

# Contract Renewal Evaluation Form

<b>Date:</b>	<b>June 17, 2025</b>
<b>Department:</b>	<b>Real Estate and Asset Management</b>
<b>Contract Number:</b>	<b>23ITB138804C-GS</b>
<b>Contract Title:</b>	<b>Electrical On Call Maintenance Services Countywide</b>

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

This service cannot be reduced because we do not have internal or any alternative resources to get this service done. This contract furnishes all materials, labor, tools, equipment, and appurtenances necessary to provide on-site and emergency electrical repair services to general lighting systems, distribution subpanels, motor starters, receptacles, small water heaters, and problems related to partial power loss in the buildings. This contract also helps in replacement of lamps in parking lots which require usage of bucket truck and installation/ replacement of distribution transformers for all Fulton County facilities, the latter service require the electrician to be a licensed in the trade. This contract is also used for electrical installation work or renovation work associated with minor construction/renovation of space in County buildings

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☒ **Internet search of pricing for same product or service:**

	Date of search:	July 25, 2025
	Price found:	<b>\$ 81 to \$ 89 per hour</b>
	Different features / Conditions:	<b>\$ 76 to \$ 84 per hour</b>
	Percent difference between internet price and renewal price:	<b>50% to 70% per hour</b>

**Explanation / Notes:**

1. Electrician cost for routine service includes a minimum trip fee, plus additional labor, and parts.
2. Urgent repairs are very costly.
3. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid according to Purchasing Code Selection 102-373, Competitive Sealed Bids.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Comparable

**Explanation / Notes:**

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

FY2025 The County allocated expenditures as of 8/4/2025, \$157,301.68

FY2024 The County spent \$231,424.60

FY2023 The County spent \$199,739.83

FY2022 The County spent \$151,534.73

FY2021 The County spent \$162,625.98

FY2020 The County spent \$249,820.23

**4. Does the renewal option include an adjustment for inflation?**  
(Information can be obtained from CPI index)

☐ Yes

☒ No

**Was it part of the initial contract?**

☐ Yes

☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.

Percent difference between past purchase price and renewal price:

[Click here to enter text.](#)

**Explanation / Notes:**

**Reviewing quotes received from vendors for this service in the Atlanta Metro Area.**

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☒ Yes  
☐ No If yes, attach the analysis.

Most of the tasks in this contract require professional licenses, specialty tools, equipment, training and skills to perform electrical on call maintenance and repair services on general lighting systems and distribution subpanels & transformers, etc. This service, therefore, cannot be performed in-house because the DREAM does not have the qualified and experienced technicians necessary to perform this kind of work.

7. What would be the impact on your department if this contract was not approved?

If these renewal contracts are not approved, many of our facilities would not receive route/emergency electrical service. This would impact the safety of patrons as well as Fulton county staff members.

*Vijay Nair*

Vijay Nair, Bldg. Maintenance Mgr., Central *WP*  
Willie Perryman, Bldg. Maintenance Mgr., Greater

August 4, 2025

**Prepared by**

**Date**

*JD*  
Joseph N. Davis, Director

August 4, 2025

**Department Head**

**Date**