

CHANGE ORDER NO. 2 TO FORM OF CONTRACT

Contractor: **Hogan Construction Group, LLC**

Contract No. **23RFP041723K-JA, Design-Build Services for
Fulton County Behavioral Health Crisis Center**

Address: **5075 Avalon Ridge Parkway**
City, State **Norcross, Georgia 30071**

Telephone: **(770) 242-8588**

E-mail: [**akillen@hoganconstructiongroup.com**](mailto:akillen@hoganconstructiongroup.com)

Contact: **Adam Killen, Vice President**

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with **Hogan Construction Group, LLC**, to provide/perform design-Build Services for Fulton County Behavioral Health Crisis Center, dated July 6, 2023, on behalf of the Department of Real Estate and Asset Management; and

WHEREAS, the purpose of this change order is required to make modification to the existing Contract for additional funding to cover costs for final close out the of the design and construction project of the Fulton County Behavioral Health Crisis Unit at the Oak Hill Child, Adolescent, & Family Center located at 2805 Metropolitan Parkway, SW, Atlanta, GA 30315.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on **October 2, 2024, BOC Item #24-0621**.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Change Order No. 2 to Form of Contract is effective as of the 2nd day of October 2024, between the Hogan Construction Group, LLC who agree that all Services specified will be performed in accordance with this Change Order No. 2 of Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Modify Scope to the existing Contract that required additional funding to cover costs for final close out that will allow the execution of 18 change directives that represents this Change Order No. 2

request which was necessary to prevent the disruption in the process and enabling the completion of the construction of the new facility to include the partial renovation of the current administrative office and other connected areas for the Fulton County Behavioral Health Crisis Unit at the Oak Hill Child, Adolescent, & Family Center.

The additional costs cover the eighteen (18) change directives are shown in the following:

Item	Description of Change Order	Amount
1	Floor Plan Modifications-Existing HVAC Replacement and Fire Pump Addition	\$500,023.00
2	Revised Permanent Security Office	\$60,422.00
3	May 6 th State Comments Revisions	\$44,205.00
4	Exterior Shade Sails and Fabric Awning	\$29,507.00
5	Fulton County Network Equipment Adds	\$42,890.00
6	Addition of Exterior Lighting	\$76,350.00
7	Custom Graphics at Terrace Fence Windscreen	\$20,439.00
8	Bolting Down of Exterior Furniture	\$3,188.00
9	Additional Door Lites	\$9,569.00
10	Patient Bed Relocation (Option 2)	\$37,027.00
11	Entry Gate Security and Camera Monitoring	\$99,329.00
12	Convex Mirrors	\$21,300.00
13	Outlet Covers	\$20,066.00
14	Cup Fillers at CSU and Temp OBS	\$8,974.00
15	Add Fabric to Bottom of Fabric Awning	\$1,238.00
16	Additional Bollards at Entry Gate	\$2,848.00
17	Additional Landscaping at Fronty Entry	\$3,323.00
18	Access Control Match 2 Devices	\$16,942.00
	Total of Change Order No. 2	\$997,640.00

The completion date for the Construction Project was **September 30, 2024**.

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed **\$997,640.00** (Nine Hundred Ninety-Seven Thousand Six Hundred Forty Dollars and Zero Cents).
3. **LIABILITY OF COUNTY:** This Change Order No. 2 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF CHANGE ORDER NO. 2 TO FORM OF CONTRACT:**
Except as modified by this Change Order No. 2 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

Signed by:

Robert L. Pitts

14E1B4AA6F6A44A...

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

CONSULTANT:

**HOGAN CONSTRUCTION
GROUP, LLC**

DocuSigned by:

Paul Hogan

DC980892DE9E454...

Paul Hogan
President

ATTEST:

DocuSigned by:

Tonya R. Grier

EEC476C4637648D...

Tonya R. Grier
Chief Deputy Clerk to the Board of Commissioners

(Affix County Seal)



APPROVED AS TO FORM:

DocuSigned by:

Patrick O'Connor

68048F0EDCEC461...

Office of the County Attorney

ATTEST:

Secretary/
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

DocuSigned by:

Abbie Fischer

A1E945B03AD5498...

Notary Public

APPROVED AS TO CONTENT:

Signed by:

Joseph N. Davis

B20264A88008422...

Joseph N. Davis, Director
Department of Real Estate and Asset
Management

County: Forsyth

Commission Expires: 05/23/2025

(Affix Notary Seal)

DS

Notary Public
Forsyth County, Georgia
My Commission Expires 05/23/2025

ITEM#: 24-0621	RM: 10/2/24 1st Reg Meeting	ITEM#: 24-0621	RM: 10/2/24 2nd Reg Meeting
REGULAR MEETING		REGULAR MEETING	



HOGACON-02

KEVERT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER American Global LLC 3330 Cumberland Blvd Suite 675 Atlanta, GA 30339	CONTACT NAME: Kyle Evert PHONE (A/C, No, Ext): (404) 400-3044 FAX (A/C, No): E-MAIL ADDRESS: kyle.evert@americanglobal.com
INSURER(S) AFFORDING COVERAGE	
INSURER A : National Union Fire Insurance Co of Pitts. PA	
INSURER B : The Continental Insurance Company	
INSURER C : New Hampshire Insurance Company	
INSURER D : Ohio Casualty Insurance Company	
INSURER E : Pacific Insurance Company, Limited	
INSURER F :	

COVERAGES

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REVISION NUMBER:

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D	Excess Liability			ECO (24) 66589334	9/1/2023	9/1/2024	Per Occurrence \$ 5,000,000
E	Professional/Poll.			20 CPI EL7984	9/1/2023	9/1/2024	Per Occurrence \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Fulton County Peachtree Library Renovation; Project #22RFP032922K-CRB

The Fulton County Board of Commissioners are named as Additional Insureds with respects to General & Automobile Liability where required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Fulton County Board of Commissioners Central Library, One Margaret Mitchell Square Atlanta, GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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HOGACON-02

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	E-MAIL ADDRESS: kyle.evert@americanglobal.com	
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	INSURER B : The Continental Insurance Company 35289	
INSURED Hogan Construction Group, LLC 5075 Avalon Ridge Parkway Norcross, GA 30071	INSURER C : New Hampshire Insurance Company 23841	
	INSURER D : Ohio Casualty Insurance Company 24074	
	INSURER E :	
	INSURER F :	

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 Behavioral Health Crisis Center 23RFP041723K-JA: Fulton County Government, Its Officials, Officers and Employees is included as Additional Insured in accordance with the policy provisions of the General Liability, Auto Liability and Umbrella/Excess Liability Policies. A Waiver of Subrogation is granted in favor of Fulton County Government, Its Officials, Officers and Employees in accordance with the policy provisions of the General Liability, Auto Liability, Umbrella/Excess Liability policies. A Waiver of Subrogation is granted in favor of Fulton County Government, Its Officials, Officers and Employees in accordance with the policy provisions of the Workers Compensation Policy and if permissible by law. Auto Liability, General Liability, and Umbrella Liability evidenced herein is Primary Noncontributory to other insurance available to the Additional Insureds, but only in accordance with the Policy Provisions

CERTIFICATE HOLDER

CANCELLATION

Fulton County Government – Purchasing and Contract Compliance Department 130 Peachtree Street, S.W Suite 1168 Atlanta, GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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HOGACON-02

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Fulton County Government – Purchasing and Contract Compliance Department 130 Peachtree Street, S.W Suite 1168 Atlanta, GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
8/28/2023

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY American Global LLC 3330 Cumberland Blvd Suite 675 Atlanta, GA 30339		PHONE (A/C, No, Ext): (404) 891-0162	COMPANY Travelers Indemnity Company of America One Tower Square Hartford, CT 06183	
FAX (A/C, No): (516) 387-1170		E-MAIL ADDRESS: info@americanglobal.com		
CODE: AGENCY CUSTOMER ID #: HOGACON-02		SUB CODE:		
INSURED Hogan Construction Group, LLC 5075 Avalon Ridge Parkway Norcross, GA 30071		LOAN NUMBER		POLICY NUMBER QT-660-3H561958-TIA-23
		EFFECTIVE DATE 9/1/2023	EXPIRATION DATE 9/1/2024	<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:				

PROPERTY INFORMATION

LOCATION/DESCRIPTION

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

PERILS INSURED

BASIC

BROAD

SPECIAL

COVERAGE / PERILS / FORMS

AMOUNT OF INSURANCE

DEDUCTIBLE

Builders Risk Project Limit: New Construction (Non-Combustible, MNC) Project Limit: Renovation (Non-Combustible, MNC) Project Limit: Joisted Masonry Project Limit: Frame Construction Temporary Storage/Transit Limit Deductible	\$35,000,000 \$15,000,000 \$5,000,000 \$5,000,000 \$500,000	\$10,000
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REMARKS (Including Special Conditions)

Remarks:
 Master Builders Risk
 Earth Movement: limits by Hazard Zone
 In whole or in part within a High Hazard County: \$1,000,000 per Occ./Agg.
 In whole or in part within Moderate Hazard County or Independent City and has no part within
 High Hazard and has no part within a High Hazard County: \$5,000,000 Per Occ./Agg.
 Entirely outside a High Hazard County, Moderate Hazard County or Moderate Hazard Independent City: \$10,000,000 Per Occ./Agg.

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS Fulton County Government 130 Peachtree Street, S.W. Suite 1168 Atlanta, GA 30303	ADDITIONAL INSURED	LENDER'S LOSS PAYABLE	<input checked="" type="checkbox"/> LOSS PAYEE
	MORTGAGEE		
	LOAN #		
AUTHORIZED REPRESENTATIVE 			



ADDITIONAL REMARKS SCHEDULE

AGENCY American Global LLC		NAMED INSURED Hogan Construction Group, LLC 5075 Avalon Ridge Parkway Norcross, GA 30071
POLICY NUMBER QT-660-3H561958-TIA-23		
CARRIER Travelers Indemnity Company of America	NAIC CODE 25666	
		EFFECTIVE DATE: 09/01/2023

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 27 FORM TITLE: EVIDENCE OF PROPERTY INSURANCE

Remarks:
Master Builders Risk

Remarks:
Flood: limits by Flood Zone
Flood Zone A and Flood Zone prefixed A: \$1,000,000 Per Occ./Agg.
Flood Zone B, Flood Zone X (shaded) and Flood Zone X-500: \$5,000,000 Per Occ./Agg.
Flood Zone C and Flood Zone X (unshaded): \$10,000,000 Per Occ./Agg.

*Deductible:

Earth Movement
In whole or in part within a High Hazard County \$100,000
In whole or in part within a Moderate Hazard County or Independent City and has no part within a High Hazard County: \$25,000

Flood:
Flood Zone A or Flood Zones prefixed A: \$250,000
Flood Zone B, Flood Zone X (shaded) or Flood Zone X-500: \$25,000
Flood Zone C or Flood Zone X (unshaded): \$25,000.

Certificate Of Completion

Envelope Id: 9D595228600548A49497C2F3AC81548A

Status: Completed

Subject: Please Sign Change Order No. 2 Design-Build Fulton County Behavioral Health 23RFP041723K-JA

Parcel ID:

Source Envelope:

Document Pages: 10

Certificate Pages: 6

AutoNav: Enabled

Enveloped Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Signatures: 6

Initials: 0

Stamps: 2

Envelope Originator:

Janett L. Adams

141 Pryor Street

Purchasing & Contract Compliance, Suite 1168

Atlanta, GA 30303

janett.adams@fultoncountyga.gov

IP Address: 174.195.36.56

Record Tracking

Status: Original

10/3/2024 11:45:30 AM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Janett L. Adams

janett.adams@fultoncountyga.gov

Pool: StateLocal

Pool: Fulton County Government

Location: DocuSign

Location: DocuSign

Signer Events

Adam Killen

akillen@hoganconstructiongroup.com

Security Level: Email, Account Authentication
(None)**Signature****Completed**

Using IP Address: 96.73.223.217

Timestamp

Sent: 10/3/2024 11:53:26 AM

Viewed: 10/3/2024 12:06:01 PM

Signed: 10/3/2024 12:06:10 PM

Electronic Record and Signature Disclosure:

Accepted: 10/3/2024 12:06:01 PM

ID: ce521aea-bfff-443c-bfcb-e31a082b3414

Paul Hogan


phogan@hoganconstructiongroup.com

President

Hogan Construction Group

Security Level: Email, Account Authentication
(None)

DocuSigned by:


DC980892DE9E454...

Sent: 10/3/2024 12:06:12 PM

Viewed: 10/3/2024 3:58:36 PM

Signed: 10/3/2024 3:59:45 PM

Signature Adoption: Pre-selected Style

Using IP Address: 96.73.223.217

Electronic Record and Signature Disclosure:

Accepted: 3/7/2019 12:22:12 PM

ID: b72197b7-5c6a-4089-b303-ea49793a5d65

Abbie Tischer

atischer@hoganconstructiongroup.com

Security Level: Email, Account Authentication
(None)

DocuSigned by:


A1E945B03AD5498...

Sent: 10/3/2024 3:59:46 PM

Viewed: 10/4/2024 9:34:40 AM

Signed: 10/4/2024 9:34:57 AM


633a375d-975c-4a8a-b4d4-89923077021

Signature Adoption: Pre-selected Style

Using IP Address: 96.73.223.217

Electronic Record and Signature Disclosure:

Accepted: 10/4/2024 9:34:40 AM

ID: 7c75fa8b-9755-4442-bce7-4036e91a1a6e

Signer Events	Signature	Timestamp
<p>Janett L. Adams janett.adams@fultoncountyga.gov Assistant Purchasing Agent Fulton County Government Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>Completed</p> <p>Using IP Address: 24.126.138.177 Signed using mobile</p>	<p>Sent: 10/4/2024 9:35:00 AM Viewed: 10/4/2024 9:36:12 AM Signed: 10/4/2024 9:36:37 AM</p>
<p>Joseph Davis Joseph.Davis@fultoncountyga.gov Director Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 10/4/2024 10:42:28 AM ID: 0814dce6-bcb8-460e-bd46-d67b35809f8f</p>	<p>Signed by:  B20354A88008422...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 69.236.118.50 Signed using mobile</p>	<p>Sent: 10/4/2024 9:36:40 AM Viewed: 10/4/2024 10:42:28 AM Signed: 10/4/2024 10:42:41 AM</p>
<p>Patrick O'Connor patrick.oconnor@fultoncountyga.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 10/9/2024 9:36:16 AM ID: 7388fe2c-7115-4b36-a16c-32a22a92a90f</p>	<p>DocuSigned by:  68048F0EDCEC451...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4</p>	<p>Sent: 10/4/2024 10:42:44 AM Viewed: 10/9/2024 9:36:16 AM Signed: 10/9/2024 9:40:29 AM</p>
<p>Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8</p>	<p>Completed</p> <p>Using IP Address: 68.208.197.4</p>	<p>Sent: 10/9/2024 9:40:33 AM Viewed: 10/9/2024 10:10:31 AM Signed: 10/9/2024 10:16:52 AM</p>
<p>Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 10/9/2024 10:44:10 AM ID: ce2ae048-ecce-438d-863e-87e8f7940ff6</p>	<p>Signed by:  14E1B4AA5F6A44A...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4</p>	<p>Sent: 10/9/2024 10:16:54 AM Viewed: 10/9/2024 10:44:10 AM Signed: 10/9/2024 10:44:20 AM</p>
<p>Tonya R. Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  EEC476C4837648D...</p> <p></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4</p>	<p>Sent: 10/9/2024 10:44:22 AM Viewed: 10/9/2024 11:05:14 AM Signed: 10/9/2024 11:05:22 AM</p>

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Janett L. Adams janett.adams@fultoncountyga.gov Assistant Purchasing Agent Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.10	Sent: 10/9/2024 11:05:26 AM Viewed: 10/9/2024 12:22:46 PM Signed: 10/9/2024 12:22:53 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 10/9/2024 12:22:59 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Harry Jordan Harry.Jordan@fultoncountyga.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 10/9/2024 12:23:02 PM
Electronic Record and Signature Disclosure: Accepted: 10/11/2023 10:29:22 AM ID: ec358950-fb77-42fa-8eaa-e8c74aa6b034		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/3/2024 11:53:26 AM
Certified Delivered	Security Checked	10/9/2024 12:22:46 PM
Signing Complete	Security Checked	10/9/2024 12:22:53 PM
Completed	Security Checked	10/9/2024 12:23:02 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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All notices and disclosures will be sent to you electronically

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How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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