

Contract Renewal Evaluation Form

Date:	July 7, 2021
Department:	JUVENILE COURT
Contract Number:	201TB162521A-CJC
Contract Title:	Accountability Courts Drug and Alcohol Screen Confirmations

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

Confirmation testing requires specialized equipment and training. The Fulton County Juvenile Accountability Court Programs are committed to reducing programming cost when able. Fulton County Juvenile Court has been and will continue seeking opportunities to partner with other accountability court programs within the county that will allow for the sharing of resources.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

On July 30, 2020 the Department of Purchasing opened Bid #20ITB125261A – Accountability Courts Drug and Alcohol Screen Confirmations. There were three (3) responses: AVERHEALTH, CORDANT and PHAMATECH. **PHAMATECH, PHAM141500-P**, provided the lowest responsive and responsible bid to provide drug and alcohol screen confirmations for the HOPE Family Treatment Court and the CHOICES Juvenile Drug Accountability Court Programs.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

Click here to enter text.

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

If this contract is not approved, the Accountability Court Programs will be unable to confirm drug screening results received from 12-panel instant cups. The ability to confirm the presence of drugs and alcohol is important for multiple reasons. First, confirmations prevent a participant from being able to deny use and/or state that the instant test results were inaccurate. Secondly, confirmations help to determine the levels of drug and/or alcohol present in the body. This is important to determine if participants are continuing to use substances or if prior use is still present but decreasing. Lastly, confirmation testing ensures the Judge and drug court team that the information provided is accurate.

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July 7, 2021

Prepared by

Date

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Officer

July 7, 2021

Department Head

Date