



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Focused Community Strategies** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Economic Stability/Poverty

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: 1. Emergency Financial Assistance inclusive of Rental and Mortgage assistance as well as Utility assistance, 2. Training Job Development Employment which leads to self sufficiency Ex offender support services..., 5. Improved access to economic opportunities programs/resources focused on foundational education...

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

Focused Community Strategies, Building Flourishing Communities in South Atlanta will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Focused Community Strategies	1297 McDonough Blvd, SE	Atlanta	Georgia	30315-2713	5	5

Approach and Design:

Focused Community Strategies, Building Flourishing Communities in South Atlanta will provide services to **330** clients that reside in Fulton County, with CSP funding.

Focused Community Strategies, Building Flourishing Communities in South Atlanta will provide the following activities and services in Fulton County with CSP funding:

ACTIVITIES and HOW THEY ARE ACCOMPLISHED:

FCS shares the Fulton County government’s vision of building a positive, diverse community with a thriving economy, safe

neighborhoods, healthy residents, and a rich quality of life that all people can enjoy. Our Neighborhood Engagement program supports this vision and is designed to empower our neighbors and enhance our community through multiple initiatives:

1) Stepping Forward Fund: This fund provides a safety net for those in greatest need through micro-grants to low-income residents who are unable to meet an urgent financial obligation because they are experiencing a crisis situation such as a job loss or health issue. It helps cover basic expenses such as rent, mortgage, utilities, food, or home repairs so that residents can avoid eviction and homelessness, avoid payment gaps that could damage their credit history, and experience improved housing safety and stability. Tenants in our rental properties, homeowners who purchased their home from us in the past, parents with children who participate in our youth group, and other neighbors in need may request emergency support at any time. FCS staff meet with them to assess their request and render assistance as needed.

2) Start:ME: We host an intensive training program that provides aspiring entrepreneurs with the tools and connections necessary to build and grow successful businesses. Promising local small businesses get access to capital, business development tools, and mentorship, and learn how to nurture and scale their businesses. This initiative is delivered in partnership with Emory University's Goizueta School of Business in weekly sessions over the course 14 weeks from January through March, and also includes optional networking and office hour sessions.

3) South Atlanta Youth Group: Youth gather weekly to participate in games that build camaraderie, guided conversations that help them process challenges they face, and lessons that explore topics that are relevant to their lives. They have opportunities to attend a week-long overnight camp or day camp in the summer, and participate in field trips or special events at least twice per semester. Youth bike team members ride together once a week for eight weeks in the spring and fall. Through these activities, participants are gaining social and emotional skills, life skills, leadership experience, and confidence that give them a firmer foundation for success in school and in life.

4) Financial Literacy Programming: We host quarterly seminars on homebuyer readiness aimed at ensuring that low-income and first-time individuals are well prepared to successfully transition into becoming new homeowners or renters. We also offer a financial achievement club, where participants learn about topics like financial goal setting, budgeting and saving, credit and debt, insurance, purchasing a home, health and education costs, investing, retirement, and more. The program gives members the opportunity to earn a matching grant of up to \$600 if they attend the workshops, open a new savings account, and save up to \$100 per month during the six months. It also provides a \$100 incentive for members who increase their credit score by 30 points. Through a partnership with PNC bank, we host a mobile banking unit once a week on our campus in the heart of our neighborhood, which has no other brick-and-mortar bank nearby. We also refer neighbors to community partners to access additional financial and credit counseling, tax preparation assistance, and other services.

5) Food Cooperatives: This initiative reduces food insecurity and improves health outcomes for some of the most vulnerable families in our neighborhood. We partner with the nonprofit Urban Recipe, and obtain food from the Atlanta Community Food Bank. Our South Atlanta coop members gather every other week in our community room, for a total of 26 sessions each year. At each session, members check in and then assist with a variety of tasks, such as bringing food into the distribution room, sorting it into categories, and distributing it into boxes equitably and according to family size. At the end of each session, members gather

their fully-stocked food box to take home. Our South Atlanta Coop has been part of the community for decades. We launched a new second cohort in 2022 to serve low-income families at the Haven at South Atlanta apartment complex, and we look forward to these cohorts continuing throughout this year.

6) South Atlanta Christmas Store: We gather donations of toys through the support of generous schools, churches, businesses, and individuals for our annual holiday shop. We then set up a toy store in the large community room of our space in the heart of Historic South Atlanta, and sell the items at greatly reduced costs during the two weeks leading up to Christmas. The event gives the gift of joy at the holidays for children who might not otherwise receive much in the way of presents when their parents are already struggling just to afford basic needs. It also gives the gift of opportunity for lower-income parents who are able to pick out just the right gifts for their loved ones themselves and provide for their own families. The revenue that is generated is reinvested directly back into services for the community.

HEALTH and HUMAN SERVICES KEY PERFORMANCE INDICATORS:

Our Neighborhood Engagement programming addresses the following three Fulton County "Health and Human Services" Key Performance Indicators:

1) The strategic objectives of “prevent health disparities by educating residents and connecting them to available resources” and the key performance indicator of “percentage of residents who experience food insecurity” are addressed by our Food Cooperatives. This initiative connects some of our most vulnerable neighbors to resources from the Atlanta Community Food Bank, ensuring that they have consistent access to sufficient, high quality food that influences improved health outcomes. One of our coop members, Ms. Ethel, once told us, “I just got back from the doctor, and he told me I’ve lost 10 pounds and my diabetes levels are the lowest they’ve ever been. He asked what’s made the change and I told him it was all because of the food coop.”

2) The strategic objective of “help residents realize their educational potential through our community services and library programs” and the key performance indicator of “percentage of students over achieving each year” is addressed by our South Atlanta Youth Group. This initiative is helping our youth manage stress, create a strong sense of community, and build resilience, which in turn helps build a healthy foundation that contributes to improved academic performance.

3) The strategic objective of “support the vulnerable residents in our social services” and the key performance indicator of “number of seniors...aging/staying in place as a result of home repair.” Often the recipients of our Stepping Forward funds are low-income seniors who need an extra hand keeping up with necessary home repairs so that they can maintain a safe and stable living environment.

CSP FUNDING PRIORITIES:

Our Neighborhood Engagement program addresses three CSP funding priorities within the “Economic Stability/Poverty” primary service category:

- 1) The funding priority of “Emergency Financial Assistance inclusive of Rental and Mortgage assistance, as well as Utility assistance” is directly addressed by our Stepping Forward Fund.
- 2) The funding priority of “Training/Job Development/Employment which leads to self-sufficiency” is addressed by Start:ME. This initiative trains aspiring entrepreneurs in the skills they need to establish a successful small business that will support their self-sufficiency.
- 3) The funding priority of “improved access to economic opportunities, programs and resources focused on...coaching to re-engage youth up to age 21 and provide job-readiness skills for employment” is addressed by our South Atlanta Youth Group. Our youth group participants are gaining important social and emotional skills, leadership experience, and confidence that position them for success in their future careers.

COLLABORATIONS:

For over two decades, we have had the privilege of partnering with residents of Historic South Atlanta to create a thriving mixed-income neighborhood. In that time, we have developed strong relationships that help ensure community engagement and project success. Some of our many community collaborative relationships that support our Neighborhood Engagement initiatives include:

- 1) South Atlanta Civic League: This neighborhood leadership and governing body for South Atlanta hosts events at our facilities, advertises our activities to their members, provides feedback on programs, and plays a critical role in ensuring that all of our activities have strong community buy-in and support.
- 2) Atlanta Community Food Bank: FCS secures food for our food cooperative from ACFB.
- 3) Urban Recipe: In exchange for a small administrative fee, this Atlanta-based nonprofit assists with our food cooperative by contributing expertise, ordering the food, and providing staff support.
- 4) Purpose Built Schools: PBSA oversees the management of four local schools. They recruit teachers to move into the area, provide wrap-around services to stabilize our families, and foster better outcomes for our students.
- 5) Pennrose Developers: We engaged in a joint venture to create Haven at South Atlanta, an 84-unit mixed income apartment complex located next to the neighborhood middle school that began leasing to new tenants in the fall of 2022.

6) Emory University: We partner with the Goizueta School of Business to present our Start:ME training program for aspiring entrepreneurs.

7) Pathways2Life: They provide mental health training for our Youth Group staff and volunteer leadership so that they can be more prepared to assist youth who are processing trauma.

8) PNC bank: We host PNC's mobile banking unit once a week on our campus in the heart of our neighborhood, which has no other brick-and-mortar bank nearby.

9) Financial Literacy Partners: We refer neighbors to partners like Neighborworks Columbus, On the Rise Financial Center, RRC (Resources For Residents And Communities) , and VITA (Volunteer Income Tax Assistance) to access financial and credit counseling, tax preparation assistance, and other services.

10) Buckhead Church: This generous congregation donates thousands of toys for our annual South Atlanta Christmas Store.

11) Thomasville Heights Civic League: This neighborhood leadership and governing body for Thomasville Heights hosts events at our facilities, advertises our activities to their members, provides feedback on programs, and plays a critical role in ensuring that all of our activities have strong community buy-in and support.

12) YMCA of Metro Atlanta and the Carver YMCA: We are collaborating with the YMCA to develop and implement a strategy for increasing early learning seats within our footprint.

13) City of Atlanta and Atlanta Urban Development Corporation: We are working with these two groups to implement a Neighborhood Transformation Plan in the Thomasville Heights Community.

Designation of CSP Funds:

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes

direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$2,000.00
Operational (25% Operational max of total funds awarded.)	\$4,000.00
Direct Services	\$34,000.00
<i>Total</i>	\$40,000.00

Explanation of Funding Details:

AUDIT:

The most recent FCS audit for the year ending December 31, 2023, is included with the attachments in the Eligibility Requirements section of this grant application.

AGENCY BUDGET:

Our FY2024 budget projects total revenue of \$8,657,000. Of this amount, 38% is expected to come from philanthropic support, and the remaining 62% from earned income from rents and mortgages in our mixed-income housing program, and sales at Carver Market and Community Grounds in our economic development program. The primary expense categories are the Cost of Goods Sold within our mixed-income housing and economic development programs, which totals \$3,197,785, and compensation for our program, administrative, and executive staff, which totals \$3,653,521. A copy of the agency budget is attached as a supporting document for review, if desired.

PROGRAM BUDGET and EXPENDITURES

The Neighborhood Engagement program budget for 2025 includes total expenses of \$666,516. The largest expense is \$387,420, which represents the salaries and benefits for direct program staff including our Director of Neighborhood Engagement, two Youth Engagement Coordinators, and two Neighborhood Engagement Coordinators to be hired. Other non-salary program expenses include: \$30,000 for the Stepping Forward Fund, \$10,000 for Start:ME, \$110,100 for Youth Group, \$35,250 for the Food Cooperatives, and \$22,300 for South Atlanta Christmas Store. The budget also includes \$34,873 for other Neighborhood Engagement program costs, and \$36,573 for indirect expenses calculated at 15% of the total program costs.

BUDGETARY TIMELINE

The project budget begins January 1, 2025, and continues through December 31, 2025. Expenses will be incurred evenly throughout the calendar year, with the exception of Start:ME, which occurs in the first quarter of the year, and the South Atlanta Christmas Store, which occurs in the fourth quarter. A budgetary timeline which illustrates the anticipated quarterly expenditures is attached as a supporting document.

Program Performance Measures:

Focused Community Strategies agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: 1. Number of individuals receiving Emergency Financial Assistance, 3. Number of individuals placed in Living Wage Employment; receiving training/job development/employment support..., 6. Number of individuals with improved access to economic opportunities, programs/resources

focused on education...

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

EVALUATION METHODS and DATA COLLECTION TOOLS

FCS is committed to a strong culture of data-driven evaluation to ensure that we are making informed decisions about program design and implementation. All of our initiatives are assessed against short-term measurable milestones that are designed to support our long-term goals. We have a staff member whose role is dedicated to working with our program directors to gather the data needed to track these milestones using tools such as enrollment forms, attendance sheets, participant surveys, and more. In addition to these quantitative indicators, we also listen carefully to our neighbors through surveys to gather their qualitative feedback. We are able to gather honest informal feedback because we are living and working right alongside our neighbors as members of the community and have established a strong reputation and sense of trust. Our board and senior staff regularly review the data collected to align all of our work to our strategic plan, track our progress towards specific milestones, assess trends, and determine whether any program adjustments need to be made.

We also utilize an innovative tool to measure whether our short-term milestones are contributing to our long-term goal of building a flourishing community. FCS developed the Flourishing Neighborhood Index to measure multiple social, structural, and economic indicators. The process combines publicly available data, hyper-localized mapping, and qualitative survey responses gathered by and from residents based on their lived experience. The data is collected on online platforms and disseminated via interactive, visual dashboards. This creates a comprehensive understanding of neighborhood health that can be used to identify immediate priorities and long-term goals, coordinate around next steps, and measure impact. FCS has conducted the FNI in Historic South Atlanta in 2015, 2018, and 2021, and we plan to repeat the process every two to three years.

SCHEDULES and MILESTONES

1) Stepping Forward Fund: Neighbors who are rental tenants or homebuyers in our mixed-income housing program or other community members in need may request emergency support at any time. They meet with our staff who verify their need, assess their request, render assistance as needed, and follow up afterwards to determine whether the crisis has been resolved or whether further intervention is required. The milestone to be achieved is distributing at least \$20,000 to approximately 20 households by the end of 2025, which will help stabilize crisis situations for roughly 70 individuals.

2) Start:ME: This initiative is delivered in weekly sessions over the course 14 weeks from January through March, and also includes optional networking and office hour sessions. Entrepreneurs are expected to watch prerecorded materials before the sessions begin and complete accompanying session assignments. The milestone to be achieved is that another cohort of 20 participants will successfully complete the program by the end of March 2025, joining the 90 alumni who have gained tools to build successful businesses through this program since 2018.

3) South Atlanta Youth Group: This initiative builds community among young people through weekly evening gatherings and other celebratory outings and summer camp experiences. Milestones to be achieved throughout 2025 include: serving a roster of at least 80 unique youth ages 5-18; hosting gatherings on Wednesday evenings, with an average attendance of 20 youth per age group, for a total of 60 youth served each week; providing opportunities for at least 30 youth to attend a week-long overnight or day camp during the summer; offering at least two field trips or special events for each age group each semester, with an anticipated attendance of at least 20 youth per outing; engaging a team of 5-10 older youth to assist with supporting the younger group; and hosting weekly bike rides for 10-15 youth in 6th-8th grades for sessions in the spring and fall.

4) Financial Literacy Training: Our mixed income housing team hosts quarterly homebuyer readiness seminars. The milestone to be achieved is hosting one session per quarter and serving approximately 10 individuals per session (40 individuals total).

5) South Atlanta Food Cooperative: Members gather every other week, for a total of 26 sessions each year. Milestones to be achieved include improving food security for approximately 40 households by distributing over 50,000 pounds of food valued at more than \$90,000 by the end of 2025.

6) South Atlanta Christmas Store: Preparations to gather donations for the South Atlanta Christmas Store begin in the summer, and the shop is open during the two weeks leading up to Christmas. Milestones to be achieved in December 2025 include selling over 3,500 toys, engaging more than 150 community volunteers, and generating more than \$28,000 that will be reinvested into services for the community.

COUNTY DEFINED PERFORMANCE MEASURES

FCS will report on three county defined performance measures during the contract period within the “Economic Stability/Poverty” service category that correspond with three of our Neighborhood Engagement initiatives:

1) Stepping Forward Fund: We will report on the “number of individuals receiving Emergency Financial Assistance” by indicating the number of households who receive support through this initiative, and the estimated number of individuals in those households.

2) Start:ME: We will report on the “number of individuals placed in Living Wage Employment; receiving training/job development/employment support services which leads to self-sufficiency” by indicating the number of the aspiring entrepreneurs who successfully complete the training.

3) South Atlanta Youth Group: We will report on the “number of individuals with improved access to economic opportunities, programs and resources focused on foundational education, career exploration, and coaching to re-engage youth and provide job-readiness skills for employment” by indicating the average weekly attendance and the total number of unique youth who participate.

Agency Defined Performance Measure(s):

FCS will report on four agency defined performance measures during the contract period to demonstrate progress in additional initiatives in our Neighborhood Engagement program:

1) Financial Literacy Training: This initiative aligns with Fulton County’s “Health and Wellness” services category. We will report on the county defined performance measure within that category of “number of individuals participating in programs focusing on financial literacy and wellness” by indicating the number of individuals who participate in our homebuyer readiness seminars or whom we refer to a community partner for further financial literacy training.

2) South Atlanta Food Cooperative: This initiative impacts Fulton County’s key performance indicator “percentage of residents who experience food insecurity”. We will report on the number of households who participate in the food coop and the estimated number of individuals in those households.

3) South Atlanta Christmas Store: We will track the total number of transactions and use that data to report on an educated estimate on the total number of shoppers. We will also report on the total number of toys they purchase and the amount of earned revenue generated by the initiative that is invested back into services for the community. (While we expect to serve approximately 500 individuals at this event, this number is not included in the Fulton County clients projected to be served with CCSP funding in question #7 because we do not gather names or demographics for our South Atlanta Christmas Store shoppers.)

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or

ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute**

a breach of this Agreement.

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

Focused Community Strategies
PO Box 17628 www.fcsministries.org
Atlanta, Georgia 30316

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the

actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY’S CONVENIENCE AND
FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor’s performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County’s right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between

Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Focused Community Strategies**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define,

limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

FORM F: GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**Instructions:**

Contractors must attest to compliance with the requirements of O.C.G.A 13-10-91 by executing the Contractor Affidavit provided.

Applicants are required to complete and upload FORM F and FORM G in two (2) places: Bidnet and WebGrants. **Proposal will be deemed ineligible if Forms F&G are not uploaded in both Bidnet and WebGrants**

FORM F: 2025 Georgia Security and Immigration Contractor Affidavit and Agreement

FORM G: 2025 Georgia Security and Immigration Subcontractor Affidavit.

- Must use templates provided by the Fulton County Purchasing Department. Previous year forms will not be accepted.
- **Form F must include name of agency, EEV number, Signature & Notary.**
- **Form G must include name, EEV number, and Signature of subcontractor.**
- **If Form G is not applicable, add agency name and N/A on the document.**

Upload 1-Via Purchasing Bid page - BidNet Direct:

<https://www.bidnetdirect.com/georgia/fultoncounty>

(Note: You will be required to set up a FREE registration with BidNet Direct to use the upload feature)

Upload 2 -Via WebGrants under 2025 CSP Eligibility Requirements: <https://fulton.dullestech.net>

To Complete Fillable Form - Please enter the all required information,

- ✓ Press "TAB" key to navigate easily through the form. Once you enter your Agency name, it will repopulate throughout the form.
- ✓ Save as: "Form F Agency Name"
- ✓ Print for Signature and Notary.
- ✓ Scan and upload to WebGrants as directed above in "Upload 1 and Upload 2"



**F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

Contractor's Name:	FCS Urban Ministries (dba Focused Community Strategies)
Project No. and Project Title:	Building a Flourishing Community in South Atlanta

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

1609879

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

3/5/2025

Date of Authorization

FCS Urban Ministries (dba Focused Community Strategies)

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Ruth Evans

Printed Name (of Authorized Officer or Agent of Contractor)

Ruth Evans

Signature (of Authorized Officer or Agent)

Senior Director of Bus. Ops.

Title (of Authorized Officer or Agent of Contractor)

March 5 - 2025

Date Signed

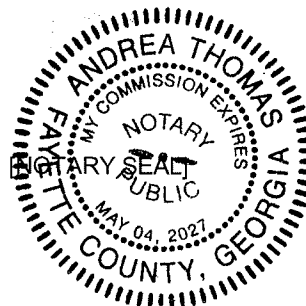
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

5 DAY OF March, 2025

Andrea Thomas

Notary Public

My Commission Expires:

May 4, 2027

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**FORM G: GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT
SUBCONTRACTOR AFFIDAVIT****Instructions:**

Subcontractors must attest to compliance with the requirements of O.C.G.A 13-10-91 by executing the Contractor Affidavit provided.

Applicants are required to complete and upload FORM F and FORM G in two (2) places: Bidnet and WebGrants. **Proposal will be deemed ineligible if Forms F&G are not uploaded in both Bidnet and WebGrants**

FORM F: 2025 Georgia Security and Immigration Contractor Affidavit and Agreement

FORM G: 2025 Georgia Security and Immigration Subcontractor Affidavit.

- Must use templates provided by the Fulton County Purchasing Department. Previous year forms will not be accepted.
- **Form F must include name of agency, EEV number, Signature & Notary.**
- **Form G must include name, EEV number, and Signature of subcontractor.**
- **If Form G is not applicable, add agency name and N/A on the document.**

Upload 1-Via Purchasing Bid page - BidNet Direct:

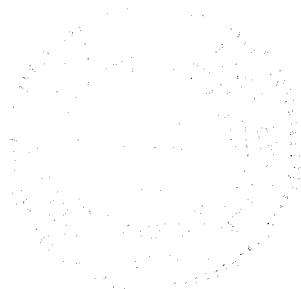
<https://www.bidnetdirect.com/georgia/fultoncounty>

(Note: You will be required to set up a FREE registration with BidNet Direct to use the upload feature)

Upload 2 -Via WebGrants under 2025 CSP Eligibility Requirements: <https://fulton.dullestech.net>

To Complete Fillable Form - Please enter the all required information,

- ✓ Press "TAB" key to navigate easily through the form. Once you enter your Agency name, it will repopulate throughout the form.
- ✓ Save as: "Form F Agency Name"
- ✓ Print for Signature and Notary.
- ✓ Scan and upload to WebGrants as directed above in "Upload 1 and Upload 2"





GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	FCS Urban Ministries (dba Focused Community Strategies)
Project No. and Project Title:	Building a Flourishing Community in South Atlanta

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

NOT APPLICABLE

3/5/2025

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

Date of Authorization

NOT APPLICABLE

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Ruth Evans
Printed Name (of Authorized Officer or Agent of Contractor)

Senior Director Bus. OPS.
Title (of Authorized Officer or Agent of Contractor)

Ruth Evans
Signature (of Authorized Officer or Agent)

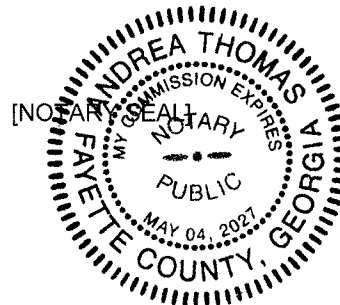
March 5-2025
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

5 DAY OF March, 2025

Andrea Thomas
Notary Public

My Commission Expires: May 4, 2027



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Automatic Data Processing Insurance Agency, Inc. 1 Adp Boulevard Roseland NJ 07068		CONTACT NAME: Automatic Data Processing Insurance Agency, Inc. PHONE (A/C, No, Ext): 1-800-524-7024 FAX (A/C, No): E-MAIL ADDRESS: <table style="width: 100%;"> <tr> <th colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td colspan="2">INSURER A: Wesco Insurance Company</td> <td>25011</td> </tr> <tr><td colspan="2">INSURER B:</td><td></td></tr> <tr><td colspan="2">INSURER C:</td><td></td></tr> <tr><td colspan="2">INSURER D:</td><td></td></tr> <tr><td colspan="2">INSURER E:</td><td></td></tr> <tr><td colspan="2">INSURER F:</td><td></td></tr> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: Wesco Insurance Company		25011	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER F:																								
INSURED Fcs Urban Ministries, Inc. 1297 McDonough Blvd., Se Atlanta GA 30315																								

COVERAGES**CERTIFICATE NUMBER:** 4343634**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	N	WWC3753382	01/11/2025	01/11/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government 141 Pryor St. SE Atlanta GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Traci McCrory State Farm Agency 1526 E. Forrest Ave Ste. 250 East Point, Ga. 30344	CONTACT NAME: Gandhi Buchanan PHONE (A/C, No, Ext): 678-539-8623 FAX (A/C, No): 678-248-5172 E-MAIL ADDRESS: gandhi.u.buchanan.k8xw@statefarm.com														
INSURED FCS Urban Ministries Inc. 1297 McDonough BLVD SE Atlanta, Ga. 30315	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td></td> </tr> <tr> <td>INSURER B : State Farm Mutual Automobile Insurance Company</td> <td>25178</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A :		INSURER B : State Farm Mutual Automobile Insurance Company	25178	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y		C99-31285-C18-11	03/18/2025	09/18/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE \$ OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fulton County Government is listed as an Additional Insured under the General Liability Coverage for on-going operations on a Primary and non- Contributory basis as required by this contract.

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government 141 Pryor St., SW Atlanta, Ga, 30303-3408	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align: center;"><i>Gandhi Buchanan</i></p>
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rhodes Risk Advisors 3050 Peachtree Rd NW Suite 200 Atlanta GA 30305	CONTACT NAME: Kristin Cooper PHONE (A/C, No, Ext): (404) 996-0306 FAX (A/C, No): (404) 806-4335 E-MAIL ADDRESS: kristin.cooper@rhodesra.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: CSU Producer Resources, Inc	
INSURER B: Philadelphia Indemnity Insurance Company	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 24-25 w/ 25-26 D&O **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		CSU0235083	07/07/2024	07/07/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ Excluded
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N <input type="checkbox"/> N / A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Directors and Officers Liability			PHSD1846389-016	02/20/2025	02/20/2026	Liability Limit 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as Additional Insured as respects the General Liability policy, pursuant to and subject to the policy's terms, conditions, definitions and exclusions.

CERTIFICATE HOLDER

CANCELLATION

Fulton County Government 141 Pryor St SW Atlanta GA 30303-3408	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align: center;"><i>Nik D.</i></p>
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Certificate of Insurance Waiver Request Form



Instructions:

Please complete each field of the COI waiver request form for the insurance coverage for which a waiver is being requested. If there are multiple requests, a new form must be used for each request. All completed waiver request forms should be emailed to your assigned District Administrator. An approved waiver form must be included as part of the COI document and uploaded to WebGrants under "Other Supporting Documents."

Date: 5/29/2025

Requesting Agency/Company: FCS Urban Ministries, Inc.

Contact Name: Joi Jackson

Phone Number: 404-627-4304

Email Address: grants@fcsministries.org

Reason for Requesting Waiver(Please provide a detailed explanation. View attached COI Tip sheet for information on the types of waivers):

Our CGL insurance coverage exceeds the minimum
limits required by Fulton County and therefore we are
not in need of Umbrella insurance coverage.

Acknowledgment and Signature

By signing below, I acknowledge that our agency is requesting a waiver of the Certificate of Insurance requirement. I understand that this request must be reviewed and approved by management, and that a waiver may not be granted in all cases.

Signature: Joi Jackson

Title: Director of Development

Date: 5/29/2025

For Internal Use Only

Waiver Approved: ☐ Yes ☐ No

Reviewed By: _____

Date: _____

Comments (if waiver is rejected or additional action is required):

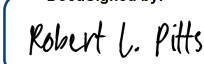
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.


OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **Focused Community Strategies**

DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Signed by: Name of Signatory: Joi Jackson

Title of Signatory: Director of Development
1CA879203BC6421...
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

DocuSigned by Name of 2nd Signatory: **Ruth Evans**

Name of 2nd Signatory: **Senior Director of Business Operation**
B2611629B80642B...
Second Authorized Signature

(Affix County Seal)



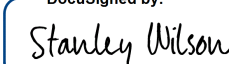
(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM	X 2ND RM
ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: 25-0398 2ND RM: 05/21/2025 SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: B2EF1B62-4265-4841-9A33-0B90F4A90CA6

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Focused Community Strategies-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 33

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 172.56.71.183

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/12/2025 7:32:36 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Joi Jackson

grants@fcsministries.org

President

Carver Market

Security Level: Email, Account Authentication
(None)

Signature

Signed by:

1CA879203BC6421...

Timestamp

Sent: 6/12/2025 7:40:23 PM

Viewed: 6/13/2025 11:54:40 AM

Signed: 6/13/2025 11:55:42 AM

Signature Adoption: Drawn on Device

Using IP Address: 172.56.68.20

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 6/13/2025 11:54:40 AM

ID: fe1774b6-d198-4887-ae2b-8dad6f936c28

Ruth Evans

ruth@fcsministries.org

Senior Director of Business Operations

Security Level: Email, Account Authentication
(None)

DocuSigned by:

B2611629B80642B...

Sent: 6/13/2025 11:55:44 AM

Resent: 6/20/2025 2:40:00 PM

Resent: 6/23/2025 9:04:34 AM

Viewed: 6/23/2025 12:19:23 PM

Signed: 6/23/2025 12:20:44 PM

Signature Adoption: Pre-selected Style

Using IP Address: 12.227.248.26

Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 12:19:23 PM

ID: 02a9f317-b4c4-4511-b84a-0fe9643dc373

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Completed

Using IP Address: 45.20.200.178

Sent: 6/23/2025 12:20:46 PM

Resent: 6/24/2025 9:45:33 AM

Resent: 6/25/2025 1:04:29 PM

Viewed: 6/25/2025 1:20:02 PM

Signed: 6/25/2025 1:20:19 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Stanley Wilson

Stanley.Wilson@fultoncountyga.gov

Director

Stanley Wilson

Security Level: Email, Account Authentication
(None)

DocuSigned by:

5E4D76DFB4A0450...



Sent: 6/25/2025 1:20:21 PM

Viewed: 6/25/2025 4:18:42 PM

Signed: 6/25/2025 4:18:48 PM

Signature Adoption: Pre-selected Style

Using IP Address: 75.43.132.102

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 2601:cd:cc80:7e10:e8ed:c227:f06f:db6	Sent: 6/25/2025 4:18:53 PM Viewed: 6/27/2025 2:19:57 PM Signed: 6/27/2025 2:27:19 PM
Electronic Record and Signature Disclosure: Accepted: 6/27/2025 2:19:57 PM ID: 84d5f4a5-2b33-4583-8431-83026154908c		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  <small>0EC92EDADEFB4B8...</small> Signature Adoption: Pre-selected Style Using IP Address: 24.99.192.18	Sent: 6/27/2025 2:27:21 PM Viewed: 6/27/2025 2:54:21 PM Signed: 6/27/2025 2:55:35 PM
Electronic Record and Signature Disclosure: Accepted: 6/27/2025 2:54:21 PM ID: e93a1eef-e3d6-4300-9b8c-430d40d1c17f		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/27/2025 2:55:38 PM Viewed: 6/27/2025 2:59:49 PM Signed: 6/27/2025 3:00:31 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  <small>BA715B1A26544E7...</small> Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 3:00:33 PM Resent: 6/30/2025 11:56:21 AM Viewed: 6/30/2025 12:03:29 PM Signed: 6/30/2025 12:03:37 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  <small>EEC476C4837648D...</small>  Signature Adoption: Uploaded Signature Image Using IP Address: 136.226.3.95	Sent: 6/30/2025 12:03:39 PM Resent: 7/2/2025 1:56:11 PM Viewed: 7/2/2025 2:03:22 PM Signed: 7/2/2025 2:03:35 PM
Electronic Record and Signature Disclosure: Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/2/2025 2:03:39 PM Resent: 7/2/2025 2:05:38 PM Resent: 7/3/2025 10:48:34 AM Viewed: 7/3/2025 2:14:42 PM Signed: 7/3/2025 2:14:47 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/12/2025 7:40:21 PM Viewed: 7/3/2025 2:18:47 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/12/2025 7:40:22 PM Resent: 7/3/2025 2:14:54 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/12/2025 7:40:22 PM Viewed: 7/3/2025 2:19:17 PM
Dian DeV Vaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/3/2025 2:14:50 PM Viewed: 7/7/2025 10:06:22 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/12/2025 7:40:22 PM
Certified Delivered	Security Checked	7/3/2025 2:14:42 PM

Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	7/3/2025 2:14:47 PM
Completed	Security Checked	7/3/2025 2:14:50 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.