

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
CONSTRUCTION SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
10/1/2020	12/31/2020	8/20/2018	11/17/2020
PO Number	PROJECT : <i>Fulton - Cobb Diversion Line and Pump Station</i>		PO Date
549-17RFP108784K-JAJ			8/8/2018
Department	Public Works		
Bid Number	17RFP108784KJAJ		
Service Commodity	Construction Services		
Contractor	John D Stephens, Inc.		

0 = Unsatisfactory	Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.
1 = Poor	Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.
2 = Satisfactory	Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
3 = Good	Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.
4 = Excellent	Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

1. Project Development (-Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)

Comments:

☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

Vendor achieves and complies with the requirements of the contract documents and industry standards most of the time. Vendor has the technical expertise and knowledge to ensure all requirements are met in a manner consistent with the contract. Assigned personnel are highly qualified and are responsive and require minimal direction in performing work.

2. Design (-Were Milestones Met Per Contract – Reliability – Responsiveness to Direction/Change – On Time Completion – Liquidated Damages)

Comments:

☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

Vendor achieves milestones in the project schedule most of the time. Delays occurs but have minimal impact on the delivery of the project. They are responsive and flexible when given work change directives.

3. Award - Proposal Development (-Met Timeless/Due Dates - Reasonable/Cooperative - Flexible/Motivated - Prompt Problem Notification)

Comments:



- ☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

Vendor demonstrates prompt service and delivery of project. They handle promptly and appropriately in a responsive manner. They notify County promptly when problems occur or issues arose that would affect budget and schedule. Regular communications are held to keep every team player well informed.

4. Construction (-Mobilization Timely – Were Milestones Met – Met/Exceeded Specifications – Within Budget Performance – Proper Invoicing – Quality of Work – Responsive to Owner)

- ☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

**Comments:**

Vendor mobilizes work in a timely manner in accordance with the project schedule. Quality of work is performed in accordance with contract documents and industry standards most of the time. Documents in invoicing are in order most of the time and submitted in a timely manner.

5. Closeout Action and Contractors Key Personnel (-Effective Management - Credentials/Experience - Ability to Accomplish Mission - Conduct)

- ☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

**Comments:**

Vendor has managed project from inception efficiently and effectively. Key personnel and project team are experienced and trained in their field of expertise and conduct themselves professionally.

Overall Performance Rating:

3.2

Would you select/recommend this vendor again?  
(Check box for Yes. Leave Blank for No)

☒ Yes
 ☐ No

Rating completed by:

Simeon.Solomero

Department Head Name

Department Head Signature

Date

1/8/2021