits, PHG social workers provide parenting education and help grandparents navigate complex public service systems. Social workers and grandparents work together to identify and prioritize family needs and provide referrals to community providers for housing, daycare, legal matters, food, and mental health services. Family goals are mutually developed between grandparents and social workers.

PHG's one-year intervention also includes monthly visits by registered nurses, a monthly support group, behavioral, educational, and developmental screening of all grandchildren, and mental health services. Through this interdisciplinary, strengths-based approach, PHG empowers grandparents by teaching them how to navigate the maze of financial, health, and social services needed to keep their families together, while improving the mental and physical health of grandparents. The following key components of the PHG intervention model coincide with the CSP funding Priorities selected under approach and design:

1. Social Work Case Management Services

Working to enhance overall family stability, PHG's social workers (MSWs) provide parenting information, family support, consultations and advocacy around public benefits, such as TANF, and referrals to community service providers for critical housing, daycare, clothing, food, mental health services, and legal needs. PHG strives to play a leadership role in establishing a network of community services for grandparents raising grandchildren in Atlanta. Examples of community partners include the Division of Family and Children Services-(Navigator, OFI, and Family Preservation services), Atlanta Community Food Bank, Atlanta Legal Aid Society, Chris 180, Odyssey Family Counseling Center, Community Partnership of DeKalb County, Foster Care Support Foundation, Children's Hospital of Atlanta, Emory University School of Medicine, Good Samaritan Health Center, Grady Health Clinic, as well as other community-based organizations. The breadth and depth of PHG's social work services provide grandparents with the information, referrals, and resources they need to establish a secure and safe environment for their grandchildren. Published research findings indicate that the PHG model effectively improves access to family resources and increases social support and grandparents perception of empowerment.

PHG social workers conduct a comprehensive family assessment using the North Carolina Family Assessment Scale during their

initial home visit. Based on these assessments, and in collaboration with clients, social workers develop individualized family goals. Service plans for meeting the goals are then jointly developed by the client and social work. The attainment of goals and utilization of referrals is reviewed at each monthly home visit. A Mid-Year (6-month assessment) will be conducted to examine the family's progress with the goals and reassess for risk, safety, and child/family functioning. We will conduct a final assessment at the end (12 months) of the client's participation in the program; the provider will utilize the Brief Symptom Inventory (BSI) and PHG Grandparent Data Form to formulate the assessment. The program will also use results from the Pediatric Symptom Checklist and infant Mental Health Screen, Child Behavioral Checklist (CBCL), and PHG Grandchild Data Form to look at the family's overall progress in the program. Social workers conduct a minimum of one home visit per month and, when necessary (e.g., facilitation of parenting education), conduct additional home visits to help families stabilize and meet goals. In between the monthly home visits, there are often multiple telephone contacts for follow-up.

2. Health Services

Second, through monthly home nursing visits, PHG nurses create individual care plans to address grandparents' chronic health issues, 25% of whom have diabetes and 50% of whom have hypertension. Because of the financial and emotional challenges related to raising grandchildren with limited resources, grandparents frequently disregard their own health. Therefore, nurses teach grandparents how to effectively self-manage their chronic diseases. PHG nurses also ensure that all children are actively receiving primary care, since research demonstrates that good physical health is closely linked with good mental health and academic success. In doing so, PHG narrows health disparity gaps for grandparents and their grandchildren.

Because of the financial and emotional challenges of raising grandchildren with limited resources, grandparent caregivers frequently disregard their own healthcare needs. In addition, there is an extensive body of research indicating that the caregiving role takes a toll on grandparents' physical health. The clients served by PHG often struggle with multiple health issues. On average, approximately 25% of PHG clients have diabetes, 50% have hypertension and 60% meet the CDC criteria for obesity, with another 30% meeting the criteria for being overweight. Furthermore, many have mobility issues related to obesity and osteoarthritis.

PHG's registered nurses provide in-home, monthly health services for grandparents. These services include an initial health assessment, including blood pressure and weight monitoring, glucose, cholesterol, vision screening, and nutrition counseling. The RNs also conduct a health history on each grandchild, including height and weight measurements, screen for pediatric health issues, and ensure they have current immunization. Through discussions with grandparents, nurses advise on many health issues and referrals to primary care providers, medical specialists, and mental health providers. The R.N.s also promote preventive health measures such as routine cancer screenings.

A significant focus of the health service component is managing grandparents' chronic diseases, such as diabetes and cardiovascular disease. We partner with Pharmacy Home Delivery and other discount programs and clinics to secure free or -cost prescription drugs when families cannot afford them. As previously noted, nurses provide parenting education on various health and home safety issues. Published research findings (available upon request) indicate that PHG's health services effectively improve grandparent caregivers' physical and mental health.

3. Grandparent Support Groups

Monthly support groups are offered to both actively and previously enrolled grandparents for as long as they would like to participate. These meetings provide an opportunity for grandparents to learn about available resources in their community, exchange information with other grandparents, learn new parenting strategies, and provide an opportunity to socialize with their peers. Guest speakers at support group meetings have included, Stephanie Blank Center on staying safe in the digital world, Atlanta Legal Aid Society of Atlanta which oriented grandparents to free legal services available to them, International Human Trafficking Institute which offered tips for keeping grandchildren safe on their phones and computers, Division of Family and Children's Services Kinship Care program which connected participants with resources to support grandparents raising grandchildren.

In addition to the above PHG also offers the following Auxiliary services to address CSP priorities:

Mental Health Services – Project Healthy Grandparents streamlines mental health referrals to Leslie Sessley, LCSW who is experienced in supporting the unique mental health needs to grandparents raising grandchildren. PHG assists with all copays and costs for mental health services for one year for those grandparents and grandchildren who need mental health support.

Transportation - transportation services offered to grandparents who require access to PHG-sponsored meetings, family medical visits, or to other providers on a limited basis using PHG's service van.

Emergency Aid - an annual fund of between \$10-\$15K to assist families with food, rent/mortgage, utilities, and other emergency needs.

Dental, Hearing and Vision Support – a dental, hearing, and vision services fund was created to ensure all grandparents and their grandchildren, regardless of their health insurance status or financial ability, can access necessary services to improve their hearing, dental, vision health.

Family Activities-PHG plans family activities at regular intervals throughout the year. These activities provide a welcome respite from the challenges that grandparents and their grandchildren experience. In addition, these activities foster family bonds and help to create new friendships. Some examples of activities organized by PHG staff include trips to the Georgia Aquarium and to the High Museum and Family Day.

Recognizing that grandparents often face financial constraints and limited support, we created a pilot program offering short-term case management services. This initiative serves grandparents who do not qualify for our one- year intervention but still require assistance. Through this program, we provide essential support, including referrals to food pantries, furniture banks, and shelters, as well as access to emergency funds for heating or air conditioning needs.

Designation of CSP Funds:

Based on the awarded amount of **\$25,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

| Cost Category | Designation of CSP Funding Award |
|---|---|
| Administrative (5% Admin max of total funds awarded.) | \$1,190.00 |
| Operational (25% Operational max of total funds awarded.) | \$1,940.00 |
| Direct Services | \$21,870.00 |
| <i>Total</i> | \$25,000.00 |

Explanation of Funding Details:

CSP Funding Request

Project Period: January 1, 2025 – December 31, 2025

Total CSP Funding Requested: \$25,000

Administrative Costs

Total: \$1,190

Administrative costs are essential for overall program management and oversight. Representing approximately 5% of the total direct and operational expenses (\$23,810), these funds support infrastructure and compliance efforts necessary for effective program execution.

Operational Costs

Total: \$1,940

Operational costs enable Project Healthy Grandparents to function efficiently and deliver critical services. This includes direct financial assistance to clients facing urgent needs to ensure their well-being and stability.

- **Client Emergency Aid: \$1,940**

Provides immediate funds to support grandparents and families with essential expenses such as food, utilities, medications, and other critical needs during emergencies.

Direct Service Costs

Total: \$21,870

Direct service costs support personnel who provide core services to program participants.

- **Social Worker II (TBD)**

A Social Worker II will be hired in July 2025, with an annual salary of \$54,000. This position will dedicate 30% of their time to case management, home visits, collaboration with service providers, parent education, and family advocacy.

- Salary (30% of \$54,000): \$16,200
- Fringe Benefits: \$5,670
- **Total Direct Service Allocation: \$21,870**

Breakdown of CSP Funds by Contract Performance Reporting Period

January – June 2025 (1st Reporting Period):

- Administrative Costs: \$0
- Operational Costs: \$0
- Direct Service Costs: \$0

July – December 2025 (2nd Reporting Period):

- Administrative Costs: \$1,190
- Operational Costs: \$1,940
- Direct Service Costs: \$21,870

Total CSP Funding Requested: \$25,000

Program Performance Measures:

Georgia State University Research Foundation, Inc agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: 1. Number of seniors who receive access to services not provided through Fulton County Department of Senior Services

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

Many of the CSP county defined measures align with PHG's overall objectives. We will achieve the following County measures during the grant period:

Number of seniors who receive access to services not provided through Fulton County Department of Senior Services

- 100% of grandparents and grandchildren (n=25) will receive kinship support through intensive home-based social Work and nursing services
- 100% of grandfamilies (n=8) will be successfully connected to various community resources to address their families' needs and goals, including legal assistance, housing support, benefits, concrete needs, childcare, youth, and employment services
- 100% of grandfamilies (n=8) will be referred to monthly PHG support group or educational workshop
- 50% of grandfamilies (n=4) will participate in one or more support group or educational workshops
- 75% of grandfamilies (n=6) will receive emergency assistance for essential needs, including rent/mortgage payments, utilities, food, baby supplies, childcare, youth enrichment activities, and furniture.
- 100% of grandfamilies (n=8) will participate in parenting education to support their role in raising grandchildren, particularly those who have experienced trauma.

Evaluation Tools:

- Social Workers will track service needs, activities and referrals made and completed via PHG data system
- Grandparent Support Group Survey

Agency Defined Performance Measure(s):

Many of the CSP county defined measures align with PHG's overall objectives. We will achieve the following agency measures during the grant period:

Number of individuals connected to available resources to help mitigate illness and health disparities

- 100% of grandparents (n=8) will receive health assessments, and education to promote positive strategies for managing specific health concerns

- 50% of grandparents (n=4) will be successfully referred to providers for medical, behavioral health, dental, vision, and/or hearing (DVH) services to mitigate illness and health disparities
- 25% of grandparents (n=2) will engage in health services, utilizing diabetes self-management programs or heart disease and stroke medication adherence initiatives, as well as health literacy and education approaches.
- 25% of grandparents (n=2) will receive transportation assistance for medical, and behavioral health appointments and wellness services
- 75% of grandparents (n=6) will receive essential medical supplies, such as glucometers, blood pressure monitors, canes, walkers, and exercise equipment

Evaluation Tools:

- Nurses will utilize PHG data system complete a monthly report, which provides information on the grandparents' physical and mental needs, referrals made and completed, education provided, and supplies given
- The Nursing Services Coordinator will track all high-risk grandparents (those with chronic illnesses) via her monthly report, and PHG data system
- Nurses will track grandparents' blood pressure, blood glucose level, and weight monthly
- Grandparent Health Measures (Includes Short Form 12) and Assessment- Comprehensive measures of grandparent's overall health

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the

County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.

3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).

4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.

5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.

6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$25,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County’s intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a

manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development
c/o: Youth and Community Services Division**

hsd.grants@fultoncountyga.gov

**137 Peachtree Street, SW
Atlanta, Georgia 30303**

To Contractor:

**Georgia State University Research Foundation, Inc
P.O. Box 3999
Atlanta, Georgia 30302**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND

FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Georgia State University Research Foundation, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and

signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words “shall not discriminate” shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers’ representative of the Contractor’s commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance

or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

Exhibit A**GEORGIA STATE UNIVERSITY RESEARCH FOUNDATION, INC. (GSURF)
CONTRACTOR'S FORM ADDENDUM**

FULTON COUNTY, Georgia, a political subdivision of the State of Georgia, acting by and through its Community Development Department's Youth and Community Services Division ("YCS") (hereinafter "Contractor") and Georgia State Research University Research Foundation, Inc., a Georgia non-profit corporation and cooperative organization supporting Georgia State University in the administration of research grants and contracts (hereinafter "GSU/GSURF") (Contractor and GSU/GSURF Collectively "Parties") are this day entering into a binding contract for research services to be provided GSU/GSURF ("Agreement") and, for their mutual convenience, the Parties are using a standard form agreement provided by the Contractor.

This Addendum is attached to and hereby made a part of the Agreement. (As used herein, the term "Agreement" shall include the Contractor's Contract Form, this Addendum, and/or relative Purchase Order, together with any other attachments, addenda, or exhibits constituting part of the written contract between the Parties.).

The Contractor's form contract is, with the exceptions noted herein, acceptable to GSU/GSURF. Nonetheless, because certain standard clauses that may appear in the Contractor's form agreement cannot be accepted by GSU/GSURF, and in consideration of the convenience of using that form without the necessity of specifically negotiating a separate contract document, the Parties hereto specifically agree that, notwithstanding any provisions appearing in the attached Contractor's form contract, none of the following shall have any effect or be enforceable against GSU/GSURF:

1. Renewing or extending the Agreement beyond the initial term or automatically continuing the Agreement period from term to term;
2. Requiring GSU/GSURF to indemnify or to hold harmless the Contractor for any act or omission;
3. Requiring the GSU/GSURF to guarantee results or warrant any work performed under the Agreement;
4. Requiring the application of the law of any state other than Georgia in interpreting or enforcing the Agreement or requiring that any dispute under the Agreement be resolved in the courts of any state other than Georgia;
5. Requiring any total or partial compensation or payment for lost profit or liquidated damages by GSU/GSURF if the Agreement is terminated before its ordinary period;
6. Limiting the liability of the Contractor for property damage or personal injury;
7. Permitting unilateral modification of the Agreement by the Contractor;

8. Binding GSU/GSURF to any arbitration or to the decision of any arbitration board, commission, panel or other entity;
9. Obligating GSU/GSURF to pay costs of collection or attorney's fees;
10. Requiring the waiver of a jury trial;
11. Granting the Contractor a security interest in any GSU/GSURF property;
12. Requiring GSU/GSURF to assign rights or ownership of any intellectual properties developed using GSU/GSURF resources to Contractor beyond those which have been expressly negotiated and agreed to in writing by the Parties;
13. Restricting the GSU/GSURF's ability to publish any results arising from University's performance under the Agreement, provided, however, that University agrees to submit a copy of any proposed publications to Contractor for review, at Contractor's written request, for any patentable subject matter requiring patent protection or any of Contractor's confidential information;
14. Bestowing any right or incurring any obligation that is beyond the duly granted authority of the undersigned agency representative to bestow or incur on behalf of GSU/GSURF.

The Agreement and all attachments, exhibits, addenda incorporated therein, constitutes the entire agreement between the Parties and may not be waived or modified except by written agreement between the Parties.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

| | |
|---------------------------------------|---|
| Contractor's Name: | Georgia State University Research Foundation |
| Project No. and Project Title: | 29946-2025 Community Services Program- Project Healthy Grandparents |

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

69735

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

November 27, 2007

Date of Authorization

Georgia State University

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Comfort Reeves-Brownell

Printed Name (of Authorized Officer or Agent of Contractor)

Comfort Reeves-Brownell

Signature (of Authorized Officer or Agent)

Asst. VP OSP

Title (of Authorized Officer or Agent of Contractor)

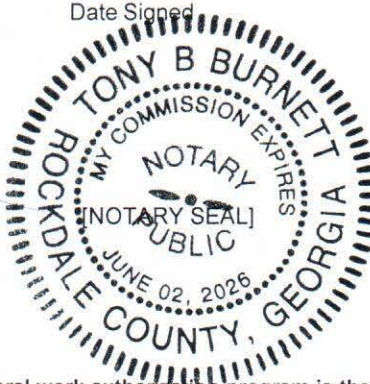
3.6.2025

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

6 DAY OF *March*, 20*25*
Tony B. Burnett
Notary Public

My Commission Expires: _____



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

| | |
|--------------------------------|---|
| Contractor's Name: | Georgia State University Research Foundation |
| Project No. and Project Title: | 29946-2025 Community Services Program- Project Healthy Grandparents |

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

69735

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

November 27, 2007

Date of Authorization

Georgia State University

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Comfort Reeves-Brownell

Printed Name (of Authorized Officer or Agent of Contractor)

Comfort Reeves-Brownell

Signature (of Authorized Officer or Agent)

Asst. VP OSP

Title (of Authorized Officer or Agent of Contractor)

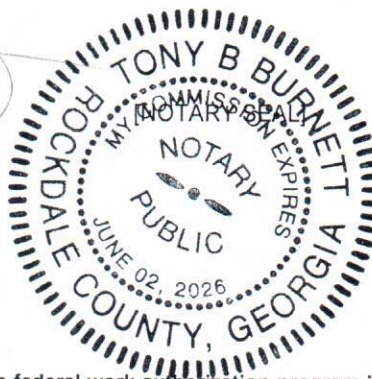
3.6.2025

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

6 DAY OF *March*, 20*25*
Tony B. Burnett
Notary Public

My Commission Expires: _____



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

STATE OF GEORGIA
DEPARTMENT OF ADMINISTRATIVE SERVICES
CERTIFICATE OF INSURANCE

| | | | |
|--|-------------------------------|---|---------------------------------------|
| Name and Address of Agency Department of Administrative Services Risk Management Services 200 Piedmont Avenue SE Suite 1220 West Tower Atlanta, Georgia 30334-9010 | Coverages Afforded By: | | |
| | Company Letter | A | State of Ga. Risk Management Services |
| | Company Letter | B | Nationwide Casualty Company |
| Name and Address of Insured BOR-Georgia State University Department of Safety and Risk Management, 75 Piedmont Avenue, Suite 506 Atlanta, GA 30303 | Company Letter | C | |
| | Company Letter | D | |
| | Company Letter | E | |

This certificate is given as a matter of information only and confers no rights upon the certificate holder. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy(ies) described herein is subject to all the terms, exclusions and conditions of such policy(ies). This certificate does not amend, extend or otherwise alter the coverages afforded by the policy(ies) described herein.

| COMPANY LETTER | TYPES OF INSURANCE | POLICY NUMBER | POLICY EXPIRES | LIMITS APPLY SEPARATELY PER POLICY |
|----------------|--|---------------|----------------|--|
| A | COV. LIABILITY (GL, MEDICAL MALPRACTICE) A TORT CLAIMS LIABILITY POLICY. State agency or Authority is insured When sued in state courts. | TCP 401-14-25 | 6/30/2025 | BODILY INJURY & PROPERTY DAMAGE & PERSONAL INJURY COMBINED |
| A | B EMPLOYEE LIABILITY POLICY. Employee is insured when sued Individually. | CGL 401-14-25 | 6/30/2025 | PER PERSON \$1,000,000 |
| | C STATE AUTHORITY POLICY. Coverage applies when Authority. is sued in federal court | | | AGGREGATE \$3,000,000 |
| | | | | OCCURRENCE POLICIES (X) |
| A | Contractual and/or Additional Insured Coverage applies to Certificate Holder if policy A B C is checked | | | |
| | COV. AUTOMOBILE LIABILITY COVERAGE D Owned, rented, and non-owned automobiles when Agency or Authority is sued in state court or employee is sued in federal court | TCP 401-14-25 | 6/30/2025 | C.S.L. PER PERSON \$1,000,000 AGGREGATE \$3,000,000 |
| | E Physical Damage Coverage | | | Other than Coll. 500 Ded. Coll. 500 Ded. |
| | F Excess Authority Coverage when Authority is sued in federal court G Excess Contractual and /or additional insured coverage when certificate holder is sued in federal or state court yes no | | | LIMITS SHOWN INCLUDE THE LIMITS OF LIABILITY SHOWN UNDER COVERAGES C-D FOR AUTHORITIES ONLY SINGLE LIMIT LIABILITY: |
| A | H WORKER'S COMP. COVERAGE | SELF-INSURED | NONE | STATUTE |
| B | COV. MISC. COVERAGE I Property J Other Fidelity Bond | FCO2308758 | 6/30/2025 | \$50,000,000 |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES

Contractual Liability is NOT provided and the Certificate Holder is NOT an additional insured. Coverage applies to state employees while performing state assigned duties.

CANCELLATION:

In the event of cancellation of the policy(ies) described herein, Risk Management Services will endeavor to provide 30 days written notice to the certificate holder, however Risk Management Services assumes no legal responsibility for failure to do so.

| | | |
|--|--|--|
| NAME AND ADDRESS OF CERTIFICATE HOLDER Fulton County Government 141 Pryor St. SW Atlanta, GA 30303-3408 | | DATE ISSUED: <u>06/18/2024</u>  AUTHORIZED REPRESENTATIVE |
|--|--|--|

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

DocuSigned by:
Robert L. Pitts
BA715B1A26544E7

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

CONTRACTOR:

Georgia State University
VENDOR NAME Research Foundation, Inc

Signed by: Name of Signatory: Timothy Gehret, JD
Title of Signatory: Associate Director, Contracts
F9325752B37E480...

Authorized Signature

ATTEST:

Signed by:
Tonya R. Grier
EEC476C4837648D...

Tonya R. Grier
Clerk to the Commission

(Affix County Seal)



Signed by:

ATTEST:

DocuSigned by Name of 2nd Signatory: Katherine Pope
Title of 2nd Signatory: Director, Pre-Award Services
1DCB82319FEC431...

Second Authorized Signature

(Affix Corporate Seal, if applicable)



Signed by:

APPROVED AS TO FORM:

Signed by:
David Lowman
0EC92EDADEFB4B8...

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:
Stanley Wilson
5E4D76DFB4A0450...

Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

| | |
|------------------------|-----------------------------------|
| ITEM#: _____ RM: _____ | ITEM#: 25-0398 2ND RM: 05/21/2025 |
| REGULAR MEETING | SECOND REGULAR MEETING |

Certificate Of Completion

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Employee Name:

Source Envelope:

Document Pages: 28

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Carlos S. Thomas

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

carlos.thomas@fultoncountyga.gov

IP Address: 73.106.219.199

Record Tracking

Status: Original

Holder: Carlos S. Thomas

Location: DocuSign

7/11/2025 4:25:00 PM

carlos.thomas@fultoncountyga.gov

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Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Timothy Gehret

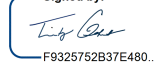
tgehret@gsu.edu

Associate Director

Security Level: Email, Account Authentication
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Signature

Signed by:


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Timestamp

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Katherine Pope

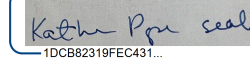
kpope11@gsu.edu

Pre-Award Director

Georgia State University Research Foundation

Security Level: Email, Account Authentication
(None)

DocuSigned by:


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Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Completed

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Electronic Record and Signature Disclosure:

Not Offered via Docusign

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| Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None) | Completed Using IP Address: 74.174.59.4 | Sent: 7/16/2025 5:44:26 PM Resent: 7/21/2025 12:21:26 PM Viewed: 7/21/2025 2:52:07 PM Signed: 7/21/2025 2:54:59 PM |
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| David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None) | Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4 | Sent: 7/21/2025 2:55:02 PM Viewed: 7/21/2025 2:55:41 PM Signed: 7/21/2025 2:56:40 PM |
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| Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8 | | |
| Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None) | DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4 | Sent: 7/21/2025 2:57:57 PM Viewed: 7/21/2025 3:20:40 PM Signed: 7/21/2025 3:20:47 PM |
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| Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None) | Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191 | Sent: 7/21/2025 3:20:55 PM Viewed: 7/21/2025 3:45:24 PM Signed: 7/21/2025 3:45:35 PM |
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| Signer Events | Signature | Timestamp |
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| Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | Completed Using IP Address: 134.231.232.249 | Sent: 7/21/2025 3:45:39 PM Viewed: 7/23/2025 11:53:48 AM Signed: 7/23/2025 11:53:56 AM |
| In Person Signer Events | Signature | Timestamp |
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |
| Carbon Copy Events | Status | Timestamp |
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| Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 7/11/2025 4:30:51 PM |
| Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 7/11/2025 4:30:52 PM Resent: 7/23/2025 11:54:06 AM |
| Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 7/23/2025 11:54:00 AM Viewed: 7/24/2025 10:40:16 AM |
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| Notary Events | Signature | Timestamp |

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| Payment Events | Status | Timestamps |
| Electronic Record and Signature Disclosure | | |

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

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| | |
|----------------------------|---|
| Operating Systems: | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X |
| Browsers: | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader: | Acrobat® or similar software may be required to view and print PDF files |
| Screen Resolution: | 800 x 600 minimum |
| Enabled Security Settings: | Allow per session cookies |

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