

## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director, Purchasing

and Contract Compliance

FROM: Joseph Davis, Director, DREAM 155

DATE: September 26, 2024

**SUBJECT:** Contractor's Performance Report – Novus Solutions,

LLC

The Contractor listed below to our knowledge has never provided any professional goods or services to Fulton County's Department of Real Estate and Asset Management:

**PROJECT:** Electronic Equipment Recycling Services

PROJECT NO.: ITB #24ITB143401C-JNJ

**CONTRACTOR:** Novus Solutions, LLC

925 Industrial Park Drive

Marietta, GA

**POC:** John Flynn

**PHONE:** (770) 726-1420, Ext 101

**EMAIL:** 

If you have any questions, please contact Khandi Flowers at (404) 612-7944.

JD/TD/JA/jh

C: Tim Dimond, DREAM Deputy Director John Adams, Administrator, DREAM Khandi Flowers, Contract Administrator, Purchasing & Contract Compliance Harry Jordan, Contract Administrator, DREAM