

**Agenda Item Summary**

20-0212

BOC Meeting Date
3/18/2020**Requesting Agency**

Sheriff

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of recommended proposal - Sheriff's Office, RFP #19RFP121624B-JD Whole Body Scanner (X-Ray Machine) in the amount of \$154,000.00 with TEK 84 Engineering Group, LLC (San Diego, CA) for the purchase of a Whole Body Scanner (X-Ray Machine) for the Sheriff's Department upon issuance of the Notice to Proceed until installation is complete and accepted by the County.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-374 and 102-375, all competitive sealed proposals shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes Justice and Safety

Is this a purchasing item?

Yes

Summary & Background*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: The Sheriff's Department requests approval of recommended proposal with TEK 84 Engineering Group, LLC for a one-time procurement of a Whole Body Scanner (X-Ray Machine) to be installed at the Intake Area of the Fulton County Jail. The following project scope of work is to be provided as follows:

1. Installation of one Whole Body Contraband Detection System.
2. Provide and operator workstation.
3. Provide a Database with a minimum 1TB of storage capability for images and profile information.
4. Provide extended warranty protection for up to two and three years after initial warranty period expires.
5. Provide training on all equipment operations and safety precautions during commissioning period to ensure the unit is installed and operating properly after installation.
6. Provide manuals of operations and maintenance for each unit that will be installed.

Community Impact: None.

Department Recommendation: The Sheriff's Office recommends approval.

Project Implications: Whole Body Scanner (X-Ray Machine) will assist in safety and security at the Fulton County Jail.

Agency Director Approval**County Manager's Approval**

Typed Name and Title

Felicia Strong-Whitaker, Director

Phone

(404) 612-5800

Signature

Date

Community Issues/Concerns: None.

Department Issues/Concerns: None

History of BOC Agenda Item: This is a new procurement.

Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>
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Contract Value: \$154,000.00

Prime Vendor: Tek84, Inc.
Prime Status: Non-Minority
Location: Poway, CA
County: San Diego County
Prime Value: \$154,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$154,000.00 or 100.00%
Total M/FBE Value: 0.00

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Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:	1	25	23	49
No. Bids Received:	1	0	0	1

Total Contract Value	\$154,000.00 or 100.00%
Total M/FBE Values	\$0.00
Total Prime Value	\$154,000.00 or 100.00%

Fiscal Impact / Funding Source	<i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>
500-330-1410-3301-9999 FY Year - Capital Improvements, Sheriff, Equipment, Capital Project-Fiscal Year - \$54,000.00; 500-330-1410-3302-9999 - Capital Improvements, Sheriff, Equipment, Jail Unit, Fiscal Year -\$100,000.00	

Exhibits Attached	<i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>
Exhibit 1: Evaluation Committee Recommendation Letter	
Exhibit 2: Contractor Performance Memo	
Exhibit 3: Single Bid Analysis	

Source of Additional Information	<i>(Type Name, Title, Agency and Phone)</i>
Leighton Graham, Colonel, Sheriff's Office, 404-612-6782	
Flora Eatman, Accounting Manager, Sheriff's Office, 404-612-9241	

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Procurement**Contract Attached:**
No**Previous Contracts:**
No**Solicitation Number:**
19RFP121624B-JD**Submitting Agency:**
Sheriff's Office**Staff Contact:**
Leighton Graham**Contact Phone:**
404-612-6782**Description:** Request approval of an agreement to purchase Whole Body Scanner**FINANCIAL SUMMARY****Total Contract Value:**

Original Approved Amount: 0.00

Previous Adjustments: 0.00

This Request: \$154,000.00

TOTAL: \$154,000.00

MBE/FBE Participation:

Amount: . %: .

Amount: . %: .

Amount: \$0.00 0.00%: .

Amount: . %: .

Grant Information Summary:

Amount Requested: .

☐

Cash

Match Required: .

☐

In-Kind

Start Date: .

☐

Approval to Award

End Date: .

☐

Apply & Accept

Match Account \$: .

Funding Line 1:500-330-1410-3301-
9999**Funding Line 2:**500-330-1410-3302-
9999**Funding Line 3:**

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Funding Line 4:

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KEY CONTRACT TERMS**Start Date:**

Upon issuance of NTP

End Date:

Installation is complete and accepted by the County.

Cost Adjustment:

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Renewal/Extension Terms:

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ROUTING & APPROVALS


(Do not edit below this line)

X	Originating Department:	Carter, Jimmy	Date: 2/23/2020
X	County Attorney:	Palmer, Ashley	Date: 3/10/2020
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 3/10/2020
X	Finance/Budget Analyst/Grants Admin:	Walker, Catherine	Date: 2/24/2020
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 3/10/2020

INTEROFFICE MEMORANDUM



TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Leighton Graham, Colonel
Sheriff's Office 

DATE: February 20, 2020

SUBJECT: Contractor Performance Memo

The Contractor listed below has never provided professional services as a Prime Contractor for Fulton County.

Project No: 19RFP121624B-JD

Project Title: Whole Body Scanner (X-Ray Machine)

Contractor: TEK 84
13495 Gregg Street
Poway, California 92064



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: February 3, 2020

PROJECT: 19RFP121624B-JD Whole Body Scanner (X-Ray Machine)

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Sheriff's Department.

One (1) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. TEK 84

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by TEK 84 with a total score of 86.67%, is the recommended vendor for the award of 19RFP121624B-JD Whole Body Scanner (X-Ray Machine).

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

 2301

Daniel Cochran, Captain, Deputy Sheriff
Sheriff's Department



Derrick Paige, Lieutenant, Deputy Sheriff
Sheriff's Department



Markisha Adams, Lieutenant, Deputy Sheriff
Sheriff's Department

EVALUATION CRITERIA	WEIGHT	TEK 84	
Approach to Work	23%	23%	
Project Team Qualifications	19%	17.42%	
Relevant Project Experience	21%	17.50%	
Availability of Key Personnel	15%	13.75%	
Local Preference	5%	0%	
Service Disabled Veterans Preference	2%	0%	
Cost Proposal	15%	15%	
TOTAL SCORE:	100%	86.67%	0.00

Single Bid/Quote Analysis Form

Date: February 3, 2020

Requesting Department: Sheriff's Department

Solicitation Number: 19RFP121624B-JD

Title: Whole Body Scanner (X-Ray Machine)

Bid / Proposal Due Date: October 15, 2019

Brief Description: To provide a whole body scanning system for the Fulton County Jail to detect and eliminate contraband entering the jail facility.

Number of Notifications: 49

Instructions: Complete this form when only one bid is received in response to an ITB, RFP or E-Quote.

RANDOM CANVASSING OF OTHER VENODRS:

(1) Lack competency (2) Poor timing (3) Lack resources (4) Short response due date (5) Other

1. Vendor:	Ankobia Group, LLC
Contact Person:	Nzingha Asantewa-Gordon
Phone Number:	770-774-9787
Reason for not responding:	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> No Response
Comments	We did not submit a proposal for this bid inquiry because the opportunity is out of our scope.
2.Vendor:	Alliance Fire
Contact Person:	Angie Chandler-Jordan
Phone Number:	acjordan@alliancefire.com
Reason for not responding:	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> No Response
Comments	We are a fire protection company. We take care of fire alarms, fire sprinklers and fire suppression systems.
3.Vendor:	Security Servic
Contact Person:	Rodney H. Davis
Phone Number:	678-782-2490

Reason for not responding:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> No Response
Comments	My company provides on site armed or unarmed security service.
4.Vendor:	Click here to enter text.
Contact Person:	Click here to enter text.
Phone Number:	Click here to enter text.
Reason for not responding:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> No Response
Comments	Click here to enter text.
5.Vendor:	Click here to enter text.
Contact Person:	Click here to enter text.
Phone Number:	Click here to enter text.
Reason for not responding:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> No Response
Comments	Click here to enter text.

Additional vendors can be added if needed.

RECOMMENDATION AND SUGGESTIVE COURSE OF ACTION:

Award to proposer that submitted.

☒ **Award Contract Basis:** Click here to enter text.

☐ **Re-solicit**

☐ **Other**

Click here to enter text.

_____ Joyce Daniel Purchasing Representative (CAPA/APA/PO Completing Form)	_____ Chief Assistant Purchasing Agent Title	_____ 2/3/2020 Date
_____ Purchasing Director	_____ Date	