Contract Renewal Evaluation Form

	October 18,2021	ŝ	ò.
ment:	Public Works		
ct Number:	99999-001-SPD0000156-0003		
ct Title:	Biological Supplies and Lab Equipment & Supplies		
ions:		k	⊠ No
remely important that every contract be rigidly scrutinized to determine if the contract provides the with value. Each renewal shall be reviewed and answers provided to determine whether services			⊠No
	services/scope reduced, services brought in-house or if the contract should be bmit a completed copy of this form with all renewal requests.		3
scribe what effo	orts were made to reduce the scope and cost of this contract.		-
lve month perior ng approach: 1) ter/Wastewater / methods that r		oratories. arket	
	ysis you made to determine if the current prices for this good or service is urrent market. Check all applicable statements and provide documentation:		
nternet search	of pricing for same product or service:		
	Date of search:		ous fiscal
	Price found:	1	
	Different features / Conditions:		
Percent dif	ference between internet price and renewal price:		No
lanation / Note	es:		M-
			NO
	gical Supplies and Lab Equipment & Supplies every contract be rigidly scrutinized to determine if the contract provides the lewal shall be reviewed and answers provided to determine whether services ces/scope reduced, services brought in-house or if the contract should be completed copy of this form with all renewal requests. ere made to reduce the scope and cost of this contract. ovision of laboratory supplies for the County's environmental laboratory for a neffort to reduce the scope and cost of this contract, management used a two-gement examined the latest Standard Methods for the Examination of new EPA approved methods to determine if there were any different and/or fewer chemicals and/or supplies. 2) Next, it examined all the chemicals and in use to determine if there are cheaper alternatives on the market. our made to determine if the current prices for this good or service is market. Check all applicable statements and provide documentation: Date of search: Price found: Different features / Conditions:		

5.	Is this a seasonal item or service? $\ \square$ Yes	s 🛮 No
6.	Has an analysis been conducted to determine ☑ No	e if this service can be performed in-house? Yes
7.	What would be the impact on your department	nt if this contract was not approved?
wa		work and analyses associated with its water and a consent orders, and penalties levied against the ivision or the U.S Environmental Protection Agency.
	Patrick Person	10/19/2021
	Prepared by	Date
ald		10/20/2021
	Department Head	Date

MARKET SURVEY

Date: October 18, 2021

Department: Public Works

Contract Number: 99999-001-SPD0000156-0003

Contract Title: Biological Supplies and Lab Equipment & Supplies

Prepared by: Patrick Person

I have completed a telephone market survey of the following organizations and received the comments noted.

Organization:	Cobb County	Clayton County	Dekalb County	Atlanta (City)	Gwinnett County	
Person:	Trimanda Williams	Kendra Stanciel	Pinkiben Shah	Thomas Bourne	Barbara Seal	
Phone No.:	770-528-1488	770-603-5611 ext. 13	770-808-2942	404-982-1468	678-376-6826	
Position:	Laboratory Superintendent	Director of Wastewater	Laboratory Supervisor	Laboratory Manager	Manager, Stormwater	
Are you aware of any new vendors?	No. No new vendors	No. No new vendors	Yes	Yes	No	
Are you aware of a reduction in pricing in this industry?	No. Not aware of any price reduction	No. Not aware of any price reduction	No. Unaware of any price changes in the industry	No	No	
How does pricing compare to FC's current contract?	Pricing is comparable to the Fulton County	Pricing is comparable to the Fulton County	Yes, pricing is comparable to Fulton County	Comparable	Comparable	
Considering all factors, would you renew or re-bid now?	Yes, would renew	Yes, would renew	Yes, would renew	Yes	Yes, would renew	
Term of contract.	1 year	1 year	1 year	1 year	1 year	