



Jeffrey W. Cown, Director

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April 28, 2026

Ms. ADRIANA BUSTILLOS
NORTH FULTON COUNTY
11575 MAXWELL ROAD
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RE: Drinking Water Laboratory and Related Services

Dear Water System,

The Georgia Environmental Protection Division (EPD) will soon begin a new service period for Drinking Water Laboratory and Related Services. Service with the EPD laboratory automatically renews yearly unless a water system provides written notice of termination. You can review the Drinking Water Analysis Terms and Conditions, and other helpful information, on the EPD website: <https://epd.georgia.gov/forms-permits/watershed-protection-branch-forms-permits/drinking-water-forms>.

Drinking Water Fees for EPD laboratories are billed annually for laboratory services for the upcoming fiscal year. The invoices will be emailed in July 2026 for laboratory testing provided from July 1, 2026, through June 30, 2027. Owners will have thirty (30) business days from the invoice date to pay before a late penalty of 1.5% is applied to the account. This 1.5% late fee is also applied at sixty (60) and ninety (90) business days past due.

The Coliform/*E. coli* analyses are only available to public systems serving a population of up to 12,900 people. If your public water system exceeds the 12,900-population threshold, Coliform/*E. coli* testing will need to be performed by another certified laboratory, and the results provided to the EPD. You can visit the EPD's website using the link below to view the current "Laboratory Fee Schedules." The website provides the fees for the Chemical/*Cryptosporidium* and Coliform/*E. coli* laboratory testing. The fee schedules may be subject to price changes in future years.

For your convenience, annual fee payments can be made using Automated Clearing House (ACH) payment processing to automatically debit a checking or savings account through an electronic check transaction. To utilize this service, you must first "Create a new account" on the Georgia EPD's Online System (GEOS) at <https://geos.epd.georgia.gov/GA/GEOS/Public>. For step-by-step instructions on setting up a new account or making ACH electronic payments, please refer to the GEOS "System User Guide" on the GEOS homepage below the login. The "Pay Drinking Water Invoice" section of the User Guide contains those instructions. For your convenience, we have attached those instructions to this notice.

Please note that traditional payment options will still be available for those who prefer those methods. However, the EPD encourages customers to use this quick and easy ACH payment method. The EPD will continue to enhance its customer payment options and inform users as other options become available. Should you have any questions regarding payment options, please contact the EPD's Finance Department at epdfinance@dnr.ga.gov, Donna Bunn at (770) 694-9051, or Lydia Davis at (470) 524-2613.

The EPD is committed to keeping information about your water system as accurate as possible. Invoices generated in July of each year will be based on information the EPD has on record for your water system in the Drinking Water Watch during the preceding month. Please verify your information in the Drinking Water Watch: <http://gadrinkingwater.net> before June 1. Review your water system details and water system facilities online. In addition to reviewing service connections, population served, sources of water, and water purchases, please review the point of contact information to ensure all names, addresses, phone numbers, and e-mail addresses are correct. County and city water systems, where the contact changes (for example, Mayor), may want to consider, for financial mailing purposes only (FC), changing the contact's name to Accounts Payable versus an actual name.

If your water system information needs to be updated or you want to request a change to your EPD laboratory services (including termination), please complete and submit the Request to Change Water System Inventory or Laboratory Services Form to the appropriate EPD engineer. As mentioned above, any requested changes must be received by EPD no later than June 1st of each year to be reflected in the annual fees charged to your water system in the July invoice.

All Drinking Water Laboratory and Related Services documents and forms are available electronically at <http://epd.georgia.gov/drinking-water-forms> beneath the header "Drinking Water Laboratory Services."

Please contact your local EPD Drinking Water Engineer if you have any questions regarding the laboratory, account changes, water system information, or related services. The current Engineer Contact List is on the EPD's website: <https://epd.georgia.gov/watershed-protection-branch/drinking-water>.



1.1 Pay Drinking Water Invoice

1.1.1 Create a GEOS Account and Specify the Account Type

If the drinking water users have never used GEOS before, they may come to register a new GEOS account. Upon registration, they should select the Account Group of “Fee Payment”, designed for users who only need to make payments in GEOS, and check the Submittal Group of “Finance: Invoice Payment Only”.

★ Account group: ☒ Fee Payment
☐ Preparer
☐ Responsible Official
★ Submittal Group:
☒ Finance: Invoice Payment Only

After selection, users may proceed to the next pages to answer security questions and enter picture verifications. They don't necessarily have to associate facilities with their GEOS account.

1.1.2 Make Payment

Once registered, users can easily log into their GEOS account and make an online payment. They can simply click on the “Make Online Payment” link on the dashboard or navigate to the “Submittal” module > Start a new submittal (filtering the category as Fee/Invoice”) to initiate the payment process.

My Dashboard Submittal My Account

Start a New Submittal

Start New Application
Submit Non-Permit Report
Make Online Payment

Warning! - Only one user may access an one browser tab. If multiple users access or tabs, errors and data loss may occur.

Upcoming Submittal Obligations

You don't have Upcoming Submittal Obligations. If you need to create new application/Submit of the screen.

Permits / Licenses - Click the icon

No items found. Please try again.

Message Center

Submittals

6 Recent Email(s) for submitted submittals.
2 Payment due submittals.

Permits/Licenses

My Dashboard Submittal My Account

Open Submittals

Start a New Submittal
Apply new Submittal

My Favorite Submittal
My favorite Submittals list

Edit Pending Submittals
Edit unfinished Submittals

Submitted Submittals

Track Submitted Submittals
Monitor submitted submittals

Manage Permits/Certs
Track permits or licenses

Correspondence Msg
Monitor correspondence Msg

Email History
Track emails for submitted submittals

Search Public Submittal

Submittal > Open Submittals > Start a New Submittal

Click the "Start" button to begin creating your application/report. You can save a draft of your application/report at any time for future submission.

Category: Fee/Invoice Keyword: (example: con
Department: (All) Program: (All) Submittal Type: (

Other Department Submittal Type List

Total 1 items

ACH
Online Payment - FIMS

Start



To make the payment, users may enter the FIMS Account ID and Invoice Number received (from the invoice received from EPD) and click the search button to initiate the request.

Pages: 1 / 2

GEORGIA
DEPARTMENT OF NATURAL RESOURCES
ENVIRONMENTAL PROTECTION DIVISION
DRINKING WATER INVOICE

Bill To:
XXX
XXX, XXX
Fulton, GA 30023

FIMS Account ID: 59
Customer Name: Test Name
Water System ID: GA XXXXXXX
Invoice Number: 80058

Total Due : \$ 12,400.00

Notification:
Check Water System Information
gadinkingwater.net
Account Information:
TOTAL AMOUNT DUE ON

BILLING SUMMARY

Invoice Period	Invoice Date	Current Invoice Amount	Previous Balance	Adjustment	Amount Paid	Total Due
2015-07-01 ~ 2016-06-30	09/03/2015	\$ 12,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,400.00

1 Data Entry
To fill in all Data Entry Forms

Online Payment - FIMS

2 Attachment
To upload or mail in all required documentations

3 Validation
To validate all required data and documentations

4 Payment
To make a payment

5 Submission
To submit

Please fill out the form below. **IF YOU ARE NOT SURE, WAIT UNTIL YOU ARE SURE.**
Don't forget to click the save button or green check mark ✓ for tables to save your input!

FIMS Account/ Invoice Information

Account ID: 59
Invoice Number: 80058 **Search**

Account ID: 59
Account Name: Test Account
Invoice Number: 80058
Invoice Period: 2015-07-01 ~ 2016-06-30
Due Date: 09/03/2015
Invoice Amount: \$123
Total Due Amount: \$123

GEOS will then automatically pull out the invoice details from the Account ID and invoice number. After verifying the invoice details, users may proceed to the Payment tab to make an ACH payment. Please note that all mandatory fields (marked with *) on the payment page have to be filled out properly.

PAYMENT (SUBMITTAL ID: 320712)
Select a payment method, provide the required information and then click on the NEXT button below.

Outstanding Balance

Online Payment - FIMS (View Fee Schedule)	\$12,400.00
FIMS Online Payment	
FIMS Online Payment	\$12,400.00

Payment Method

Fee Amount: \$12,400.00
Amount Due: \$12,400.00
TOTAL PAYABLE: \$12,400.00

Payment Method: eCheck (ACH - NACHA) ✓

* Account Type: Saving Account Bank Name: ABC
* Routing Number: 123 * Account Number: 123 * Bank Account Name: ABC

Exit Previous Next

In the last step, users have to enter their security questions and PIN to verify that they are the actual owner of this GEOS account. With all these steps done, an online payment will be completed in GEOS.